



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR MEDICAID SERVICES**

**Andy Beshear**  
Governor

275 East Main Street, 6W-B  
Frankfort, KY 40621  
[www.chfs.ky.gov](http://www.chfs.ky.gov)

**Eric C. Friedlander**  
Acting Secretary

**Pam Smith**  
Division Director

**Lisa D. Lee**  
Commissioner

To: Community Mental Health Centers  
Acquired Brain Injury Case Managers

From: Pam Smith  
Director, Division of Community Alternatives

Date: March 16, 2020

Re: COVID-19: Assessments

The Department for Medicaid Services (DMS) continues to issue guidance to providers as they develop protocols to maintain services to 1915(c) Home and Community Based Services (HCBS) waiver participants while protecting against the spread of COVID-19.

**Effective immediately, all assessments should be conducted via phone or online.** While we know an assessment is best completed in-person, we feel this step is necessary to reduce the risk to waiver participants and providers.

If you have a participant for whom you cannot complete an assessment, please email the 1915(c) Waiver Help Desk at [1915cWaiverHelpDesk@ky.gov](mailto:1915cWaiverHelpDesk@ky.gov) for further guidance. If you have questions or need more information about COVID-19, visit [kycovid19.ky.gov](http://kycovid19.ky.gov). To find additional guidance related to Kentucky Medicaid and COVID-19, visit the DMS Division of Community Alternatives website at <https://chfs.ky.gov/agencies/dms/dca/Pages/default.aspx>. If you have additional questions, please email the [1915cWaiverHelpDesk@ky.gov](mailto:1915cWaiverHelpDesk@ky.gov).

We thank you for your understanding and willingness to be flexible as we work together to fight the spread of COVID-19 in the Commonwealth.

Sincerely,

A handwritten signature in blue ink that reads "Pam Smith".

Pam Smith  
Director, Division of Community Alternatives