

**KENTUCKY COUNCIL ON DEVELOPMENTAL DISABILITIES**  
FULL COUNCIL  
May 13, 2004  
**DRAFT MINUTES**

**MEMBERS PRESENT:** Bethaney Adams, Diana Berry, Marie Braun, Dave Matheis, Beth Cross, Jeff Edwards, Debbie Gilbert, Regina Graddy, Stephanie Gulley, Elbirda Haley, Paula Jackson, Harold Kleinert, Michael Lyons, Beth Cross, Wanda Propes, Claudia Johnson, Gayle Rees, Michelle Skillman, Sheila Davis, Chastity Ross, Donna Collins and Linda Williams

**MEMBERS ABSENT:** Chris Kramer

**STAFF:** Pat Seybold, Vicki Goins, Adam Jones, Patty Martorano, Wilma Cox and Shelley Runkle

**GUESTS:** Commissioner Pat Wear

**Call to Order:** Diana Berry, Chair, called to order the meeting at 10:15p.m.

**Conflict of Interest:** None noted.

**Introductions:** Everyone introduced himself or herself. Welcomed two (2) new members: Margaret Reed, Department of Education and Sheila Davis, Dept. of Medicaid Services. Reed replaced Preston Lewis and Davis replaced David Hanna.

**Proxy Announcements:** None noted.

**Additions to Agenda:** The Education and Membership Teams were asked to meet after Full Council meeting. Commissioner Wear's arrival was changed to 1:00pm instead of 10:30 as scheduled on the agenda.

**Approval of February 13, 2003 minutes: ADAMS/ BRAUN** made motion to approve February 13, 2003 minutes. **MOTION PASSED.**

Council broke for closed session at 9:30 returned to session at 10:35 with a presentation from Beth Richardson of ACCESS.

**CHAIR REPORT:** Diana Berry

**Legislative Events:** Berry updated the Council on the progress of HB71. Governor Fletcher was scheduled to sign the bill on the following Monday at 9:45. Also commented on HB 115 and two other criminal justice bills that didn't have the chance to move much through legislation.

Berry gave an update on the progress of Capwiz. It was proven to be very helpful to visitors on the KCDD website. Recognition for the Capwiz success was given to Ed Jennings and his staff.

**Miscellaneous:** Berry announced **Adams/ Haley** had attended a Government Affairs seminar in Washington DC concerning public policy.

Berry updated the Council the NACDD Conference being held in Lexington, KY in October. Planning has included the seminars and speakers that have been chosen.

**Director's Report:** Patricia Seybold

Seybold gave notification of being chosen to do a monitoring of technical assistant reviews system (MTARS) in VA. She received updated training in Washington prior to being sent.

**NACDD:** Moving forward with the June Meeting in Washington. Seybold gave an outline of the schedule for the meeting. A few of the staff are involved with the planning of this conference. Lyons, Graddy and Berry are set to attend.

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**Membership Committee:** Paula Jackson

Jackson asked correct procedure regarding nominees for the designation of new officers. The Council referred to the bylaws and decided that nominees would be listed within the August Council meeting book. Votes would be taken at the August Full Council Meeting.

**Council Affairs:** Chastity Ross

-Executive Director's Annual Evaluation: Ross asked the Council to refer to page 19 in the Meeting Book. An addition to the ED's annual evaluation was made. The Council took time to review and discuss the addition. JACKSON/ ADAMS made motion to approve. MOTION PASSED. Council members were given an evaluation form to complete and return to Berry.

-Bylaws: Ross asked for any other questions or discussion concerning the Bylaws. She referred everyone to page 20. All bold print was considered new material. Council took time for discussion and questions. **ADAMS/ GILBERT** made motion to accept the revised bylaws. **MOTION PASSED.**

**Public Policy:** Bethaney Adams

Adams reported that the public policy committee tracked several bills but concentrated their effort on a select few. Progress was more effective this way and the selected bills were successful this legislation. Five were signed into law and one became law without the Governor's signature. Committee had scheduled a planning meeting in July to discuss off-session activities and to prepare for next legislation session. Recognition was given to staff member, Adam Jones and the help of Ed Jennings along with the Martin's School staff for assisting the Public Policy Committee with their efforts.

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**State Agencies**

DISCUSSION-

1. **MH/MR-** Kevin Lightle reported for Claudia Johnson

Core Indicators Project-sufficient baseline data has been compiled, they are now adding another dimension by re-interviewing the people from 3 years ago to compare their quality of life changes. Mental Health has now agreed to participate in the project.

