

Life Safety Code Survey Required Documents List

The list below contains the documents to be reviewed and information that will be needed prior to the start of the Life Safety Code survey.

- 1) Up to date 8 1/2" x 11" floor plan of all levels of the building.
- 2) Date(s) of construction of the original building and any subsequent additions.
- 3) Construction type(s) of the original building and any subsequent additions.
- 4) Number of stories for each type of construction listed.
- 5) Interior Finish Flame Spread Ratings for wallpaper, paneling, etc.
- 6) Fire Drills and Evidence of Activation of the Fire Alarm System.
- 7) Annual Fire Alarm Testing and Maintenance.
- 8) Smoke Detector Sensitivity Testing.
- 9) Automatic Sprinkler System-Annual and Quarterly Inspection and Testing including 5 year Internal Inspection and Annual Private Hydrant Testing.
- 10) Kitchen Range Hood Exhaust & Cleaning Inspection.
- 11) Kitchen Extinguishing System Inspection.
- 12) Weekly Generator Inspection & Monthly Generator Load Test or Annual Load Bank Test.
- 13) Battery-operated Emergency Lighting Monthly & Annual Inspection & Testing.
- 14) Drapery, Curtain, Hanging Fabric, Flame Retardancy Documentation.
- 15) Fire Extinguisher Annual, Monthly and Six-year Maintenance & Inspection.
- 16) Fire Damper Testing.
- 17) Boiler/Water Heater Inspections.
- 18) Smoking Policy.
- 19) Fire & Disaster Plan & Procedure.
- 20) Fire Watch Plan & Procedure.
- 21) Policy on Admission of Residents who require Life Support.
- 22) Policies regarding Oxygen Transfilling, Power Strips, Portable Heaters and Generator Malfunction.
- 23) Annual Rolling Fire Door Test and Inspection.