CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR PUBLIC HEALTH

Steven L. Beshear
Governor

Division of Public Health Protection & Safety
Environmental Management Branch HS 1C-D
275 East Main Street
Frankfort, Kentucky 40621
(502) 564-4856
(502) 564-3653 (fax)
www.chfs.ky.gov

Audrey Tayse Haynes
Secretary

GUIDELINES FOR REVIEWING AND APPROVING PLANS ON HOTEL/MOTEL FACILITIES (Rev. 5/6/13)

1. Central located public restrooms are provided as per the Kentucky Building Code, State Plumbing Code requirements for fixture numbers.

2. Bathrooms are provided in each sleeping room.

3. All sleeping room entrance doors open directly to the outside of the building or a public corridor.

4. All sets of the plans have the following note concerning locks on sleeping room doors attached or stamped on in prominent by the plan reviewer:

Note:
KRS 219.111
All motels shall be provided each door allowing access
To a bedroom with a safety chain, lock, bolt
Or latch beside the regular door latch.

5. All sets of the plans have the following notices concerning ice machines attached or stamped on in a prominent place by the Plan Reviewer:

Note:
Self-service ice provided for the hotel guest
shall be dispensed through use of ice dispensing
machines or prepackaged for individual hotel
guest from an approved source
in all new hotels provided, however,
that ice making equipment located in
individuals rooms shall not be prohibited.

Notice:
Self-serviced ice storage bins presently being used may be continued in use provided that the machines are maintained in good repair and capable or being properly cleaned. In that case where the replacement of a self-service ice storage bin becomes necessary or additional machines added, an ice dispensing machine shall be installed.

6. The plan reviewer shall stamp all sets of the plan with the following notice and stamp all sets of the plan on securing a permit:

The Kentucky Hotel and Motel Act of 1972, KRS 219.021, requires that all Hotel/Motel Establishments have a permit from the Department for Public Health before commencing operations. Contact your local health department for an application to obtain the required permit to operate.

7. Record is made in the plan log book of the proposed sleeping rooms as approved by the plan reviewer.

8. Three sets of the construction plans, along with Office of Housing, Buildings, & Construction Plan Application Form. Four sets of plans need to be submitted, if the water source is private.