

**Commonwealth of Kentucky**  
 Cabinet for Health and Family Services  
 Department for Community Based Services  
 Division of Protection and Permanency

**DCBS Placement Exception Request**

Date: \_\_\_\_\_ Foster Parent Name: \_\_\_\_\_ County of Residence: \_\_\_\_\_

R&C Worker Name: \_\_\_\_\_ Service Region: \_\_\_\_\_

List information for each child for which the placement exception is being requested.

Name	DOB/Age/ Sex	Placement Date (Proposed or Actual)	Diagnosis	Case Number	DCBS SSW	Region of Case Origin	Region of Proposed Placement

Child(ren) designated as medically complex or care plus?  Yes  No If yes, list name: \_\_\_\_\_

List information for each child or youth under 21 years of age presently residing in the home, including the foster parent's children

Name	DOB/Age/Sex	Diagnosis	Case Number	DCBS SSW	Region of Case Origin	Relation to Foster Parent

Child(ren) designated as medically complex or care plus?  Yes  No If yes, list name: \_\_\_\_\_

DCBS Placement Exception Request

Type of Exception (check all that apply)

- A foster home [Foster Home] with more than six (6) children, including the foster parent's own children, that provides basic [Basic] or advanced [Advanced] care.
- A foster home [Foster Home] with more than two (2) children under age two (2), including the foster parent's own children.

**Medically Complex**

- A foster home [Foster Home] with more than four (4) children, including the foster parent's own children, that provides Medically Complex care.
- A one (1) parent Medically Complex Home caring for more than one (1) child with medical complexity.
- A two (2) parent Medically Complex Home caring for more than two (2) children with medical complexity.
- Placing a child with medical complexity in a placement other than an approved Medically Complex home. **\*\* (DPP director or designee signature is required on page 4[Director or Designee Signature is Required])**
- Primary care provider of a child with medical complexity working outside the Medically Complex home. **\*\* (DPP director or designee signature is required on page 4[Director or Designee Signature is Required])**

**Care Plus**

- A Foster Home with more than four (4) children, including the foster parent's own children, that provides Care Plus care.
- A one (1) parent Care Plus Foster Home caring for more than one (1) Care Plus child.
- A two (2) parent Care Plus Foster Home caring for more than two (2) Care Plus children.

Reason for the Exception:

- To accommodate a sibling group
- To accommodate a parenting youth and their child
- To allow placement of a child with an established meaningful relationship
- Other. Please Explain: \_\_\_\_\_

1. Provide a clear description of the placement exception and provisions for increased supportive services for each child in the home to ensure that the placement for all children remains stable. List family strengths and describe what supports the agency has in place for this home. Describe respite support. How far is this residence from a hospital emergency department? Please note any safety issues and/or concerns: \_\_\_\_\_

2. Describe the home's bedroom, ~~and~~ bed space, and planned sleeping arrangements for both foster and birth/adoptive children: \_\_\_\_\_

3. Describe the family's plan for transportation in both daily activities and emergency circumstances. List the make and model of each working vehicle and number of seats they each accommodate. If child requires specialized car seat, which vehicle(s) will be used: \_\_\_\_\_

DCBS Placement Exception Request

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4. Describe the placement history, notices, and disruptions with this home, including any prior exceptions: \_\_\_\_\_

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5. If the exception for placing a child with medical complexity in a placement other than an approved Medically Complex home; answer the following:

a. Qualifications of foster parents: \_\_\_\_\_

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b. Type of training the foster parents have received in order to care for this child, i.e., hospital staff, home health, previous foster parent. Date of infant, child, and adult CPR and first aid certification (and expiration date) or plan to receive training:

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c. Date when the foster parents will complete DCBS Medically Complex foster care training: \_\_\_\_\_

d. Community supports/resources (home health referral, respite, consultation with managed care organization, nurse, foster parent support group) in place. \_\_\_\_\_

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6 Attach supporting documentation including medical and/or therapeutic information. If the exception request is for a child with medical complexity, attach documentation of the child specific training received from a health professional.

7 Has this placement been an approved medically complex home at any time in the past and if so, date originally approved and date last medically complex training was attended. Was the home closed at any point and if so, reason for closure:

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8. Please note any areas of concern regarding this placement and plans to address those concerns:

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9.[8-] Consultation among DCBS case managers of children currently placed in the home was attempted.  Yes  No Discuss any identified concerns: \_\_\_\_\_

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DCBS Placement Exception Request

\_\_\_\_\_  
Requesting Supervisor Name (Please Print) (County)       APPROVED     DENIED      \_\_\_\_\_  
Requesting Supervisor Signature      Date

\_\_\_\_\_  
SRA or designee of Placement Region (Please Print)       APPROVED     DENIED      \_\_\_\_\_  
SRA or designee of Placement Region Signature      Date

If not the region [Region] of case origin, approval for exceptions must also be granted by the SRA or designee of the region [Region] carrying the case.

\_\_\_\_\_  
Approval Date      \_\_\_\_\_  
SRA(s) or designee(s) of Region carrying the case (Please Print)       APPROVED     DENIED

**MEDICALLY COMPLEX**

The approval/signature is required by DPP Director or designee if:

- a. Placing a child with medical [medically] complexity in a placement other than an approved medically complex home, and/or
- b. Primary care provider of a child with medical complexity working outside of the medically complex home

All signatures [Signature] must be obtained prior to submission to DPP for approval.

\_\_\_\_\_  
DPP Director [or designee] Signature      Date

File completed DPP-112A in the case file of the foster parent, as well as that of each child placed in the home.