Based on results of Core Indicator surveys, training, and citations of providers throughout the past 3 years, five major issues have come to the attention of DMR: Rights, advocacy, restraint reduction, inclusion, and behavioral/environmental modifications.

Web site development-Virtual web courses are being developed for much of the training offered through DMR. Another issue in the forefront is the recruitment and retention of paraprofessional staff. KYBLN now has a link on their website to post vacancies. The Department of Labor is also doing a pilot program supported and funded by ANCOR (association network of community options and resources). Facilities-since 8/1/02, 132 people have transitioned out of facilities including ICFs/MR, Nursing Facilities, and Psychiatric Hospitals. There have been 27 admissions/transfers to ICFs/MR since that date.

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DMR received an initial grant from the Kentucky Oral History Society for equipment for the Restoring Dignity Project. This project will contain interviews with previous residents of the Frankfort State Hospital, and others who were influential in the development of the services in Kentucky.

Challenges for the Department continue to include the difficult to serve population, rate tiering, and self determination funding.

DMS is the lead agency for The Robert Woods Johnson grant and has received initial approval-staff will travel to a 2nd interview process sometime next month. They have also been asked to participate in the Healthy Kentucky grant.

2. **Education-** Margret Reed

The Kentucky Council on Developmental Disabilities  
Education Report

Grants:

-State Improvement Grant Nurturing All Learners (SIGNAL)-Kentucky's

Plan will address eight major initiatives:

1. access to the general curriculum through universal design of learning and fully integrated curricular and assessment approaches;
2. access to the general curriculum in inclusive settings through collaborative service delivery;
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4. increase the number of highly qualified minority special education teachers;
5. increase the instructional capacity of paraeducators;

6. improve secondary transition and post school outcomes (including an increased graduation rate and higher percentages of students achieving employment and post secondary outcomes);
7. increase the number of highly qualified special educators in early intervention programs;
8. increase parent involvement.

The DECS will hear in June if we will awarded this grant.

-Teacher Recruitment for Educational Excellence {TREE)—

A new National Center for Special Education Personnel and Related service Providers, (Personnel Center), which will take the place of the Council for Exceptional Children's (CEC) Professions Clearing house. In addition to enhanced Website and a national recruitment campaign, this Personnel Center will be providing direct, on-site, technical assistance to states in the areas of personnel recruitment and retention, including facilitation of statewide workforce development planning, Internet recruiting services, media products with public relations support and diversity recruitment training for local school districts and Part C programs. These services will seek to build upon the work of other OSEP supported projects. Kentucky is one of the five states annually that will receive these services, and to the amount of \$40,000.

Programs:

-Traineeship Program- 2004-05 Traineeship Program is a very exciting year for the Division of Exceptional Children Services. We have expanded our services and added new Colleges and Universities to our list of participants, with the goal being to increase the number of certified early childhood and special education teachers. In addition, we are also adding the Interdisciplinary Early Childhood Certificate (IECE) tuition support program to the NKU traineeship office. All prospective teachers can now apply for traineeship funds on-line and all traineeship programs will be handled by one entity .This coordination should make the entire process run more smoothly.

Parents-

-Parent Teacher Conference was held in Louisville. We had two national speakers and a record attendance. We are already planning next year's conference Feb. 25-27th, 2005.

-Monitoring Special Education Programs-Kentucky Continues

Monitoring Process (KCMP) is Kentucky's new system. Over the last 5 years we have continued to change our monitoring system to get it more inline with the federal monitoring system and the state improvement process. This year the districts will send in two reports which will report on the '02-'03 and the '03-'04 school year.

DECS recognized the need to revise the old system to address the NCLB requirements; new requirements related to the Annual Performance Report directly impacts the way we will monitor districts.

Documents

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-Your Child's Education- This document is in the final drafts. This booklet was designed for parents, who are to special education in public schools. We had been waiting until reauthorization but since that has been delayed; it was decided to go ahead.

-Curriculum Maps- This project has been an undertaking of the whole department. The department consultants have been assigned to teams. The Overarching Team Charge is to provide models of effective processes of vertical and horizontal curriculum mapping, exemplars of curriculum maps with model of standards-based units of study, continuous and snapshot assessments, end –of course assessments and instructional strategies to close the achievement gaps.

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Medicaid made it through the first cut of the Robert Wood Johnson Cash and Counseling grant and will be making a presentation sometime in June. Dept. was also invited to apply for funding by the Foundation for a Healthy Kentucky.

#### **4. Office of the Blind-** Beth Cross

The Department has been moved to the Education Cabinet, under the Department for Workforce Investment. At this time we are anticipating being titled the Office for the Blind. Denise Placido, our current Commissioner, has announced her plans to retire

August 1, 2004. There will be a reception in her honor at Berry Hill in Frankfort on July 21 starting at 1:00.

