



If you see 'ALARM'  
on your LogTag,  
you must take  
**IMMEDIATE** action!



Hold down the STOP button until 'STOPPED' appears on the screen and stops flashing.

Then unplug the cable from the LogTag.



Place the LogTag in the docking station. After downloading the data, review the data to determine details regarding the temperature excursion (what temperature was reached, how long were vaccines exposed to out-of-range temperatures, etc).

**Complete the Temp Excursion Checklist on the back!**

### TEMPERATURE EXCURSION CHECKLIST

- Quarantine affected vaccines. Label “DO NOT USE” until viability is determined.
- Store vaccines in appropriate storage temperatures.
- Alert your KIP Field Representative if immediate assistance is required.
- Contact the Kentucky Immunization Program if your storage unit has malfunctioned so that vaccine orders are stopped.
- Contact vaccine manufacturers to determine vaccine viability.
- Complete and send the Storage and Handling Incident Report with manufacturer documentation and LogTag data to [dph.kvp@ky.gov](mailto:dph.kvp@ky.gov).
- If vaccines were wasted due to the excursion, complete and send a Return and Adjustment Form to your VAS representative listed below:  
(502)564-4478  
Clarissa Goode (ext. 4267): Providers with PINs beginning with D, 100 or 200  
Rita Lathrem (ext. 4258): Providers with PINs beginning with H, adult vaccines and specialty clinics  
Jane Payne (ext. 4252): Providers with PINs beginning with CC, RH, OP and FQ
- If you have any questions, please call (502)564-4478 or email [dph.kvp@ky.gov](mailto:dph.kvp@ky.gov).