



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR PUBLIC HEALTH**

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Audrey Tayse Haynes
Secretary

Memorandum

To: Local Health Department Directors

From: Stephanie Mayfield Gibson, MD, FCAP
Commissioner

Date: July 11, 2014

Re: Administrative Reference for Local Health Departments

Stephanie Mayfield Gibson
for Dr. Mayfield
July 11, 2014

The Kentucky Department for Public Health (KDPH) is pleased to announce that we have updated the KDPH Administrative Reference (AR) for local health departments (LHD). The AR includes policies, procedures and guidance as well as other relevant information that the LHD should adopt and follow in carrying out its functions.

LHD staff may review the updated AR on the KDPH website under the *Local Health Department Information Home Page* located at <http://chfs.ky.gov/dph/Local+Health+Department.htm>. In order to ensure that the most current version of the AR is being used throughout the year, individuals should rely on the web site rather than making CDs.

The updates contained in the AR are effective July 15, 2014. Should you have questions regarding the AR, please email the Local Health Operations (LHO) Branch at localhealth.helpdesk@ky.gov or contact the appropriate program staff.

Please share this communication with your staff.