

## **Pennyrile DEIC Minutes** **June 10, 2005**

**Attending:** Traci Mansfield, Kathy Miller, Pam Babcock, Janet Harper, Rheanne Brummett, David Girdner, Sharon Oliver, Krystal Gardner

**Minutes:** Those in attendance approved the March minutes.

**Provider Update:** Angela Stewart, independent DI, added Christian County. Tina Hibbs is a new speech therapist. WKATC closed in Murray but the Wendell Foster center in Owensboro is taking over the contract for assistive technology assessments and equipment for the western part of the state as of July 1<sup>st</sup>. Trigg County is very short on providers for speech.

**Point of Entry Report:** During March there were 23 referrals, 8 initial IFSP meetings, 46 cases carried over from February and a month-end caseload of 44. In April there were 21 referrals, 13 initial IFSP meetings, 44 cases carried over, and a month-end caseload of 38. For May there were 28 referrals, 10 initial IFSPs completed, 38 cases carried over from April, and a caseload of 45. For Child Find activities, brochures were given to Trigg County, Millbrook, Belmont & Pride Avenue Family Resource Centers; Caldwell County DCBS office; CCSHCN in Hopkinsville; Christian County Health Dept.; Trigg & Christian Counties Housing Authorities; the Pennyroyal Center Board of Directors; and at the Christian County Interagency Council. Information was given out at the Caldwell County Health Fair and Todd County Baby Shower. Another activity was a Pennyroyal Center Orientation.

Referrals from DCBS and pediatricians have increased but those from families decreased.

**Technical Assistance Team Report:** There is a new program evaluator, Eileen Cameron, who began working May 16<sup>th</sup>. Eileen has experience working for the FBI, in corporate law, and at Murray State. Germaine O'Connell, the Part C Coordinator, will retire July 31<sup>st</sup>.

Pam & Kathy attended the ICC Executive Committee videoconference June 9<sup>th</sup>. The ICC is accepting nominations for the Jim Henson & Marge Allen awards through July 1<sup>st</sup>.

The Infant Toddler Institute is August 25 & 26<sup>th</sup>, with the pre-Institute sessions on the 24<sup>th</sup>. It's at the Marriott Griffin Gate in Lexington. Brochures were mailed out to providers, and the website is [www.ihdi.uky.edu/infant05/](http://www.ihdi.uky.edu/infant05/). Early Bird registrations are due by July 22, and hotel rooms can be reserved by August 1<sup>st</sup> at the conference rate.

Pam & Kathy did an Orientation training June 1 for 9 providers who needed to get the IFSP training or who were new to First Steps. If providers haven't already sent in IFSP certificates and the form 6, that needs to be taken care of before June 30<sup>th</sup>.

**Budget Subcommittee:** Using e-mail, this group approved using \$335 of the \$1000 for DEIC monies to prepay July conference registrations for April Dill, co-chair, and her daughter, Savannah. There was a parent stipend of \$50 paid to April for attendance at the March DEIC meeting, so \$615 remains to be spent. There was discussion about having Murray State print more DEIC brochures, checking on printing the Family Rights Handbook, or using DEIC money to buy the DOCs screening tools for the Point of Entry office. Kathy & Pam will check on getting DEIC brochures printed and Sharon Oliver will contact the members of the subcommittee that weren't in attendance about approval for expenditures. The budget for the '05 - '06 fiscal year remains at \$1000.

**Professional Development Subcommittee:** Information was given on the Kentucky Autism Institute June 15 – 17, Early Childhood Institute June 20 – 22, Behavior Institute June 27 – 29, and National Autism Conference in Nashville in July.

**Public Awareness:** The POE can use help from all providers to distribute brochures in counties where they live. There was a discussion about having bags put together to give to providers to take home and distribute in their communities.

**Old/New Business:** Janet Harper mentioned a concern that attendance at meetings has dwindled and there should be several other community agencies represented at the meetings. Attendance of voting members has dwindled, too. There was a discussion about ways to draw in more community people. In July there will be a Christian County Interagency Council meeting where agencies will be represented that could be invited to attend DEIC meetings. It was decided to meet to brainstorm more ideas after the July resource meeting. Also, Janet will contact a local attorney who works with families on special needs trusts about being a guest speaker at the September DEIC meeting.

**Next Meetings:** Friday, September 9, 9 AM; PSC Meeting 9:30 – 12:30  
December 9, 9 AM; PSC Meeting 9:30 – 12:30