

**From:** Horseman, Ronald W (CHFS PH)  
**Sent:** Monday, November 09, 2009 11:26 AM  
**To:** LHD Directors  
**Cc:** Miklavcic, Rosie W (CHFS DPH); Tuggle, Mike (CHS-PH); Cirre, Erin C (CHFS DPH AFM); Compton, Diane R (CHS-PH); Garrison, Debbie (CHS-PH); Shankle, Tonya M (CHFS PH)  
**Subject:** Emergency response recommendations

**TO:** Local Health Department Directors

**FROM:** Ron Horseman  
Local Health Personnel Branch Manager

**SUBJECT:** Recommendation of Responding to Emergencies

Local Health Personnel recommends that all health departments adopt and incorporate the following policy to assure an adequate staffing response to future emergency situations. These recommendations will inform your employees of their duties and responsibilities during an emergency situation.

Please review the attached policy to address emergency situation. If you wish to adopt this policy for your agency, you can fill in the policy number, date, place your agency information at the top of the form and get Board of Health approval to incorporate this into your existing policies.

These are only recommendations and are not mandatory requirements for local health departments.

If you have any questions, please feel free to contact Local Health Personnel at (502) 564-3796.

**Ron Horseman, Branch Manager**  
Cabinet for Health & Family Services  
Department for Public Health  
Local Health Personnel Branch  
275 East Main St - Mail Stop HS 1W-D  
Frankfort, KY 40621  
Phone: (502) 564-6663 x 3654 Fax (502) 564-0993