The VCTC Coordinator will:

- Set up a conference date and time
- Manage the conference
- Document the conference
- Distribute the conference summary to all participants

During the conference:

- Appointments, medications and concerns are reviewed
- Treatment is discussed
- Questions are answered
- Goals are identified
- A written shared plan of care is created

CONTACT US

If you are interested in scheduling a virtual care team conference, contact the VCTC Coordinator at the phone number below.

**Hours**
Monday through Friday
8:00 AM and 4:00 PM.

**Phone**
(502) 429-4430, extension 2089
Toll free (800) 232-1160, extension 2089

**Fax**
(502) 429-4489

**Mailing Address**
Kentucky Cabinet for Health & Family Services
Office for Children with Special Health Care Needs (OCSHCN)
310 Whittington Parkway, Suite 200
Louisville, KY 40222

**Website**
http://chfs.ky.gov/agencies/ccshcn

**Facebook**
Find us on Facebook at KY Office for Children with Special Health Care Needs
Virtual Care Team Conference “VCTC”

This is a meeting you can join through your phone, tablet, or computer. It connects the patient, doctors, educators, therapists, and any other person you would like as shown on the “wagon wheel.”

**CHILDREN WITH MEDICAL COMPLEXITY WAGON WHEEL**

- Your child and their needs are placed at the center of the VCTC experience.
- This team approach to care coordination focuses on your child’s health while developing a shared plan of care.

**Who needs a shared plan of care?**

- Children with chronic, complicated health conditions
- Children who are affected by a combination of health and other factors (social, financial, or cultural issues)
- Youth and young adults moving towards adult healthcare and more independence

**What is a shared plan of care?**

- Families and professionals participate in a shared care planning session (in real time)
- Medications are reviewed
- Questions about treatment are answered
- The needs of the patient are discussed
- Goals are identified
- A written plan is developed to support the goals

**Shared Plan of Care**

- Child/Family
- Social Worker
- Therapists
- School Personnel
- Primary Care Provider
- Care Coordinator
- Specialists
- Insurance Provider
- Interpreter