

Signed employment application at the current work site that includes previous work history; OR

A letter from a previous employer or supervisor that documents the required experience on this downloadable **form**.

Documentation should demonstrate skills and competencies in four areas:

1. Communication skills in interviewing, negotiating and mediating and providing informal support
2. Problem Solving finding and utilizing services and resources, resolving conflicts, integrating services using formal and informal channels, and enabling families to use problem-solving
3. Organizing by maintaining accurate data collection and resource information, exhibiting flexibility in scheduling, and developing plans
4. Collaboration and leadership through decision-making skills, and establishing collaborative relationships with service providers