During that last general assembly a 14% budget reduction was imposed upon the Department for the Blind. We are trying to figure out how to manage a \$200,000 reduction of funds with the least impact on consumer services. We have several staff planning to retire and those not in direct services positions, may not be replaced. We are still in the process of creating a plan and a budget to address these cuts. It is anticipated that counselors will have less money in their budgets to start the new year, but hopefully

as the year progresses we will have additional monies to add to services.

Our bioptic driving program continues to evaluate and train eligible consumers how to use the bioptic device and drive. To date we have had approximately 30 individuals complete the training and pass their drivers tests. Although we are having success there continues to be a waiting list of some 250 individuals interested in the training. We only have one staff designated to the program.

This past year we have been fortunate to have some grant monies from the Department for Training and Reemployment Workforce

Investment funds. The funds provided for an additional trainer and one office staff. The grant is scheduled to run out on June 30. A significant amount of funding has been unspent. We have requested additional time for the grant in order to train more individuals and complete the grant.

On the national level there has been no movement on the Reauthorization of the Workforce Investment Act.

#### **5. Dept. for Public Health-** Diane Chism

No report was given.

#### **6. Office of Aging Services-** Donna Collins

The agency is still waiting for the re-organization to finalize under Governor Fletchers new administration. Office still holds a seat at the table with the Cash & Counseling grant. Collins passed out a new brochure to all Council members that the agency has created regarding the Kentucky State Health Insurance Assistance Program (SHIP).

#### **7. Dept. of Vocational Rehabilitation -** Dave Matheis

**UCE Update:** Ideas of the three sister agencies (P&A, KCDD, and HIDI) were presented to the Council for consideration. A few of the ideas were to develop a brochure and newsletter together. A common webpage was also discussed and brought to the Council for review.

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**Protection & Advocacy Report:** P&A received a grant for Help America Vote Act helping disabled individuals get to the voting polls.

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Seybold gave notification of being chosen to do a monitoring of technical assistant reviews system (MTARS) in VA. She received updated training in Washington prior to being sent.

NACCD: Moving forward with the June Meeting in Washington. Seybold gave an outline of the schedule for the meeting. A few of the staff are involved with the planning of this conference. Lyons, Graddy and Berry are set to attend.

Miscellaneous: One of the Council's employment projects (Marvin's Mushrooms) is having a Grand Opening of business May 26th in Berea, KY. Council Members were encouraged to attend if possible to show support. Information was given via e-mail from the KCDD listserv.

Membership Committee: Paula Jackson

Jackson asked correct procedure regarding nominees for the designation of new officers. The Council referred to the bylaws and decided that nominees would be listed within the August Council meeting book. Votes would be taken at the August Full Council Meeting.

Council Affairs: Chastity Ross

Executive Director's Annual Evaluation: Ross asked the Council to refer to page 19 in the Meeting Book. An addition to the ED's annual evaluation was made. The Council took time to review and discuss the addition. JACKSON/ ADAMS made motion to approve. MOTION PASSED. Council members were given an evaluation form to complete and return to Berry.

Bylaws: Ross asked for any other questions or discussion concerning the Bylaws. She referred everyone to page 20. All bold print was considered new material. Council took time for discussion and questions. ADAMS/ GILBERT made motion to accept the revised bylaws. MOTION PASSED.

Public Policy: Bethaney Adams

Adams reported that the public policy committee tracked several bills but concentrated their effort on a select few. Progress was more effective this way and the selected bills were successful this legislation. Five were signed into law and one became law without the Governor's signature.

Committee had scheduled a planning meeting in July to discuss off-session activities and to prepare for next legislation session. Recognition was given to staff member, Adam Jones and the help of Ed Jennings along with the Martin's School staff for assisting the Public Policy Committee with their efforts.

Adams updated the Council on the Governmental Affairs Seminar in Washington, DC. Haley, Adams and Seybold attended. These members were able to represent the Council during visits on Capitol Hill to several of Kentucky's Senators and House Representatives.

State Agencies

DISCUSSION-

1. MH/MR- Kevin Lightle reported for Claudia Johnson

Core Indicators Project-sufficient baseline data has been compiled, they are now adding another

dimension by re-interviewing the people from 3 years ago to compare their quality of life changes. Mental Health has now agreed to participate in the project.

Based on results of Core Indicator surveys, training, and citations of providers throughout the past 3 years, five major issues have come to the attention of DMR: Rights, advocacy, restraint reduction, inclusion, and behavioral/environmental modifications.

