

KIPDA DISTRICT EARLY INTERVENTION COMMITTEE MEETING

September 25, 2006

Minutes

K.I.D.S. Center, Louisville, Kentucky

Members/Designees Present: Angie Guest, Becky Skrine, Ann Phillips, Jon Lee, Cindy Holmes, Jill Lemmenes, Barbara Borie, Sandy Milburn, Melinda Atkins.

Members/Designees Not Present or Represented: Carrie Bearden, Lynn Webster, Michele Harmon, Mona McCubbin, Ann Finney, Shawna White, Karen Pass, Sue McGill, Julie Leezer, Christie Dwyer, Antoinette Judkins, Eileen Deren.

Staff Present: Alicia Dailey, Sandra Duverge.

Guests Present: Liz Schumacher, Associate Director, U of L Neonatal Follow-up Program.

SUBJECT	DISCUSSION	ACTION
Minutes	August's minutes were reviewed. Corrections on page 3 are needed.	Alicia Dailey will make corrections.
Point of Entry Report	Cindy Holmes reported. <u>Referrals:</u> 168 for August. <u>Child Find:</u> 1) Deb Rakestraw provided information on First Steps to Dr. David Napier of Trimble County. 2) Linda Conner provided a child find activity to the Infant Resource Project of Jefferson County. <u>Personnel:</u> Jana Cook is now taking new referrals, which means we are fully staffed. <u>POE Issues:</u> 1) We received two suggestions concerning child find focus for this FY. Jon Lee gave us the names of several early childhood centers in Jefferson County. Julie Leezer suggested the Jefferson County Early Childhood Council, 4Cs or childcare programs. DEIC feedback is appreciated and we welcome any additional ideas. 2) Emailing our monthly provider list to all KIPDA providers for correction has helped tremendously in ensuring accuracy. We will continue this practice. Any changes will be reflected in the next month's report. <u>Provider Shortages:</u> SLP with feeding and oral motor expertise – all counties; SLP – Trimble County; DI	<u>Provider listing:</u> Cindy will send Alicia a provider list every month and Alicia will send it out via the email distribution list. Providers will be instructed to email

SUBJECT	DISCUSSION	ACTION
	– all counties; PT – Bullitt, Henry and Trimble Counties.	Cindy with their corrections and updates.
Treasurer’s Report	Angie Guest reported. We split the cost of one award for the Infant Toddler Institute with Lincoln Trail. Liz Schumacher said that next year, someone will be awarded a contract who will be responsible for the awards.	
ICC	Barbara Borie sent the following names to Sarah Walker to be nominated to the ICC: Melinda Atkins, Shawna White, Mona McCubbin, Liz Schumacher and Darla Meredith (parent). Not everyone who was nominated received a bio request. We are aware of the following persons who have received bio requests: Liz Schumacher, Melinda Atkins and Darla Meredith. Cindy Holmes stated that the decisions about who received bio requests were made by unnamed, non-ICC members. Germaine O’Connell is holding the bios when they are returned. At this time, only state-appointed people remain on the list as well as providers whose terms have all expired.	
Technical Assistance Team Report	Alicia Dailey reported. 1) The following are personnel changes in First Steps Central Office: Kirsten Hammock is the new Quality Assurance Administrator and Lynn Butler is the new Training Coordinator. Meredith Brown has resigned as Part C Coordinator. Joyce Robl will be Acting Part C Coordinator until the position is filled. 2) Central Office has a draft of the Code of Ethics for providers. It will be posted on the web. 3) All providers are asked to make sure that CBIS has their most current address. There have been payment problems. 4) Cathy Moser, program evaluator, may investigate informal complaints. Signed, formal, written complaints are only necessary when a federal regulation has been violated. Sandra Duverge reported. She met the DPH video/media team. They do DVDs all the time. Parent orientation will have more of a video format. Kentucky is one of a few states where the websites of the state agencies have to have a uniform appearance. It is not allowable for state website to have a link to a “customized website.” There was discussion about the DEIC having its own website where there would be a message board where providers could post questions. Liz Schumacher said that Jackie Sampers has the PrepNet website where PLEs will be able to post their experience in the future. Eventually, the plan is to expand this to all providers.	Alicia will forward the draft Code of Ethics to DEIC members for comment.
Jefferson County	DEIC members discussed the two emails which Kirsten Hammock and Brenda	

