Quick Look at Resident Consent

Use this Quick Look Guide to learn how to access a resident's information from the Referral Inbox
From the Referral Inbox, click the Edit button next to the Referral.
On the Referral Details screen. Click the **Resident Name** which is a blue hyperlink.
Click the **Request Consent** action button.
Consent is granted via email, text or captured verbally. Select the method of consent request.

If **Send Email** or **Send Text** is selected, the **kynect resources** system will generate a **Consent** request to that resident.

Once the resident responds to kynect via email or text, Consent is granted to view their information.
When meeting with a resident in person or via phone, the resident may provide **Verbal Consent**. Read the resident each statement and check the box to acknowledge agreement. When completed, click **Submit**.
Once consent have been captured, users may use the **Resident link** to navigate to the detail record. Residents may revoke consent at any time.
There are many actions and information available on the resident **Detail Screen**. Users may take actions such as **Start Assessment**, **Create Referral**, **View Notes**, and much more.

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**Quick Action Buttons**

**Assessments inform SDoH data. This tab indicates the date of last assessment and from where it came.**

**SDoH Information**

**Coordination across partners**

**Integrated IEES Data Sources**

**Referral Activity**

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**Estill Powell**

**Client Information**

- Client ID: 901007575
- Gender: Female
- DOB: 12/01/1985

**Household**

<table>
<thead>
<tr>
<th>Client</th>
<th>Age</th>
<th>Relationship</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLARK MERCER</td>
<td>19</td>
<td>Son</td>
</tr>
<tr>
<td>HAPPY BROTHER</td>
<td>33</td>
<td>Brother/ Half-Bro...</td>
</tr>
<tr>
<td>(Child)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RICHARDO POW...</td>
<td>59</td>
<td>Husband</td>
</tr>
</tbody>
</table>

**Enrolled Programs**

<table>
<thead>
<tr>
<th>Program</th>
<th>Start</th>
<th>Renewal</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTAP</td>
<td>6/1/2015</td>
<td>4/1/2016</td>
</tr>
<tr>
<td>Medicaid</td>
<td>6/1/2015</td>
<td>4/1/2016</td>
</tr>
<tr>
<td>Qualified Health...</td>
<td>6/1/2015</td>
<td>4/1/2016</td>
</tr>
</tbody>
</table>

**Notes**

- Subject: Estill is expect...
- Created Date: 1/21/2020
- Created By: Catherine Eliza

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The Request Consent screen can also be accessed from the Client Search screen.

Click the Edit button to View, Create Referral or Request Consent.

Click View to move to the Resident Detail Screen.

Users are navigated to the Consent screen if consent has not previously been granted.
Thank you

For additional support, please use the Help section in kynect resources or email kynectresources@ky.gov