



KENTUCKY REGISTERED SANITARIAN EXAMINING COMMITTEE

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**Roy Foushee, R.S.**  
Committee Chair

[www.chfs.ky.gov/dph/sanitarrians.htm](http://www.chfs.ky.gov/dph/sanitarrians.htm)

The meeting of the Registered Sanitarian Examining Committee was called to order by Chair Roy Foushee on August 5, 2009.

Those in attendance were:

Roy Foushee  
Matt Rhodes  
Dan Troutman  
Juli Conner  
Guy F. Delius  
Beverley Joy Watkins

Chair  
Central Director  
East Area Director  
West Area Director  
Cabinets' Representative-Secretary  
Executive Secretary

The Committee reviewed the minutes from the May 13<sup>th</sup> meeting. After some minor adjustments, the committee moved to approve the minutes.

Matt Rhodes.  
Seconded Dan Troutman  
In Favor 4

Not In Favor 0

The Honorarium for retail food has been approved, and ordered. Should be awarded in September.

The committee discussed the exam reference materials and the 5<sup>th</sup> edition Salvato Book. It was brought to the committee's attention that this book will no longer be printed and will be hard to locate copies. Roy agreed to check with a university to see if they have books or suggestions. Each director agreed to check with the local health departments in their districts, to determine who had books and report back at next meeting.

Beverley Joy Watkins handed out the R.S. Handbook for review. The Committee reviewed and agreed to postpone any revision at this time.

The Committee reviewed the new nursing renewal process for comparison to our processes. The Committee discussed the online payment for credentials. The Committee agreed to continue issuing our card at this time. Guy/Joy agreed to pursue information about an online payment process for registration. Matt Rhodes stated he would like to have the capability to pay for several years at one time.

Joy discussed the second notices that were sent out. Damien Edwards should receive a suspension letter.

The committee agreed to send the suspension letter.  
Matt Rhodes.  
Roy Foushee, Seconded.  
In Favor 4

Not In Favor 0

*To Protect and Promote the Public's Health by Ensuring a Sanitary, Safe and Healthy Environment to Live and Prosper*



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The Committee reviewed the persons not paying their dues or has not acquired the proper amount of contact hours.

One person is a contracting employee with a health department and the committee discussed if they were considered an employee or not.

Guy agreed to check the language in the contract.

The Committee discussed several persons that do not yet have paid or contact hours.

Joy agreed to send an email to Heather Egan.

Guy discussed the upcoming marketing awareness event at the KY state fair with the survey on environmental health pictures. The Committee agreed to pay for the give away basket if the division could not purchase it quickly.

The Committee reviewed questions from the R.S. member about R.S. hours. The Committee will send a letter via chair Foushee.

Guy and Joy discussed our Registered Sanitarians Cash Handling Procedures. These procedures outline the proper safeguarding for R.S. Funds and will be formally placed in our R.S. policies and procedures manual. These procedures were reviewed and approved by the Committee.

The Committee agreed to have the Ethics Document revised to include the signature of new sanitarian.

The Committee discussed the opportunity to have a link to personal vacancies on our R.S. Web page.

The Committee discussed the Pass/Fail exam rate. At this point, approximately 42% pass on the first attempt, with 58% Not Passing on the first attempt.

#### 8-6-09

The Committee welcomed guests, Dr. Margaret Riggs and Mr. Chris Smith. These individuals are CDC assignees to the division of public health protection and safety for an environmental-epidemiology service detail.

The Committee reviewed exam evaluations, and reviewed exam questions.

Matt Rhodes discussed the number of members in the Director's Regions (Lincoln trail) to determine if some regions are expanding or contracting. The Committee agreed to check distribution numbers at next meeting.

The Committee and guests discussed Marketing of Environmental Health. The Committee reviewed the student's evaluations of watching the marketing videos, and which video was preferred by that group.

Guy and staff are working with a university partner to help bring this issue national attention and attempt to partner with a federal agency to help fund and promote. Guy will bring in the CD at next meeting.

Dr. Riggs and Mr. Smith agreed to develop a marketing plan to go over at our next meeting, including how to get the materials in the hands of guidance counselors.

Guy and the Committee discussed the intent to establish an Environmental Health Professionals day.

The Committee was in favor of the establishment of a day or week for our profession. Guy will discuss further with the Environmental Directors group and move it forward. Matt Rhodes reminded the Committee that John Snow's birth day was March 15, 1813.

The Committee discussed the continuance of the news letter. Juli Conner agreed to generate the next news letter, with input from directors. All agreed to send in input to Juli who would assemble the information for review at the next meeting. Matt would provide some info on H1N1, and the flood. Joy would provide updates of any changes. Staff to provide a VGB Update from PHPS. Dan to provide an update on youth camps. Roy, what is in a name? Provide an update on the Food Code from PHPS.

The Committee approved the following new applicants who successfully completed the exam.  
Donald Vance  
Ralph McCracken  
Roni Grigsby  
Amber Shea Rodgers  
Shelby Bailey

Motion to approve:

Matt Rhodes. Seconded by Dan Troutman.

In Favor 4

Not In Favor 0

Joy provided the budget for the Committee to review.

Motion to approve the Budget.

Dan Troutman. Seconded by Juli Conner.

In Favor 4

Not In Favor 0

Guy discussed a web site called the "American Academy of Sanitarians" for group reference. That site referenced our Kentucky two training/marketing videos.

Next meeting to be at Lake Cumberland SRP in November.