First Steps
Provider Type 24
907 KAR 1:720

Notice to Providers:
• Provider must have an on-site inspection, upon request.

Information about the Program:
• Provider can only be an entity, not an individual.
• Out-of-state providers may not enroll.
• Provider must have a permanent physical location in Kentucky.
• The Cabinet for Health and Family Services - Department for Public Health is the enrolled entity.
• The Department for Public Health – Early Childhood Development certifies all First Steps subcontract providers.

New Provider Application, Revalidation and Maintenance Information:
• All provider applications (new enrollment, revalidations, and maintenance items) are now completed using the KY Medicaid Partner Portal Application (KY MPPA website).

Supporting Documentation Required for New Provider Enrollment, Revalidation and Maintenance Tasks:
• Title V agency designation (Department for Public Health – Early Childhood Development)
• For state agency providers, submit a notarized statement attesting to being a state agency.
• NPI and Taxonomy Code Verification (if applicable)
• If the provider chooses to enroll in direct deposit, verification of the bank routing/accounting numbers, such as voided check or bank letter, is required.

KY Medicaid Partner Portal Application (KY MPPA):

Link to Enroll as a Kentucky Medicaid Provider:
https://medicaidsystems.ky.gov/Partnerportal/home.aspx and click Let’s Get Started

Link to the Kentucky Medicaid Partner Portal Application (KY MPPA):
https://chfs.ky.gov/agencies/dms/dpi/pe/Pages/mppa.aspx
Where providers can:
• Register for a KY MPPA account
• Access KY MPPA training resources
• Register for or view pre-recorded webinars
• Subscribe to CHFS email for updates
• And so much more