

MAC Binder Section 5 – Provider & Member Communication

Table of Contents

1 – Critical Incident Report Training

2 – Revisions to CMHC Mental Health Substance Abuse

3 – Nurse Aide Training



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR MEDICAID SERVICES**

Matthew G. Bevin
Governor

275 East Main Street, 6W-B
Frankfort, KY 40621
www.chfs.ky.gov

Adam M. Meier
Secretary

Pam Smith
Director

Carol H. Steckel, MPH
Commissioner

To: 1915(c) Home and Community Based Services (HCBS) Waiver Providers, Case Managers, and Support Brokers

From: Pam Smith
Director, Division of Community Alternatives

Date: April 5, 2019

Re: Updates to Critical Incident Reporting for 1915(c) HCBS Waivers

The Department for Medicaid Services (DMS) has updated its incident reporting materials and developed additional educational materials to streamline reporting requirements and processes across all 1915(c) HCBS waivers. DMS also revised critical incident reporting materials to address deficiencies identified in Navigant's assessment report provided on September 20, 2018. The report and the full DMS response are available on the Division of Community Alternatives website:

<https://chfs.ky.gov/agencies/dms/dca/Pages/default.aspx>.

The updated incident reporting materials will affect all service providers, case managers, and support brokers providing services to 1915(c) HCBS waiver participants. This is considered the first phase in DMS incident reporting improvement efforts. We anticipate transitioning the incident reporting process to a web-based system in late 2019.

DMS will host an informational webinar on **Tuesday, May 7, 2019, from 2PM - 3:30PM Eastern** to review the updated incident reporting materials. Information on how to access the webinar is attached to this letter. The updated incident reporting materials will be posted to the Division of Community Alternatives website on the day of the webinar. If you are unable to attend the webinar, it will be recorded and posted to the Division of Community Alternatives website.

DMS is proposing the following timeline for updates to critical incident reporting:

- **May 7, 2019:** DMS conducts informational webinar and posts updated incident reporting materials and other educational guides to better support incident reporting.
- **June 7, 2019:** Service providers, case managers, and support brokers are required to use the updated incident reporting materials.
- **Late 2019:** Web-based system is used for incident reporting (paper submission is no longer required). Additional information and training sessions will be provided prior to implementation.

Thank you for your ongoing commitment to better serve our 1915(c) HCBS waiver participants.

Sincerely,



Pam Smith

Updates to Critical Incident Reporting for 1915(c) Home and Community Based Services (HCBS) Waiver Providers

Tuesday, May 7, 2019
2:00PM – 3:30PM Eastern

Webinar Purpose

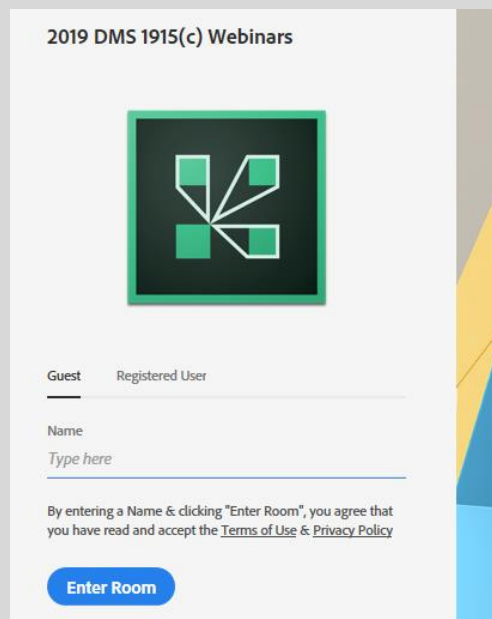
The purpose of this webinar is to educate providers, case managers, and support brokers on updated procedures and materials for reporting critical incidents involving 1915(c) HCBS waiver participants.

Webinar Audience – 500 Participant Limit

All 1915(c) HCBS waiver providers, case managers, and support brokers.

Webinar Information

1. There is no registration for the webinar. You can log into the webinar **beginning thirty (30) minutes** before the scheduled start time.
2. Click the link to join the webinar: <http://chfs.adobeconnect.com/hcbs2019webinars/>
3. The screenshot below will come up. Click on “Guest.” Type your **full name** in the text box. Click on “Enter Room.”



Audio Information

You will need to join the audio conference once you are logged into the webinar room. There are two options.

