Notice to Providers:
- Provider must have an on-site inspection, upon request.

Information about the Program:
- Provider can only be an entity, not an individual.
- Out-of-state providers may not enroll.
- The Office for Children with Special Health Care Needs will approve all providers in the Commission for Special Health Care Needs program.
- The Commission is the enrolled entity and can have sub-contractors.

New Provider Application, Revalidation and Maintenance Information:
- All provider applications (new enrollment, revalidations, and maintenance items) are now completed using the KY Medicaid Partner Portal Application (KY MPPA website).

Supporting Documentation Required for New Provider Enrollment, Revalidation and Maintenance Tasks:
- IRS letter of verification of FEIN or official IRS documentation stating FEIN. FEIN must be pre-printed by IRS on documentation. W-9 forms will not be accepted.
- If the provider chooses to enroll in direct deposit, verification of the bank routing/accounting numbers, such as voided check or bank letter, is required.

KY Medicaid Partner Portal Application (KY MPPA):

Link to Enroll as a Kentucky Medicaid Provider:
https://medicaidsystems.ky.gov/Partnerportal/home.aspx and click Let’s Get Started

Link to the Kentucky Medicaid Partner Portal Application (KY MPPA):
https://chfs.ky.gov/agencies/dms/dpi/pe/Pages/mppa.aspx
Where providers can:
- Register for a KY MPPA account
- Access KY MPPA training resources
- Register for or view pre-recorded webinars
- Subscribe to CHFS email for updates

Important Address and Contact Information:
Office for Children with Special Health Care Needs
310 Whittington Parkway, Suite 200
Louisville, Kentucky 40222
Phone: (502) 429-4430
Toll-Free: (800) 232-1160