



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR MEDICAID SERVICES**

**Ernie Fletcher**  
Governor

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**Mark D. Birdwhistell**  
Secretary

**Glenn Jennings**  
Commissioner

October 25, 2006

SCL (33) Provider Letter #: A-18

**RE: Supports for Community Living Waiver Program  
Administrative Functions Returned to the Department for Medicaid Services**

Dear Kentucky Medicaid Provider:

Beginning November 20, 2006, the administrative functions currently provided by the Department for Mental Health and Mental Retardation (DMH/MR), for the Supports for Community Living Waiver (SCL) program, will be returned to the Department for Medicaid Services (DMS). Additionally, SHPS, the QIO agency for DMS, will begin reviewing and determining Prior Authorization (PA) of services for SCL. DMH/MR will continue to perform provider enrollment and monitoring functions of the SCL program.

Any verbal requests for Level of Care (LOC) pertaining to initial enrollment and recertification will continue to be handled by SHPS via telephone. Packets will need to be faxed to SHPS at 1-800-807-7840 or 502-429-5233. The initial packet should include:

1. The Long Term Care Facilities and Home and Community Based Program Certification Form, MAP-350;
2. The Freedom of Choice of Home and Community Based Waiver for Persons with MR-DD Service Providers Form, MAP-4102;
3. The MAP-351B Assessment Form;
4. The results of a physical examination that was conducted within the last twelve (12) months;
5. A statement of the need for long-term care services which shall be signed and dated by a physician or a QMRP and be less than one (1) year old;

Please see reverse side



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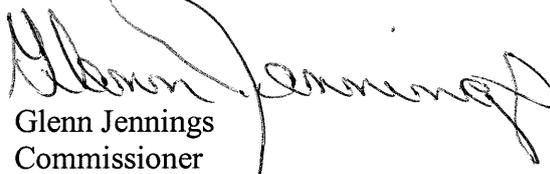
6. The results of a psychological examination completed by a licensed psychologist;
7. A social case history which is less than one (1) year old;
8. A projection of the needed supports and MAP-145 SCL plan for meeting those needs;  
and
9. A MAP-24C documenting an individual's status change.

The recertification packet should include an updated MAP-351B and MAP-145.

DMH/MR will continue to certify providers for current and new program services, perform billing reviews, and handle all provider incident reports as they have in the past. Providers will continue to work with the Area Administrators and DMH/MR on issues related to provider enrollment, credentialing and training and monitoring.

Should you have any questions regarding this change, please contact Linda Proctor, M.A. or Sheila Davis, RN within the Division for Long Term Care and Community Alternatives at (502) 564-5560.

Sincerely,



Glenn Jennings  
Commissioner

Xc: SCL (33) Provider Letter #: A-18

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