Web site development-Virtual web courses are being developed for much of the training offered through DMR. Another issue in the forefront is the recruitment and retention of paraprofessional staff. KYBLN now has a link on their website to post vacancies. The Department of Labor is also doing a pilot program supported and funded by ANCOR (association network of community options and resources). Facilities-since 8/1/02, 132 people have transitioned out of facilities including ICFs/MR, Nursing Facilities, and Psychiatric Hospitals. There have been 27 admissions/transfers to ICFs/MR since that date.

There is a new Extern program at Hazelwood in conjunction with the School of Osteopathy in Louisville.

DMR received an initial grant from the Kentucky Oral History Society for equipment for the Restoring Dignity Project. This project will contain interviews with previous residents of the Frankfort State Hospital, and others who were influential in the development of the services in Kentucky.

Challenges for the Department continue to include the difficult to serve population, rate tiering, and self determination funding.

DMS is the lead agency for The Robert Woods Johnson grant and has received initial approval-staff will travel to a 2nd interview process sometime next month. They have also been asked to participate in the Healthy Kentucky grant.

## 2. Education- Margret Reed

The Kentucky Council on Developmental Disabilities

Education Report

Grants:

-State Improvement Grant Nurturing All Learners (SIGNAL)-Kentucky's

Plan will address eight major initiatives:

1. access to the general curriculum through universal design of learning and fully integrated curricular and assessment approaches;
2. access to the general curriculum in inclusive settings through collaborative service delivery;
3. improvement student results through improved instructional climate;
4. increase the number of highly qualified minority special education teachers;
5. increase the instructional capacity of paraeducators;
6. improve secondary transition and post school outcomes (including an increased graduation rate and higher percentages of students achieving employment and post secondary outcomes);
7. increase the number of highly qualified special educators in early intervention programs;
8. increase parent involvement.

The DECS will hear in June if we will awarded this grant.

-Teacher Recruitment for Educational Excellence {TREE}-

A new National Center for Special Education Personnel and Related service Providers, (Personnel Center), which will take the place of the Council for Exceptional Children's (CEC) Professions Clearing house. In addition to enhanced Website and a national recruitment campaign, this Personnel Center will be providing direct, on-site, technical assistance to states in the areas of personnel recruitment and retention, including facilitation of statewide workforce development planning, Internet recruiting services, media products with public relations support and diversity recruitment training for local school districts and Part C programs. These services will seek to build upon the work of other OSEP supported projects. Kentucky is one of the five states annually that will receive these services, and to the amount of \$40,000.

Programs:

-Traineeship Program- 2004-05 Traineeship Program is a very exciting year for the Division of Exceptional Children Services. We have expanded our services and added new Colleges and Universities to our list of participants, with the goal being to increase the number of certified early childhood and special education teachers. In addition, we are also adding the Interdisciplinary Early Childhood Certificate (IECE) tuition support program to the NKU traineeship office. All prospective teachers can now apply for traineeship funds on-line and all traineeship programs will be handled by one entity. This coordination should make the entire process run more smoothly.

Parents-

-Parent Teacher Conference was held in Louisville. We had two national speakers and a record attendance. We are already planning next year's conference Feb. 25-27th, 2005.

-Monitoring Special Education Programs-Kentucky Continues

Monitoring Process (KCMP) is Kentucky's new system. Over the last 5 years we have continued to change our monitoring system to get it more inline with the federal monitoring system and the state improvement process. This year the districts will send in two reports which will report on the '02-'03 and the '03-'04 school year.

DECS recognized the need to revise the old system to address the NCLB requirements; new requirements related to the Annual Performance Report directly impacts the way we will monitor districts.

Documents

-Collaborative Teaching Guide--This document is in the final drafts. Dr. Anne Moll originally wrote this booklet about 12 years ago. The new changes in NCLB and the increase in student accountability has required districts to consider the Collaborative Teaching Model to deliver curriculum.

-Your Child's Education- This document is in the final drafts. This booklet was designed for parents, who are to special education in public schools. We had been waiting until reauthorization but since that has been delayed; it was decided to go ahead.

-Curriculum Maps- This project has been an undertaking of the whole department. The department consultants have been assigned to teams. The Overarching Team Charge is to provide models of effective processes of vertical and horizontal curriculum mapping, exemplars of curriculum maps with model of standards-based units of study, continuous and snapshot assessments, end -of course assessments and instructional strategies to close the achievement gaps.

Email

-DAC Monday Email- This email is designed to go to districts to updates on Assessment Issues and comes from the Division of Assessment Implementation. It is the format of Question and Answers.

-E-special Email- This email is designed to go to district administrators to be an update on special education issues. It is the format of Question and Answers.

