**Hart-Supported Living Application**

**Important Information Sheet**

**Completed applications are due April 1st to your Regional Coordinator**

**It is highly recommended you submit your application to your Regional Coordinator by March 1st.**

**If your application is received early, the Regional Coordinator will have time to review and suggest changes to strengthen your application and ensure the application is complete.**

***Incomplete applications will not be scored.***

**If you submit your application to your Regional Coordinator on April 1st, it is unlikely your Regional Coordinator will be able to review it for completeness.**

**REMEMBER TO INCLUDE:**

* A completed income eligibility form and proof of income.
* For One-Time Requests:
  + Letter, on official **LETTERHEAD**, **not a prescription pad**, from a doctor or therapist explaining the need for the service and how it is related to the disability.
  + An estimate, including any tax, shipping, delivery, and installation.
    - The contractor completing the modifications must carry liability insurance.