

*Welcome! Please remember the following details pertaining to this week's training:*

- *You must sign in each day and attend each session in order to receive your certificate of completion.*
- *The use of cell phones, laptops and any other type of electronics is prohibited during the training sessions.*
- *If you have a question that is not answered during a session, please write it on a post-it note and place it on the Parking Lot notepads. There is time designated in our agenda for answering these questions.*
- *Please be sure you are checked out of your room by 11 a.m. Eastern on Thursday, September 18.*
- *In order to assist us with improving future trainings, please complete the anonymous evaluation you will receive via email. Your feedback is important to us!*

## **Family Resource and Youth Services Centers New Coordinator Orientation Agenda-*TENATIVE***

**September 16-18, 2014**

**Crowne Plaza  
Louisville**

### **Tuesday, September 16**

**\*\*\*Please note that all times are Eastern\*\*\***

<b>11:30 a.m. -12:30 p.m.</b>	Registration and Lunch
<b>12:30-1 p.m.</b>	Welcome FRYSC Mission & Vision
<b>1-1:30 p.m.</b>	Ice Breaker
<b>1:30-5 p.m.</b>	Best Practices and Instructions for Core & Optional Components (5 minute breaks will be announced)

**Dinner is on your own.**

# New Coordinator Orientation

Wednesday, September 17

<b>8-8:40 a.m.</b>	The Green System and Website
<b>9:40-10:20</b>	Record Keeping
<b>10:20-10:40 a.m.</b>	Break
<b>10:40-10:55 a.m.</b>	Infinite Campus
<b>10:55 -11:15 a.m.</b>	FRYSCKy Coalition
<b>11:15 a.m. -12:15 p.m.</b>	Community Engagement Panel <ol style="list-style-type: none"><li>1. Public Health Department</li><li>2. Cooperative Extension Service</li><li>3. Faith-based groups</li><li>4. Mental health</li></ol>
<b>12:15-1:15 p.m.</b>	Lunch
<b>1:15-2:45 p.m.</b>	School Partnership Panel <ol style="list-style-type: none"><li>1. Early Childhood/Preschool</li><li>2. 21<sup>st</sup> Century Community Learning Centers</li><li>3. Community Education</li><li>4. Exceptional Children</li><li>5. Title I</li><li>6. In-school partners</li></ol>
<b>2:45-4 p.m.</b>	Contract Agreement
<b>4-4:30 p.m.</b>	Training Program
<b>4:30-4:45</b>	Parking Lot Questions

**Dinner is on your own.**

# **New Coordinator Orientation**

**Thursday, September 18**

***Please be sure to enjoy the complimentary breakfast in the atrium prior to the start of our first session. Thank you!***

<b><i>8-9 a.m.</i></b>	Advisory Councils
<b><i>9-10:30 a.m.</i></b>	Home Visit Safety
<b><i>10:10-11 a.m.</i></b>	Break <b>(Please check out of your room if you haven't already)</b>
<b><i>11 a.m. -12:15 p.m.</i></b>	Family Involvement
<b><i>12:15-12:30 p.m.</i></b>	Dismissal

***Have a safe trip home!***