1. Click [Download]

2. You may see the following window pop up. Disregard and go to your "Downloads" file on your computer
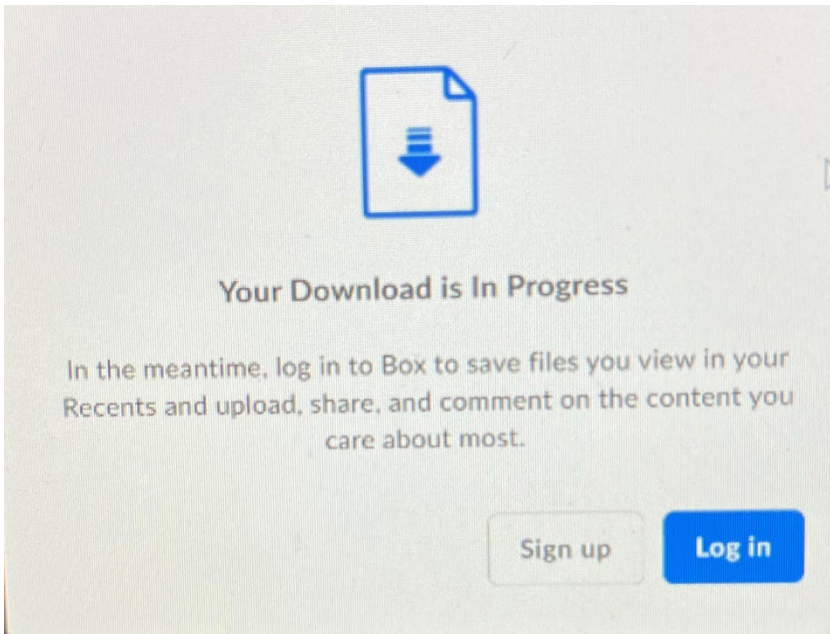
3. **To find your Downloads file go to the** 🔍 **(search) at bottom of computer and type in "File" as noted below. Click on the "File Explorer" icon**
