



**Kentucky HIV/AIDS Planning and Advisory Council
Meeting Report
1:00 – 4:00 pm March 25, 2008**

Members Present

Robbie S. –Co-Chair
Charlie K.
Michael L.
Paul T.
Deborah W.
Bruce M.
Bobby E.
Stephen U. – Co-Chair
Lynne F.
Kathleen O.
Gary F.
Aunsha H.
Kraig H.
Tim M.
Michael H.
Maria M.

Proxy

Terry S. for Carl L. and
Krista W.

Members Excused

Terry C
Theresa M.
Beth Harrison-Prado

Members Absent

Gary R

Guests

Carmen Talon
Terry Stallion
Lesi Nelson
Renee White
Mary Lynn Philbeck

DPH Staff

Beverly Mitchell
Trista Chapman
Michael Hambrick
Karin Bosh
Tom Collins
Sigga Jagne
Kambe Lattimore
Merinda Brown

The March 25 meeting was called to order at 1:00pm. Kambe called the roll. Robbie and Stephen welcomed everybody to the meeting. Stephen read the ground rules.

In the first order of business Kambe gave the following updates:

- Membership – KHPAC’s membership had gone up by two. Maria from Louisville Kentucky and Michael from eastern Kentucky. Both new members will be representing two areas on KHPAC’s membership’s profile that have been difficult to fill in the past.
- KHPAC – Kambe explained that the purpose of the Council was to provide advice to the Cabinet for Health and Family Services and the Interim Joint Committee on Health and Welfare (IJCHW), in the planning of prevention activities, suggestions on needed legislation, policy, initiatives and services via a year-end-report that is submitted every September to both the Cabinet and the IJCHW. In addition KHPAC gives input in the review of the HRSA services grant. Kambe explained to the group that her role as the administrator of the Council was to coordinate the affairs of the group, provide information, logistical support and facilitate meetings.



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- Bylaws – At the February 23 meeting members received a copy of bylaws to consider and vote on at the March 25 meeting. At this point, the Executive Committee is suggesting that an ad hoc committee be formed to address these changes and develop a comprehensive document to include all KHPAC policy and procedures that govern the body.

Action Item: Meeting Report Approval - Robbie presented the report from the February 21-23 Meeting/Training for approval by the KHPAC members present. The meeting report was approved as presented.

Action Item: New KHPAC Membership Approvals - Robbie presented two candidates to be recommended for membership by the entire KHPAC body. Both Sandy K. and Courtney W. had been interviewed in March. Sandy is a registered nurse and she works for the Dept. for Public Health's Infectious Disease Branch. She has experience working with individuals at risk of contracting HIV/STD's and other at-risk minority populations in New York. A couple of members wondered if there would be a conflict of interest because Sandy worked for the Dept. for Public Health. Kambe responded by stating that (1) All KHPAC members are required to sign a 'Conflict of Interest form due to the fact that membership is required from community based organizations and other AIDS service organizations who have contracts with the state/dept. for Public Health. (2) Sandy's professional role as a nurse administrator in the Infectious Diseases Branch has no financial or programmatic connection to KHPAC. Courtney is an African American graduate student at the University of Louisville currently working on her thesis which is related to HIV/AIDS. Courtney is involved with community prevention and awareness activities through her sorority and university. Bobbie E. informed KHPAC that he knew Courtney and that she would be an effective member and an overall great addition to the Council. Both members were unanimously voted in as the newest KHPAC members. The next step in the membership process is to forward their names to the Cabinet for official appointment.

Action Item: Election – Member- at-Large for Executive Committee
David conducted the election. The member-at-large position has been vacant since February 20, 2008. A call for nominations was sent out to members prior to this meeting. Tim M. was the only nominee. He was voted in unanimously. Tim will now serve on the Executive Committee with the two co-chairs, the policy and promotion chair, the care and prevention care and another member-at-large.

Conference Attendance: Stephen informed the group that members were eligible to attend national and statewide conferences based on the availability of funds. The CDC had just announced a rescission in funding that resulted in monies having to be cut from the



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KHPAC travel budget. Members interested could ask for full or partial financial assistance to attend, and let Kambe know as soon as possible.

