



IDEA Part C **Early Intervention** System



KEIS First Friday Focus – May 2024

A place to get quick updates spotlighting what's happening in the Kentucky Early Intervention System (KEIS). The newsletter is sent on the first Friday of every month and is hosted on [Service Provider Information](#).

New KEIS Staff

KEIS is excited to announce a new budget specialist has joined the program. Please welcome Jessica Hayes, the newest member of the KEIS billing team!

Billing Reminders

Federal funding through the Individuals with Disabilities Education Act (IDEA) help support early intervention services. The Act requires these funds be the payor of last resort. KEIS must use all other fund sources before using federal grant funds.

Please ensure you are an in-network provider with the private insurance (if applicable) of any new children added to your caseload.

If you are **not** in-network, you have up to 120 calendar days to try and become in-network and submit approval or denial to [KEIS billing staff](#). If a private insurance provider does not respond to your attempts to be in-network, documentation of your attempt is sufficient.

Providers must renew or re-submit requests to be an in-network provider every calendar year for any children on their caseload.

We appreciate all KEIS providers who do this to ensure we maximize our ability to use federal funds and provide as many services as possible to Kentucky's children.



Kentucky Public Health
Prevent. Promote. Protect.

Timely Services and Consent

The Individuals with Disabilities Education Act (IDEA) requires timely services with signed consent and prior written notice.

All KEIS early intervention services must start within 30 calendar days after the Point of Entry (POE) office receives signed consent. KEIS requires five (5) working days for prior written notice.

For example, if the Individualized Family Service Plan (IFSP) meeting is on 4/25/24, and the POE receives signed consent on 5/1/24, then:

- The timeline to start services would begin on 5/1/24, and
- The provider could start services as soon as 5/7/24.

Thank you for ensuring that KEIS respects families' rights to timely services!

Supporting Families to Enhance Children's Development and Learning

Three crucial themes provide the foundation for IDEA Part C early intervention services.

1. Infants and toddlers' needs must be met by service strategies that cut across the traditional discipline, programmatic and funding categories, and boundaries.
2. Infants and toddlers' development can best be fully appreciated, understood, and promoted within the context of the family environment.
3. Early intervention is most effective when parents are respected and empowered as consumers and as team members collaborating with professionals.

Early intervention builds on and provides supports and resources to help family members and caregivers enhance children's learning and development.

KEIS helps families through everyday learning opportunities in their homes, in childcare, preschool or school programs, and in the community.

For more information, click [here](#).

Contacting the KEIS State Office

KEIS State Office is available for guidance and support. If you have any questions, please contact the following email accounts for assistance:

General assistance: chfs.firststeps@ky.gov

Billing questions: chfsfirststepsbilling@ky.gov

Provider information changes and enrollment: fsproviderenrollment@ky.gov