**Local Health Personnel Employment Council**

**Meeting Minutes**

**10-15-14**

**Council Members Present:**

Wes Swarner

Amanda Cloyd

Jennifer Woods

James Hale

**Others Present:**

Ron Horseman, Local Health Personnel

Krista Hamilton, Local Health Personnel

Debbie Garrison, Local Health Personnel

Stephanie Appel, Administration & Financial Management

**Others Present via ITV:**

Cindy Hamilton, Pike County Health Department

Bobbie Crider, Harlan County Health Department

Hope Clem, Harlan County Health Department

Stephanie Hays, Calloway County Health Department

Patrick Flanagan, Lincoln Trail District Health Department

Rebecca Baird, Green River District Health Department

Lisa Paul, Green River District Health Department

Valerie Roby, Green River District Health Department

Becki Casey, Franklin County Health Department

Judy Mattingly, Franklin County Health Department

Teresa L. Hunter, Bell Co. Health Department

Kim Flora, Barren River District Health Department

Wes Swarner, Co-Chair, introduced Amanda Cloyd . Amanda replaced Roger Smiley who resigned from our Council due to relocating. The meeting was called to order at approximately 1:07 P.M.

**OLD BUSINESS:**

Wes Swarner asked for a motion that the minutes of the meeting held on June 18, 2014 be approved as submitted. Jennifer Woods made the motion to approve and James Hale seconded and the motion carried.

Debbie Garrison, LHP, presented the following information on current appeals:

**Recommended Orders**

DAH DAFM 14-002811 Employee appealed his suspension from the health

department. Received a recommended order on October 8, 2014 dismissing the case as settled.

**Scheduled Hearings**

DAH DAFM 14-1855 Employee appealed a suspension action taken by

 the health department. A pre-hearing conference

 was held on April 23, 2014. Hearing was continued until October 9, 2014. No further information at this time.

**Appeals in Process**

AHB DPH 10-256 Employee appealed dismissal action taken by the

 Health Department. Original hearing date was

 scheduled for July 19, 2010. A request for Motion to reschedule hearing has been submitted by the employee’s attorney. Motion to sustain appeal was submitted on October 14, 2010 by employee’s attorney. This matter is proceeding to the Circuit Court, due to that fact we received an order placing this matter in abeyance until further order of the tribunal.

AHB DPH 13-454 Employee appealed dismissal action taken by the

 Health Department. Original hearing date was

 scheduled for June 13, 2013. Received a final order

 reversing the dismissal of the health department.

 The health department has now filed a petition for judicial review in the Franklin Circuit Court asking the court to reverse the hearing officer’s decision.

**NEW BUSINESS:**

Ron introduced Stephanie Appel and her new leadership role at AFM.

• Ron shared LHP employee appointment and separations for the period of June 23 and October 13, 2014. Those numbers are as follows:

 2658 Employees

 106 New Employees

 949 Applications

 89 Resignations

 43 Retirements

• Ron gave an update on the regulation meetings that are being held monthly. The meetings are still in progress and the proposed changes will go to KHDA as soon as all meetings are finished. He thanked the Local Health Department staff for their input on suggested changes.

LHP is in the process of looking at the HANDS FSW classifications for changes in the grades and possibly adding a grade. The compensation plan is being looked at for these classifications.

Ron welcomed three new Directors to LHP since our last meeting. Those Directors are Rachelle Stevens at The Little Sandy District, Rebecca Rains at Marshall County and Laura Hawes-Hammons at Marshall County. We have one more LHD that will be appointing a new Director in the future.

Ron announced that HR staff should be looking for an email from their HR contact about some processing application changes. When you receive the email, if you have any questions call or email your HR contact at LHP.

Laura Croom from The Pennyrile District asked if there is any information on employee assistance programs as it is mentioned in the AR. Ron stated that we would look into it for her. No one had any suggestions for discussions for the next meeting.

Council member James Hale asked what is the biggest concerns in the coming year for the local health departments. Ron thought the biggest concern for the coming year would be stability in the workforce. With changes in insurance, Medicaid, ACA and revenues these would be the biggest challenges they will face. The health departments are already making adjustments in their way of business.

The meeting was turned back to Wes and he asked for preferences between the two dates of March 1st and the 18th. The 18th was chosen.

At approximately 1:20, Wes Swarner motioned to adjourn the meeting. Jennifer Woods approved and James Hale seconded the motion.