

## **Facts About the Child Care Assistance Program (CCAP)**

Kentucky's Child Care Assistance Program assists families in accessing and obtaining child care for:

- Low income families with a working adult, an adult enrolled full-time with a trade school, college, or university, or an adult participating in the SNAP Employment & Training (E&T) Program.
- Individuals that are meeting eligibility requirements as a full-time student will have a 60 month cumulative lifetime limit. Child care benefits will end after that period, if the parent is not meeting the work requirement or enrolled in SNAP E&T.
- KTAP recipients who need child care while they participate in Kentucky Works activities. These include employment, education, job preparation activities, and other activities designed to assist the family to attain self-sufficiency.
- Families not meeting the work or education/training requirement may have up to a minimum of three (3) months of eligibility to engage in job search once in a twelve (12) month time period at initial eligibility. Child care benefits will end after that period if the parent has not found employment or is not enrolled full-time in a qualified education/training activity, including SNAP E&T.
- Families determined by the Division of Protection and Permanency/Kinship Programs as needing child care to address safety issues in their home.
- Teen parents attending elementary/middle/high school or GED classes.

### **Eligibility Requirements**

- Child is:
  - A resident of Kentucky;
  - A U.S. Citizen or qualified legal immigrant;
  - Under thirteen (13) years of age; an exception for thirteen (13) to nineteen (19) years of age if child has a special need or court order;
- Must have a need for child care to: maintain employment or full time education/training, support child protective/preventive services, or participate in SNAP E&T or Kentucky Works activities;
- Has employment an average of twenty (20) hours per week for a single parent and forty (40) hours combined for a couple; or
- Enrolled full time in a certified trade school, an accredited college or university; or
- Participating in Job Search;
- A teen parent attending elementary/middle/high school or pursuing a general equivalency degree (GED).

### **Changes You Must Report**

- Beginning or ending employment;
- Change in an employer;
- Increase or decrease in the number of work hours or rate of pay;

Case Number:

Date:

- Change in self-employment activities;
- Beginning or ending a full time educational or training activity;
- Increase or decrease in household members;
- Change in address or residence;
- Change in marital status;
- Beginning or ending participation in SNAP E&T or Kentucky Works activity;
- Beginning or ending receipt of any type of unearned income.

- Change in [REDACTED] providers;
- Change in the schedule hours care is needed;

**Income Eligibility**

Effective October 01, 2023, households must have their gross income at or below **85%** of the State Median Income (SMI) to receive child care assistance. Income guidelines do not apply to cases approved by Protection and Permanency.

Family Size	85% SMI
2	\$4,217.00
3	\$5,210.00
4	\$6,202.00
5	\$7,194.00
6	\$8,186.00
7	\$8,372.00
8	\$8,559.00
Over 8	Add \$186.00 for each

**Transitional Child Care Assistance**

When a recipient’s income goes over the SMI limit during report a change or recertification, they are potentially eligible for an additional six months of Transitional Child Care assistance. Recipients will be eligible for this additional assistance, only if they provide all required verifications by the due date. You can receive this Transitional Child Care assistance only once every 12 months.

**Copayments**

Copayments are determined by the amount of countable income, household size and the number of children needing care in the household.

**Immunizations**

Compliance of immunizations is a Health and Safety requirement (922 KAR 2:090) monitored by the Division of Regulated Child Care. Child Care Providers are required to obtain a current immunization certificate for each child in their care within 30 days of the child’s enrollment start date.

If you need assistance obtaining immunizations or certificates, please visit <https://www.chfs.ky.gov/agencies/dph/dafm/Pages/lhd.aspx> for a list of statewide local Health Departments.