



## *CHFS Employee Recognition Committee*

### *Mission*

*To provide an environment where each CHFS employee understands the importance of their job, is valued and recognized for his or her contributions, resulting in great pride and enthusiasm in the workplace.*

### *Vision*

- *Sponsor employee recognition events on a routine basis (bi-annually)*
  - *Department*
  - *Cabinet-wide*
- *Share ideas and communicate to other departments*
  - *Employee Recognition Committee*
  - *Entire CHFS Cabinet*
- *Encourage all departments to participate in employee recognition activities*
- *Use Employee Recognition website as a vehicle to provide recognition toolbox (communicate suggested methods of recognition, sample certificates, notes, etc)*

### *Values*

- *Respectful of others ideas*
- *Model good positive behavior*
- *Keep positive attitude*
- *Honest communication – discuss options*
- *Teamwork*
- *Communication*
- *Sense of ownership/commitment*
- *Creativity*
- *Savvy marketing*
- *Resourceful*
- *Pro-active (planning)*

### *Roles & Responsibilities*

- *Embody employee recognition committee values*
- *Involvement in events*
- *Participate in planning and creation of events*
- *Be accountable*
- *Share ideas*
- *Provide leadership to both department and CHFS*
- *Be an active liaison between the employee recognition committee and department employees (make sure employees feel heard)*
- *Participate in meetings*
- *Show up to meetings on time*
- *Keep an open mind*
- *Be creative*
- *Be resourceful*
- *Be a good listener (represent employees suggestions)*

