# November 19, 2009
# Pharmacy and Therapeutic Advisory Committee
# Speaker Request

**Presenter Name and Title:**

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**Contact Information** (email)**:**

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**Organization(s) Representing:**

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**Disclosure of any Conflict of Interest:**

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**Drug or Topic to be Presented (must be related to an agenda item):**

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A **public presentation** at a P&T Committee meeting shall comply with the following:

- The verbal presentation shall not exceed five (5) minutes in aggregate per drug per manufacturer or five (5) minutes by an individual speaking on a particular position.
- A request to make a verbal presentation shall be submitted via ***FAX*** **(502-607-8402)** or ***EMAIL*** **(KLPurvis@magellanhealth.com)** no later than forty-eight (48) hours in advance of the P&T Committee meeting.
- An individual may only present **new information** (package insert changes, new indication or peer-reviewed journal articles) on a product or information on a new product; and
- A presentation shall be limited to an agenda item.

**Nonverbal comments**, **documents**, or **electronic media material** (limited to package insert changes, new indication, or peer reviewed journal articles) shall be:

- Mailed to the following address with a total of **twenty-five (25)** copies so that the information may be distributed to the P&T Committee members as well as to any other involved parties; and

**First Health Services**
**Attn: Kasie Purvis**
**656 Chamberlin Ave, Suite B**
**Frankfort, KY 40601**

- Must be received no later than seven (7) days prior to the P&T Committee meeting.

In order to allow for a full five minutes of presentation, the presenter must have the presentation on either a CD or disk to be displayed on the laptop available at the meeting. No exchange of laptops with the projector will be allowed.

If you have any questions, please contact Kasie Purvis at 502-607-8311.