



**Kentucky HIV/AIDS Planning and Advisory Council
Meeting Report
9:30 – 4:00 pm April 30, 2008**

Members Present

Robbie S. – Co-Chair
Charlie K.
Michael L.
Paul T.
Deborah W.
Bruce M.
Bobby E.
Stephen U. – Co-Chair
Kathleen O.
Gary F.
Tim M.
Beth P.
Terry C.
Courtney W.

Proxy

Terry S. for Carl L. and
Krista W.
Deonna W. for Theresa
M.

Members Excused

Theresa M.
Gary R.
Kraig H.
Maria M.
Michael H.
Sandy K.
Carl L.
Krista W.
Lynne F.

Members Absent

Aunsha H.

Guests

Elizabeth Metzger
Catherine Mullan

DPH Staff

Beverly Mitchell
Michael Hambrick
Karin Bosh
Sigga Jagne
Kambe Lattimore
Medina Tipton
Greg Lee
Kambe Lattimore
David Clark

The April 30th meeting was called to order at 9:44 a.m. Kambe called the roll. Robbie and Stephen welcomed everybody to the meeting. Stephen read the ground rules.

Action Item: Approval of Minutes from March 25, 2008 Meeting

Robbie presented the minutes for approval. Minutes were approved with one grammatical change. Beth P. name was added to the ‘excused members’ roster from that meeting.

Technical Assistance - Understanding Community Planning – John Malone from the National AIDS Education and Services for Minorities, NAESM

Kentucky specific sections were covered by Greg Lee, Department of Public Health.

The overall purpose of the Community Planning training was to give participants a distinct set of knowledge and skills that will help them engage and *involve* themselves in the fight against the spread of HIV and STDs within familiar surroundings in ways that work best for the individuals they serve and represent. John led the group activities which included ice-breakers and another activity that allowed participants to determine roles and



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responsibilities of the health department, the CDC and the Community Planning group. Greg Lee from the Dept. of Public Health covered Kentucky specific community planning. This included the history of community planning and pointed out that Kentucky’s current model is different and unique in that it is one of the few national models that cover prevention, services and policy planning & advising in one body. A copy of the training presentation was handed out to all participants.

Membership – Since there was no precedence including or excluding membership to an individual who did not reside in the state of Kentucky, but worked in the state providing service to people in Kentucky; Robbie asked the group for their input on whether membership should be recommended/considered for a candidate that did not reside in the state of Kentucky but worked in the state. He added that the decision that the group came to today would be incorporated into KHPAC’s bylaws. He informed the group that the KHPAC administrator asked the Centers for Disease Control, CDC project officer, the same question. The response was as follows:

“With respect to the CPG membership, the potential member's residency is not a restriction if he/she is representing the work that they do if that work is in the jurisdiction. The key to the membership is representation...if the member is representing an expertise/experience/status that is relative and impacts the jurisdiction, then their membership is okay.”

The group agreed by general consensus that such an individual who fit the parity, inclusion and representation for the HIV/AIDS epidemic in Kentucky and should be considered for membership.

Governing Documents Ad Hoc Committee – Update – Stephen informed the Council that the ad hoc committee had begun work on the documents and they will be giving another update in May. A draft document is due to the Executive Committee in June 2008.

Year End Report: Paul led the Council in an exercise to determine recommendations for the 2009 YER. The Council was to pick the top recommendations to pursue further. Teams were assigned to each prioritized topic on a voluntary basis. Topics with no members assigned to them would be reviewed in July. Paul informed the Council that he would send out detailed information on individual assignments via email.

Suggested	Final/Prioritized
1. HB 220 – Comprehensive Sex Education	1. KADAP – Charlie, Gary F.
2. Substance Abuse including Poly Substance Abuse and HIV	2. Inmate Testing – Paul, Deborah, Terry
3. Harm Reduction	3. Surveillance – Beth, Gary F.
	4. HB 220 – Robbie, Courtney
	5. Outreach – Tim, Beth



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<ol style="list-style-type: none"> 4. KADAP 5. Guardianship of Minor Children 6. HIV Surveillance 7. Transgender Infections(include in Surveillance 8. 2 Tier Prof. Education 1st tier – new /2nd tier renewal 9. Outreach – Building Partnerships – as opposed to media campaign 10. Inmate Testing 	<ol style="list-style-type: none"> 6. Substance Abuse including Poly Substance Abuse and HIV – Tim (contributing only)
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Members wanted a better understanding of the purpose of the \$250 000 surveillance money that both KHPAC and the State had requested for in 2007. Sigga responded that right now it is for basic surveillance, which included broadening current activities, hiring additional staff, and increase chart review to help get more epidemiological data.

Announcements:

- Services/KHPAC Involvement – KHPAC had expressed a need to better understand the Services component of community planning and wanted more substantial involvement in the Services community planning process. David Clark from the Care and Services office will conduct technical assistance training in June and July. The focus will be on the Human Resource and Services Administration, (HRSA) scope of work and products that the office is expected to produce such as a comprehensive plan, a statewide coordinated statement of need, (SCSN), grant application and other activities. Prevention and Services staff will work together to produce an integrated timeline of products and activities.
- Membership – Courtney and Sandy have both been officially appointed to KHPAC.
- KHPAC Brochure – Tim and Kambe have been working on a brochure template that can be modified to target different audiences for recruitment and educational purposes. The council liked the idea. There was some discussion on printing cost options once it went to production. One was a collaborative effort between KHPAC and KHAAG the other was community printing, where a company could advertise on the brochure in exchange for printing.
- Public Service Announcement – Tim had been working with Elton John to produce a PSA for the Louisville AIDS Walk. Sigga asked if the PSA could be used for other HIV/AIDS events. Tim will ask Elton to work on another one later this year.



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PSA – Louisville AIDS Walk

“Hello, this is Elton John. Don’t let anyone tell you the AIDS crisis is over! We have hope, but there is no cure. Like the Elton John AIDS Foundation, the AIDS Walk provides funding for educational programs targeted at HIV/AIDS prevention and/or the elimination of prejudice and discrimination against HIV/AIDS-affected individuals, and for programs that provide services to people living with or at risk for HIV/AIDS. Now, more than ever, your support is needed to help those struggling with HIV. Please step out against HIV/AIDS at this year’s AIDS Walk.”

- Visit to Lagrange Prison – Kambe reported that Department of Public Health and Department of Corrections staff including herself, Sigga, and Dr. Humbaugh went to the Lagrange prison on April 28 to tour the facility, as well as discuss the possibility of a pilot project to include Prevention and Service activities. The Department of Corrections personnel were very receptive to the proposed plans. A combined training on discharge planning is scheduled for October (previously August).
- KHPAC Application – The KHPAC membership application has been submitted for translation from English to Spanish.
- Conference Attendance – Beth and Maria will be attending the HIV Prevention and Leadership Summit, HPLS from June 10 – 14, 2008 in Detroit Michigan.

Meeting was adjourned at 3:45 pm

Next Meeting is Wednesday May 29 at the Clifton Center,