

KEY
to STARS STANDARDS VERIFICATIONS
LICENSED TYPE I CENTERS

	Level 1	Level 2	Level 3	Level 4
Ratios	1& 2. Ratios: Applicable ratios to each STARS level must be posted in each classroom and adhered to at all times	1& 2. Ratios: Applicable ratios to each STARS level must be posted in each classroom and adhered to at all times	1& 2. Ratios: Applicable ratios to each STARS level must be posted in each classroom and adhered to at all times	1. Ratios Applicable ratios to each STARS level must be posted in each classroom and adhered to at all times
Curriculum	<p>3. Current licensing standards License posted</p> <p>4. STARS Overview: Verified by certificate issued to director or staff person with decision making authority</p> <p>5. Program of Activities: Acceptable documentation is any plan that outlines activities with the children.</p> <p>6. Daily Schedule: Acceptable documentation is any schedule that outlines the daily routine of the program.</p> <p>7. Family Activity: Verify that at least one (1) activity took place or show written evidence that an activity is scheduled</p> <p>8. ERS: Documented by provider signature on DCC-401 as intent to complete within 12 months</p> <p>9. Improvement Plan: Second year requirement. Verify upon provider agreement with DCC-401</p>	<p>3. Requirements Level 1 plus:</p> <p>4. Family Activity: Verify that at least two (2) activities took place or show written evidence that an activity is scheduled</p> <p>5. Family Activity Plan: Documented by a written plan, either for the current year or following year</p> <p>6. ERS: Verify through ERS assessment</p> <p>7. Written improvement plan: Verify with DCC-402</p> <p>8. ERS Score of 4: Verify through ERS assessment</p> <p>9. Classroom Roster: Verify that each classroom has a roster. A center rooster may kept in a separate area</p>	<p>3. Requirements Level 2 plus:</p> <p>4. Family Activity: Verify that at least Three (3) activities took place or show written evidence that an activity is scheduled</p> <p>5. Family feedback: Verify that family or parental feedback is used annually through written evidence</p> <p>6. ERS: Verify through ERS assessment</p>	<p>2. Level 3 requirements plus:</p> <p>3. Family Activity: Verify that at least four (4) activities took place or show written evidence that an activity is scheduled</p> <p>4. ERS: Verify through ERS assessment</p> <p>5. Accreditation Documented by accreditation certificate or written notification of accreditation from an approved source</p>
Training	<p>10. Annual Training: Fifteen annual clock hours of training. Verified through review of training certificates and/or ECE-TRIS training record</p> <p>11. Professional Development Plan: Must be completed annually on all staff. New staff must complete within 12 months of employment</p>	<p>Level 1 requirements plus:</p> <p>10. Scholarship Program. Verify that staff have Knowledge of and opportunity to participate.</p> <p>11. 15 clock hours annually: Verified through review of training certificates and/or ECE-TRIS training record</p> <p>12. Director or the person responsible for the on-site operation, 18 clock hours: Verified through review of training certificates and/or ECE-TRIS training record</p>	<p>8. Level 2 requirements plus:</p> <p>9. Staff: 50% Verified through review of training certificates and/or ECE-TRIS report</p> <p>10. Director or the person responsible for the on-site operation, 24 clock hours Verified through review of training certificates and/or ECE-TRIS training record</p> <p>75% of program hours. Verified through review of training certificates and/or ECE-TRIS training record</p>	<p>6. Level 3 requirements plus:</p> <p>7. CDA Documented by current CDA credential</p> <p>8. Director or employee who is designated responsible for the center's on-site operation: Verified through review of training certificates and/or ECE-TRIS training record</p>
Personnel	<p>13. In-House STARS for KIDS Overview: Overview must be signed by all staff. Allow new staff to complete overview within 30 days of hire</p>	<p>Level 1 plus:</p> <p>13. Staff Evaluations Annual staff evaluations must be dated and completed on all staff.</p>	<p>Level 2 plus:</p> <p>13. 6 days paid leave For less than 1yr of employment calculate all staff working at least 37.5 hours</p> <p>11 days paid For 1yr or more of employment Calculate all staff working at least 37.5 hours</p> <p>Staff working less than 37.5 hour per week must be prorated.</p>	<p>Level 3 requirements plus:</p> <p>To Qualify for Enhancement Award: Verify by viewing policy for Health Insurance</p>
Regulatory Compliance	Posted License and maintain regulatory compliance with 922 KAR 2:160 if applicable	Posted License and maintain regulatory compliance with 922 KAR 2:160 if applicable	Posted License and maintain regulatory compliance with 922 KAR 2:160 if applicable	Posted License and maintain regulatory compliance with 922 KAR 2:160 if applicable