



**KENTUCKY REGISTERED SANITARIAN
EXAMINING COMMITTEE
275 EAST MAIN STREET, HS1E-B
FRANKFORT, KY 40621**

The meeting of the Registered Sanitarian Examining Committee was called to order on August 30, 2006 at 1:00 at Pine Mountain State Resort Park.

Those in attendance were:

Kathy Fowler	Chair
Ed Cecil	Director West Area
Dan Troutman	Director South East Area
Roy Foushee	Director Central Area
Matt Rhodes	Director North-Central Area
Beverley Joy Watkins	Executive Secretary
Guy F. Delius	Secretary, Cabinet's Representative

Guests:

David Knapp:	CHFS-DPH Train Officer
Vivellen Chesser	DPH Train Staff
Debbie Bohannon	DPH Train Staff

David, Vivellen and Debbie provided an insight into the TRAIN training system, and provided an oversight on how this new system would help Registered Sanitarians. The Board complimented the team and thanked them for their time and presentation. The Board saw many positive attributes for this system and how it will benefit the Sanitarian Committee.

Joy or the R. S. Committee will review and approve all courses before they are placed on TRAIN.

Matt Rhodes agreed to draft recommended protocols for the next upcoming meeting. Develop competencies: R.S. Committee to review courses prior to putting on the TRAIN system.

The Committee discussed the need for sanitarian "sign in" for contact hours. Nurses no longer need to sign in for hours. Nursing board does random checks for compliance.

Board Meeting:

The Committee thanked Ms. Kathy Fowler for her tremendous work as chair of this committee. The committee provided Ms. Fowler with a plack of appreciation, and a depth of gratitude for her good work.

The Committee welcomed the new elected Committee Member Mr. Matt Rhodes of Louisville-Jefferson County Health Department. Mr. Rhodes received the most votes from the Region B members, and has been recommended to and approved by the Cabinet Secretary. Mr. Rhodes will fill the vacancy of Mrs. Kathy Fowler.

The Committee reviewed the minutes of the April 2006 minutes. Motion to accept the minutes by Ed Cecil.

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Seconded, Roy Foushee.
All in favor.

Guy Delius confirmed the test preparer has been paid the first installment for producing section 1 of the Exam.

Kathy Fowler discussed Cap limits on honorariums. The committee agreed to keep as is at a maximum of \$999 per honorarium.
No motion provided.

Guy agreed to check if some sponsored events result in a profit, can the Committee hold the profit to be used the next year at a similar event. Retail Food:

The Committee discussed a county environmental health worker. Kathy Fowler would gather some background information and provide to Guy.

Joy provided information on past delinquent members. Joy mentioned there were only a few members that have either not paid dues, and/or have not acquired the proper contact hours. The Committee discussed the need to draft a final letter, and to send a informational letter to all new members.

The Committee elected the new Committee Chair. Mr. Roy Foushee of Lexington is the new Committee Chair.

9-1-06
Call to Order

The Committee discussed the R.S. mail out which consisted of an informational letter and the R.S. Credential Card.
The 2006 R.S. Credential Cards have now been mailed.

Roy Foushee discussed the nursing discipline registration system.

Guy discussed with the Committee the informational letter that was mailed to all Sanitarians regarding the new on line contact hour system.

Guy informed the Committee he had produced a draft press release about the new R.S. contact hour system. Guy provided a draft copy for the Committee to preview, and will be working with the Cabinet Communication Office to issue the release. This will help publicize the credential of Sanitarians and the good work of the Committee.

The Committee discussed the new exam dates.

Guy discussed the development of a recruitment video. Clyde Bolton, Director of the Division of Public Health Protection and Safety suggested the development of a recruitment video, and Ed Cecil and Kathy Fowler with others produced the video. The recruitment video will be sent to Universities, Academia, Local Health Departments and other entities which we may recruit staff to our environmental health programs. This recruitment video is well made and a very successful product.

The Committee recommended that the video be added to our R.S. website to broaden the audience that may see it.

Guy agreed to ensure the video would be on our web site and other websites.

Kathy Fowler discussed the need to use this video in local school systems to help recruit and inform students of our field. Kathy recommended that by next meeting each director contact a school system in their area and set up a time/date to visit the school and show the video to some of the students, i.e. a career day or health fair style setting.

The Committee recommended that the LHD's be apart of the push to get into the schools.

Matt suggested that Louisville Metro TV could use the Video on that channel, and he would work on introducing the video to the TV station.

Guy suggested that KET may also be a good venue to show the video. Guy will check with KET to see how we may use that station to showcase the Video.

Guy also stated he will produce a memo to LHD's informing them of the video availability and ask that they contact local schools to show during career days and health fairs.

The Committee discussed the "scantron" grading system. After much discussion the Committee agreed to hold off at the present time and not invest in the grading system. The Committee agreed to revisit again in the future.

The Committee discussed the Salvato book on line. The Committee agreed to pursue and acquire an electronic version of the Salvato book for our website and add an ECU link to our page.

The Committee discussed the new Exam. Roy Foushee discussed the new exam development. Roy asked that each director review ½ of the test and email questions to him before the next meeting.

The Committee discussed new members passing the exam.

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The following persons successfully passed the R.S. Exam.

Nathan Alan Powell

William Daniel Bell

Jay Schwegman

Lisa Claycomb

Leslie Hamilton

Kevin Gabhart

Sara Snyder

Kelly Ray

Motion to accept the new Registered Sanitarians, Dan Troutman.

Seconded by Matt Rhodes.

All in Favor.

Dan Troutman discussed some concerns he has heard about information on the new computers used by inspectors.

He mentioned that you could not perform a follow up inspection on the spot without re-typing all the information in the system. Guy agreed to pursue with our IT staff.

Matt discussed the need for daily update of data, instead of the current weekly update.

Guy discussed the proposed development of a “coding” review team and quality assurance.

The Committee agreed that we needed representation on the review teams.

Dan Troutman agreed to be on the coding team.

The next meeting of the Committee is scheduled for November 29th 2006 at Greenbo State Park.

Motion to adjourn

Respectively Submitted:

Guy F. Delius, R.S.