3. Medicaid- Sheila Davis

Medicaid made it through the first cut of the Robert Wood Johnson Cash and Counseling grant and will be making a presentation sometime in June. Dept. was also invited to apply for funding by the Foundation for a Healthy Kentucky.

4. Office of the Blind- Beth Cross

The Department has been moved to the Education Cabinet, under the Department for Workforce Investment. At this time we are anticipating being titled the Office for the Blind. Denise Placido, our current Commissioner, has announced her plans to retire August 1, 2004. There will be a reception in her honor at Berry Hill in Frankfort on July 21 starting at 1:00.

During that last general assembly a 14% budget reduction was imposed upon the Department for the Blind. We are trying to figure out how to manage a \$200,000 reduction of funds with the least impact on consumer services. We have several staff planning to retire and those not in direct services positions, may not be replaced. We are still in the process of creating a plan and a budget to address these cuts. It is anticipated that counselors will have less money in their budgets to start the new

year, but hopefully

as the year progress we will have additional monies to add to services.

Our bioptic driving program continues to evaluate and train eligible consumers how to use the bioptic device and drive. To date we have had approximately 30 individuals complete the training and pass their drivers tests. Although we are having success there continues to be a waiting list of some 250 individual interested in the training. We only have one staff designated to the program.

This past year we have been fortunate to have some grant monies from the Department for Training and Reemployment Workforce Investment funds. The funds provided for an additional trainer and one office staff. The grant is scheduled to run out on June 30. A significant amount of funding has been unspent. We have request additional time for the grant in order train more individuals and complete the grant.

On the national level there has been no movement on the Reauthorization of the Workforce Investment Act.

5. Dept. for Public Health- Diane Chism  
No report was given.

6. Office of Aging Services- Donna Collins  
The agency is still waiting for the re-organization to finalize under Governor Fletchers new administration. Office still holds a seat at the table with the Cash & Counseling grant. Collins passed out a new brochure to all Council members that the agency has created regarding the Kentucky State Health Insurance Assistance Program (SHIP).

7. Dept. of Vocational Rehabilitation - Dave Matheis

UCE Update: Ideas of the three sister agencies (P&A, KCDD, and HIDI) were presented to the Council for consideration. A few of the ideas were to develop a brochure and newsletter together. A common webpage was also discussed and brought to the Council for review.

Inclusive Education Initiative funded by the Council just held a conference regarding High School Inclusion. The project has exceeded the target's goal. Success has spread throughout the intended school to others.

Additional funding by the Council will be used to give assistance to aging families with adults with developmental disabilities. The money will specifically be used to hire parent mentors.

Protection & Advocacy Report: P& A received a grant for Help America Vote Act helping disabled individuals get to the voting polls.

Kentucky will receive assistance technology by November for training people to survey voting and polling sites. By 2006 all voting sites must be set up for independent voting for people with disabilities.

Handout was passed out to Council members showing the number of new cases that P&A had in April 2004.

Non-Profit Update: First Steps is the program within state that receives Federal money to serve children with developmental disabilities birth to 3 years of age. This program has changed under the new administration from the Commission for children with special needs to Dept. of Health (under the HANDS Program). The regulations are now being reviewed again by the new governing body and will probably change. Regulations have caused up to a 10% reduction in funding of reimbursements to children causing non-profits to fold and for profit agencies to be very limited in what they will provide for children as money doesn't support staffing that the regulations require.

Transition agreements between part Band C now exist in all but 2 counties in the staff. E.I. (DEIC) are charged and making sure these agreements are renewed yearly.

Olmstead Update: Haley reported that Olmstead seemed to be at a "standstill" Members are unsure at this time if this committee will continue.

HIDI Project of National Significance Grant Update: Propes reported that Olmstead held a Peer Tutoring Conference in April. Kleinert reported the initial investment that the Council had provided has brought about much of the progress for this particular program. The peer tutor portfolio has been developed and students are encouraged to participate to receive college credit. This also acts as a way to recruit future teachers in special education.

PWS Grant: Placed under Public Policy

Transportation: Committee no longer exists. Sub-committees have been created and the Council will be observing only.

Budget Update: Goins referred everyone to page 86. Reported that the Council is now operating at 63%. Personnell is at 70%.

Page 47 gave grant and project expenditures through March 31, 2004.

Goins also explained that there were funds that needed to be allocated by September 30, 2004. The expense must be placed or "tied under" the current plan. Goins asked for any requests for allocation be sent in by mid-June.

ADJOURN: REESE/JOHNSON made motion to adjourn. MOTION PASSED. Meeting adjourned at 4:20pm.