SUBJECT	DISCUSSION	ACTION
<p>Early Childhood Interagency Transition Agreement</p>	<p>Mullins emailed to Alicia (dated 9/18 & 9/21/06), who forwarded it to the DEIC on 9/19 and 9/22. Question #1: “Whether the standard themselves – which outline typical development for young children – fit with First Steps’ mandate to be a family-centered, family-driven program for infants and toddlers with developmental delays and disabilities.” DEIC members felt that the answer to this question (“...The standards make no assumptions about family priorities, concerns or resources; nor do they influence them”) did not adequately address the question. A concern was also raised about the need for requiring pediatric experience for all providers. PSCs (who don’t meet the qualifications for any other First Steps discipline) have to have two years of experience with children aged 0 through 5. Question #2: “Should our DEIC seek to provide local training on the standards themselves... or would it be best to wait until the state has done more research on whether, or how, the standards fit with First Steps’ regulations, policies and procedures?” Based upon the answer (“...We are not requiring DEICs to provide or receive any training at this point....”), we will wait to see if training is required. Question #3: “We are feeling pressured to sign this agreement. Is DPH requiring us to sign it, even if we have major concerns about implementation? Question #4: “...we were uncertain as to whether only DEIC members are being asked to sign the document or whether all First Steps providers also need to sign it....We are concerned, that by our signatures, we are committing ourselves to ensuring that all KIPDA First Steps providers are on board with the IA agreement and we believe that this is not possible.” Based upon their answers, the DEIC decided to take Joyce, Kirsten and Brenda up on their offer to come and hear our concerns. Answer to #3: “If you have major concerns about the agreement, those concerns need to be addressed so that an agreement that is amenable to everyone is reached...” Answer to #4: “A DEIC cannot assure compliance by every provider, we understand that, but the hope is that through awareness (training if necessary), we have a better chance...” [Brenda] “As long as providers are aware of the activities and have an opportunity to have their concerns/disputes heard, you can at least say that the resulting document is a community effort.” [Kirsten]</p>	<p>Alicia will invite Joyce Robl, Kirsten Hammock and Brenda Mullins to our November DEIC meeting. The date and the time of the meeting will be changed to coincide with the KIPDA PSC Networking meeting on November 14th from 8:45-10:15 a.m.</p>

SUBJECT	DISCUSSION	ACTION
	<p>There was further discussion about the answers to questions #3 and 4. If we offer training on the standards, we want to offer it as a done deal. The following issues would have to be addressed: 1) cost, 2) who would do the training, and 3) what would happen to providers who didn't attend. Liz suggested that we email the DEIC members to inform them that Joyce, Kirsten and Brenda are coming. Jon Lee suggested that we email our concerns to them in advance. On question #4, Melinda said that our signatures apply to First Steps only – it does not affect other parties mentioned in the agreement. Someone asked, “What are the role, responsibility and authority of the DEIC? The IA agreement is putting us in a different and more difficult role. We now become the authorizing body. Someone remarked that the whole transition push started with the KIDS NOW initiative under Gov. Patton. Melinda stated that the intent of the standards is to help families and teachers to maximize a child’s development. OSEP has come down with some of these major areas of development, such as communication and socialization. Melinda said that the agreements she has seen include the standards. Jon suggested looking at the standards a different way by asking the question, “Why don’t we want to take the flag and run with it and get providers trained?” In order to train providers, the state would have to give us money and we would have to control the dissemination of information.</p> <p>Also on question #4, there isn’t a forum within First Steps to provide awareness or training to providers about the standards. A suggestion was made about the need to undo the rate cuts which occurred under CCSHCN. Concern was expressed about the turnover in top administrative staff, and a concern was expressed about the lack of implementation of goals from the workgroups that met in 2004.</p> <p>Sandra Duverge asked whether First Steps’ “support” for the standards necessarily means a mandate to implement them. It is good for families to have the information about typical development that the standards provide. The standards may not apply to our families at first, but they could later on.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>There was an extended discussion about how to present the standards and whether providers would attend training on the standards if it isn't mandatory and whether they would feel like they had to implement the standards. How would incorporating the standards affect individual families, children and IFSPs? There are many providers who don't know about typical development and could benefit from training on the standards.</p> <p>Some DEIC members expressed that it is best for us if we waited for Central Office to be clear on how the standards are to be implemented. Members felt this would be best communicated face-to-face to Joyce, Kirsten and Brenda. We will use our October DEIC meeting to finalize our plans. Angie suggested (and the other DEIC members agreed) that we should move the November DEIC meeting to the date and time of the November PSC Networking meeting since we've already booked the Clifton Center and there will be more space.</p>	

**Next meeting: October 23, 2006, 11:00 a.m. - 12:30 p.m.
Board Room, K.I.D.S. Center, 982 Eastern Parkway**

Agenda:

**Jefferson County Early Childhood Interagency Transition Agreement
Mini-conference for Providers on "Home Visiting 101"**