Option 1: Select “Dial-in to the Audio Conference via Phone.” Dial the conference phone number (1.877.746.4263) and enter conference code 2210534. Follow the voice prompts. Click Done. *Audio is through your phone.*

Option 2: Click “Listen Only” to listen through your internal or external speakers via desktop, laptop, tablet, or cell phone. *Audio is through your speakers.*

Adobe Connect Pre-Webinar Test Check – Please test your device for compatibility.

http://admin.adobeconnect.com/common/help/en/support/meeting_test.htm

Technical Assistance: Email Kelly Claes at kelly.claes@ky.gov.



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Matthew G. Bevin
Governor

Division of Policy and Operations
275 East Main Street, 6 W-D
Frankfort, KY 40621
Phone: (502)564-6890
Fax: (502) 564-0039
www.chfs.ky.gov

Adam M. Meier
Secretary

Lee A. Guice
Director

Carol H. Steckel, MPH
Commissioner

MEMORANDUM

TO: Community Mental Health Centers (PT 30 / PL # A-109)

FROM: Lee A. Guice, Director
Division of Policy and Operations

DATE: April 15, 2019

SUBJECT: Revisions to CMHC Mental Health/Substance Abuse Codes & Units of Service Schedule, 1/1/19

The Department of Medicaid Services (DMS) has made revisions to the current CMHC Mental Health/Substance Abuse Codes & Units of Service Schedule. The revised Schedule is posted on the DMS website and may be accessed at the following web address: <https://chfs.ky.gov/agencies/dms/Pages/feesrates.aspx>.

Therapeutic Rehabilitation Programs (TRP) have revised billing changes that will go into effect **May 15, 2019**.

- **H2019 Therapeutic Behavioral Service, 15 minutes** for programs that are one to three hours in duration. There is a 12 unit limit (equaling 3 hours of service or less) per individual, per day for this code. **H2020 Therapeutic Behavioral Service, Per Diem** remains in effect for service that is over 3 hours in duration.

For billing the service from January 1, 2019 to date of above change, bill according to previous instructions prior to January 1, 2019.

Please also note the other revisions:

- **90839 Psychotherapy for Crisis, first 60 minutes** and **90840 each additional 30 minutes** have been added.
- For **Targeted Case Management** services, the **HE** modifier will designate the SMI population as listed in the CMHC Billing Manual. Reimbursement rates have been listed for this service.
- Clarification on the **Modifier key** will show that any **Registered Behavior Technicians (RBTs)** using the **UC** modifier for billing must also complete the training component for Community Support Associates at this time for ABA services .

Should you have any questions regarding this information or require further clarification, please contact Ann Hollen at 502-564-6890 or email DMS at DMS.Issues@ky.gov.



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Fax: (502) 564-0039
www.chfs.kv.gov

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Secretary

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Director

Carol H. Steckel, MPH
Commissioner

MEMORANDUM

TO: Nursing Facility Providers (PT12)

FROM: Lee A. Guice, Director
Division of Policy and Operations

DATE: April 11, 2019

RE: Nurse Aide Training and Testing Updates
Provider Letter: A-259

The purpose of this letter is to notify Nursing Facilities and other Nurse Aide Training Providers that there are three textbook options for your Nurse Aide Training Program. Please choose **one** of the following three textbooks to utilize for the mandatory implementation date of July 1, 2019:

- Mosby's Textbook for Long-Term Care Nursing Assistants, 8th Edition by Clare Kostelnick
- Hartman Nursing Assistant Care: The Basics, 5th Edition by Hartman Publishing Inc., Jetta Fuzy
- American Health Care Association, How to be a Nurse Assistant, 7th Edition by Jeanne A. Boschert

In addition, KCTCS will be launching a new online Nurse Aide Testing Scheduling system for training providers. Facilities/Locations that do not train their own employees/students do not need to register. In order for training providers to use the new system you will need to create a Kentucky.gov user account if you do not already have one. If you have multiple training provider numbers, you will need to create an account for each one. You must complete both steps by June 15, 2019.

Step #1: Create a Kentucky.gov account here <https://secure.kentucky.gov/register>.

Step #2: Register your new Kentucky.gov account with KCTCS. This will allow KCTCS to grant your account the proper access as well as associate your Kentucky.gov account with your training provider number. Register at <http://kctcs.Nurse-Aide-System-Registration.sgizmo.com/s3/>.



Please monitor the Department of Medicaid Services' Nurse Aide Training webpage and KCTCS' Nurse Aide Training webpage for program announcements, updates, and changes at the below links:

<https://chfs.ky.gov/agencies/dms/dpo/bpb/Pages/na-training.aspx>

<https://nurseaide.kctcs.edu/>

If you have any questions, please contact the Division of Policy and Operations, Benefit Policy Branch at (502) 564-6890.

LG/js