Conferences:

- HPLS – HIV Planning and Leadership Summit, June 11 – 14, Detroit, Michigan
- USCA – United States Conference on AIDS, September 18 -21, Miami Beach, Florida
- AAHL – African American and Hispanic/Latino Youth conference on HIV/AIDS, April 26, UK Student Centre, Lexington, KY
- 2008 KY Statewide Conference, May 21 – 23, Embassy Suites, Lexington, Kentucky
- 2008 AALC – African American Leadership Conference, September 4 - 6, Holiday Inn North, Lexington, KY

Governing Documents – Robbie informed the Council that the Executive Committee had reviewed the suggested the bylaws distributed at the February meeting. The Executive Committee suggested that an ad hoc committee made up of volunteers take on the task of revising the bylaws as well as all the governing KHPAC documents and produce one comprehensive document. The ad hoc committee would report back to the Executive Committee with a draft of the final comprehensive document at the June 2008 meeting. The Executive Committee will review the document and decide the next steps before it is presented to the entire KHPAC body for approval. Bruce asked what would be done with the suggested bylaw changes distributed at the February meeting. Robbie informed him that the new ad hoc committee would consider that document as it revises the governing documents. The Council was in agreement with the proposal. The following members volunteered to be on the ad hoc committee:

Stephen – offered to chair and coordinate the committee

Kathy

Gary F.

Bruce

Bobby

Cabinet's Response – 2007 Year-End-Report. Sigga Jagne the HIV/AIDS branch manager informed the group that she and other department staff had met with the new Cabinet secretary – Janie Miller. At that meeting Sigga had the opportunity to explain the role of KHPAC in HIV/AIDS advising and planning. Sigga was also able to discuss the 2007 Year-End-Report and pinpoint particular recommendations. Sigga informed the Secretary that KHPAC required a written response to the Year-End-Report from her office.

2008 Year-End-Report- Paul, the policy and promotion committee chair coordinates the efforts for producing KHPAC's Year-End-Report. Paul explained that the YER is a document that contains recommendations to the Interim Joint Committee on Health and Welfare and the Cabinet for Health and Human Services. The report makes



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recommendations on issues that affect HIV/AIDS policy, legislation, initiatives, planning prevention and services. The report is due September 1 of each year to both the IJCHW and the Cabinet. Paul asked the group to review the previous year's report and begin brainstorming for the 2008 report. He added that an email will be sent out requesting ideas/issues for the 2008 report. A copy of Paul's presentation is attached.

DPH/KDE Collaboration – After attending a national meeting in New Orleans, Tom Collins from the Department for Public Health and Renee White from Kentucky Department of Education gave a presentation on the national collaborative effort representing –

- The Society of State Directors of Health, Physical Education, and Recreation – Renee White and Robin Walker from Dept. of Ed.
- National Coalition of STD Directors – Tere-Sea White for David Raines
- National Alliance of State and Territorial AIDS Directors – Tom Collins for Sigga Jagne
- Association of Maternal and Child Health Programs – Gwen Cobb

The purpose of the group is to develop an action plan that will strengthen state health and education agency partnerships for the purpose of improving HIV, STD, and unintended teen pregnancy prevention in schools. The KDE HIV prevention program is funded by Centers for Disease Control and Prevention, Division of Adolescent and School Health (DASH). DASH also funds non-governmental agencies to support state education agency programs. The four agencies above collaborated to develop National Stakeholders Meetings.

Discussion/Comments

David: Are we asking for legislation to add sex education?

Tom: We are asking for legislation to add clarity and uniformity

Sigga: Can you clarify?

Tom: Currently schools don't have to adhere to a particular curriculum and they can opt-out of offering the curriculum.

Gary F.: Is this in line with House Bill 220? What do you want from this body?

Sigga: It is in line with House Bill 220, but the opt-out portion should be removed. To be most effective, the bill should exclude current language that makes it optional for such entities to adopt science based human sexuality education or pregnancy prevention programs. To address this issue, the bill should be amended to require all school districts, public schools or youth service centers receiving state funds to offer human sexuality education that is science-based, age appropriate, culturally sensitive and medically accurate.

Meeting Date Changes – Paul pointed out that the May meeting was scheduled for the day after Memorial Day and asked the group if they wanted to change the meeting date from May 27 to another date. The group agreed to change the May meeting to Thursday May 29, 2008.



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Physicians Ad hoc Committee- Paul informed the Council that he had spoken to some physicians that were willing to work on the committee. Sigga asked if he had a chance to include Dr. Mayfield on the planned committee.

Meeting was adjourned at 3:35pm

Next Meeting is Wednesday April 30 in the Community Room of the Clifton Center,