



## Updating VFC Eligibility for Your Patients Aged 19 Years and Older

There is a report in KYIR that gives you quick access to change VFC status for those patients once they turn 19 years of age.

- Run this report once a month to find and update your patients 19 years of age or over that are still listed as “VFC Eligible”.
- If you happen to find duplicate patient records while running this report, remember to use the *Duplicates* button to mark them for merging, OR call / email / fax the Help Desk with the possible duplicate WebIZ patient numbers so that state staff can combine those records for you.

**Step 1:** To access the *Patients Aged Out of their VFC Eligibility Code* report, select “Reports” on the menu, then under the Coverage Statistics section, select “*Patients Aged Out of their VFC Eligibility Code*”.

**Step 2:** Choose the Provider and/or Clinic and select *Run Report* to generate the patient list.

**Patients Aged Out of their VFC Eligibility Code**

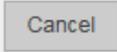
Click "Update" to save the record or "Cancel" to return to the previous page. 

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**Report Selection Criteria**

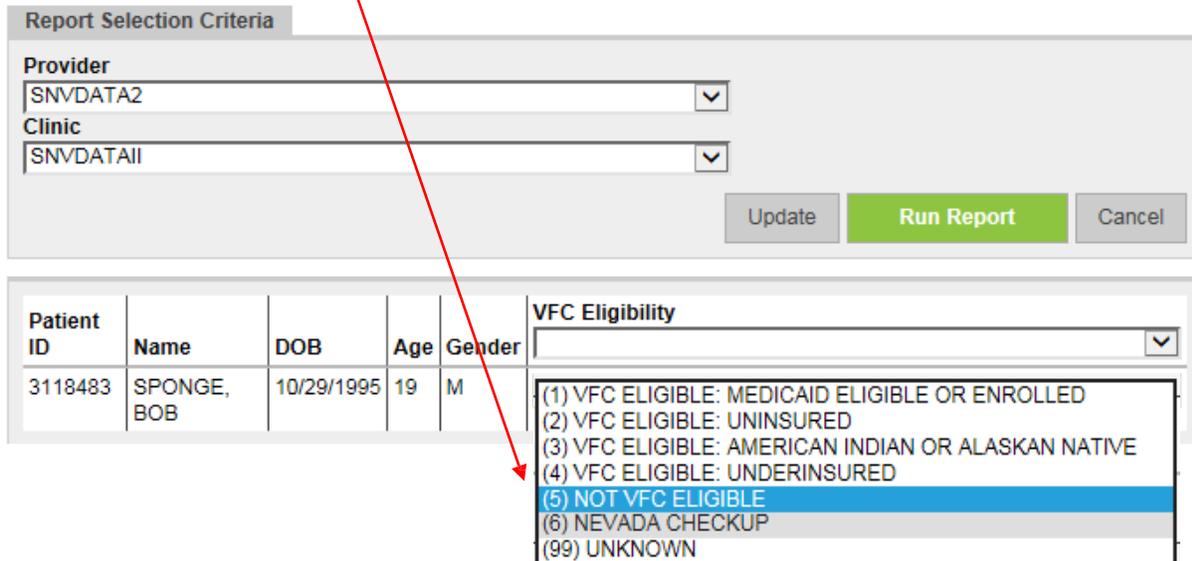
**Provider**  
SNVDATA2 

**Clinic**  
SNVDATAII 

**Step 3a:** Click on the drop- down above in the header to select (5) Not VFC Eligible to change ALL patient statuses on this screen.

**Step 3b:** OR click on the drop-down next to a specific patient name to select (5) Not VFC Eligible to change each patient's status individually.



Report Selection Criteria

Provider  
SNVDATA2

Clinic  
SNVDATAII

Update Run Report Cancel

Patient ID	Name	DOB	Age	Gender	VFC Eligibility
3118483	SPONGE, BOB	10/29/1995	19	M	(1) VFC ELIGIBLE: MEDICAID ELIGIBLE OR ENROLLED (2) VFC ELIGIBLE: UNINSURED (3) VFC ELIGIBLE: AMERICAN INDIAN OR ALASKAN NATIVE (4) VFC ELIGIBLE: UNDERINSURED (5) NOT VFC ELIGIBLE (6) NEVADA CHECKUP (99) UNKNOWN

**Step 4:** Select *Update* at the top of the screen and all VFC statuses for those selected patients will now change to (5) Not VFC Eligible. This will also remove those patients from your VFC reporting because they have now 'aged out' of the program.