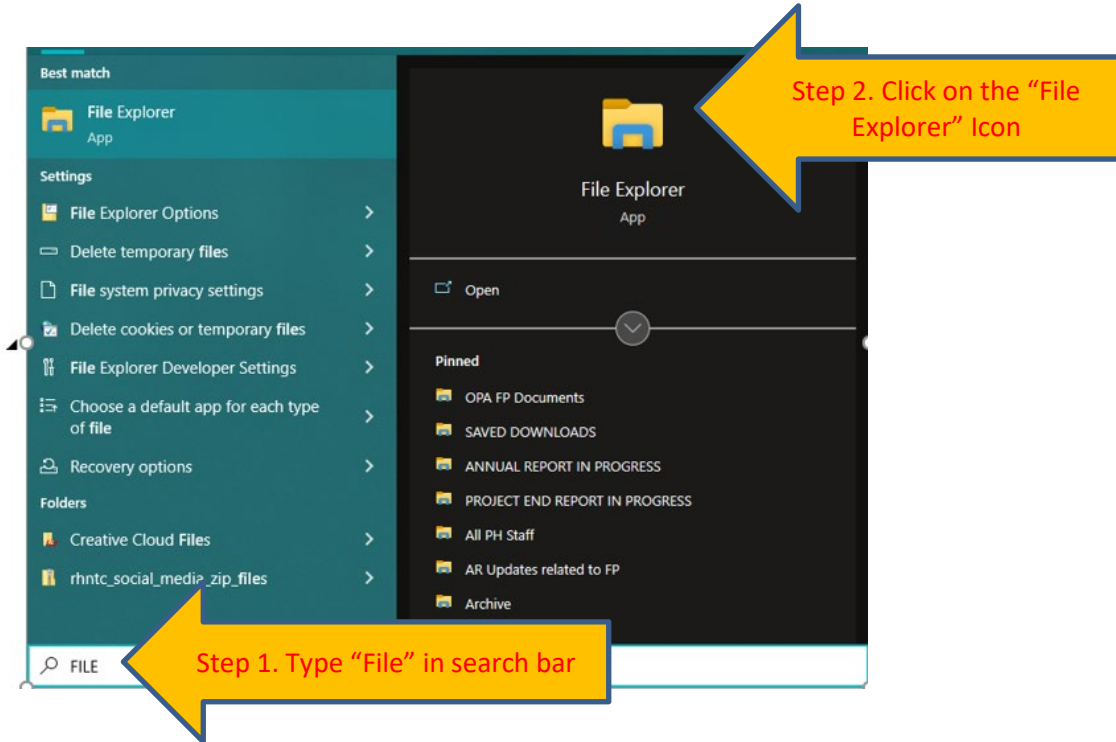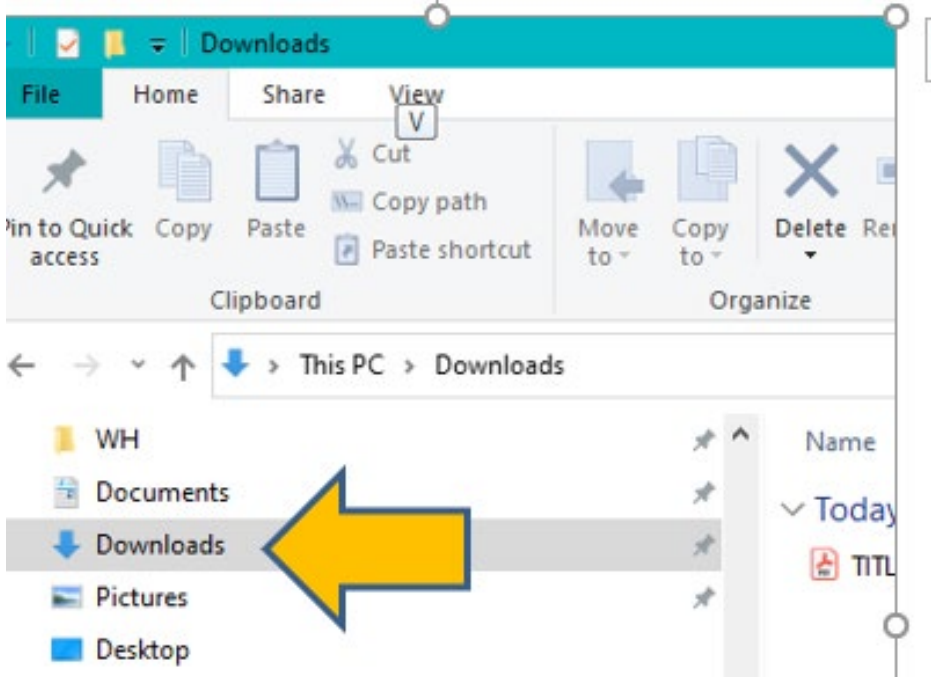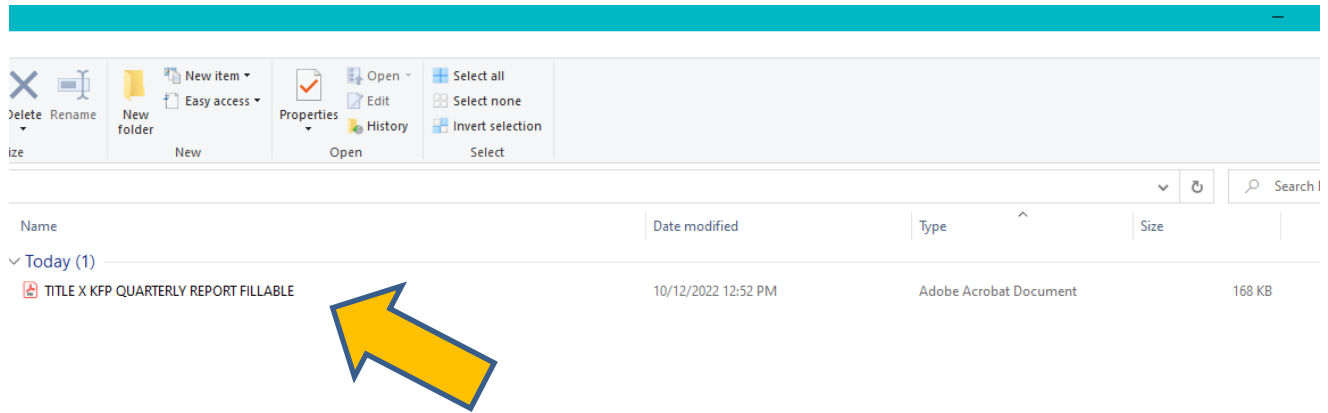

4. **Click on your "Downloads" file**

5. Click on "Title X KFP Quarterly Report Fillable"

6. If you have further problems, contact your computer staff or email FamilyPlanning@ky.gov.