**Local Health Personnel Employment Council**

**Meeting Minutes**

**November 1, 2017**

**Council Members Present:**

Rosie Miklavcic

Garland VanZant

Jim Osborne

Thursa Sloan- via telephone

Dr. Joe Ellis- via GoToWebinar

**Others Present:**

Ron Horseman, Local Health Personnel

Krista Hamilton, Local Health Personnel

Jason Boling, Local Health Personnel

Paul Fauri, Attorney-at-law

**Others Present via GoToWebinar:**

Rebecca Baird, Green River District Health Department

Lisa Paul, Green River District Health Department

Valerie Roby, Green River District Health Department

Kim Flora, Barren River District Health Department

Mindy Renfrow, Grayson Co. Health Department

Mindy Renfrow, Grayson Co. Health Department

Jerry Brackett, Grayson Co. Health Department

Beverly Embry, Grayson Co. Health Department

Marlaina Priest, Grayson Co. Health Department

Bobbie Crider, Harlan Co. Health Department

Stephanie Martin, Laurel Co. Health Department

Becki Casey, Franklin Co, Health Department

Sherry Fitzgerald, Three Rivers District. Health Department

Robin Fuson, Bell Co. Health Department

Teresa Hunter, Bell Co. Health Department

Becki Casey, Franklin Co. Health Department

Lisa Pendleton, Montgomery Co. Health Department

Bonnie Lynch, Floyd Co. Health Department

Angela Mosley, Ashland-Boyd Co. Health Department

Deana Childers, Madison Co. Health Department

Lori Knutson, Madison Co. Health Department

Laura Croom, Pennyrile District Health Department

Candace Brown, Pennyrile District Health Department

Sheree Fuqua, Muhlenberg Co. Health Department

Cathy Bethel, Muhlenberg Co. Health Department

Frances Foster, Bullitt Co. Health Department

Pam Godby, Lake Cumberland District Health Department

Wilma Munsey, Lake Cumberland District Health Department

Jordan Davis, Lincoln Trail District Health Department

Lisa Pollock, Lincoln Trail District Health Department

Kayla Bebout, Christian Co. Health Department

Joshua Mosby, Christian Co. Health Department

Stephanie Hays, Calloway Co. Health Department

Amy Ferguson, Calloway Co. Health Department

Ron Horseman welcomed everyone in attendance and gave a brief overview of how the meeting would go, which would include a closed session part.

The meeting was called to order at approximately 1:05 P.M.

**OLD BUSINESS:**

Dr. Ellis asked for a motion that the minutes of the meeting held on February 10, 2016, be approved as submitted. Garland VanZant asked for clarification on one item, if the previously scheduled meeting of June 15, 2016 ever occurred. Dr. Ellis informed the council it did not. The motion was then seconded and it was carried.

Krista Hamilton read the appeal updates.

HSAHB DPH 17-0351 Employee appealed dismissal action taken by the Health Department.  The recommended order is to affirm the termination.  An exception was filed and the Local Health Personnel Council will make their final decision today.

HSAHB DPH 17-2111 Employee appealed a four-day suspension.  The recommended order is to reverse the suspension for failure to adhere to 902 KAR 8:100 Section 3(4).  The Local Health Department has filed an exception.  The council will be making a decision on this at a later date.

HSAHB DPH 17-2341 An applicant has filed a discrimination appeal.  The hearing is scheduled for November 21, 2017.

There is no further information on any of the other actions at this time.

Dr. Ellis asked the council members to introduce themselves.

Jim Osborne nominated Rosie Miklavcic as chairperson. Rosie nominated Garland VanZant as co-chair. Both nominations were voted on and approved.

**NEW BUSINESS:**

Krista shared LHP employee numbers for the period, 7-1-17 to 10-30-17.

115 appointments

3 reinstatements

76 resignations

41 retirements

Today 2,384 employees in the merit system

Ron explained that 10 years ago there were 3,600 LHD employees in the merit system. In the period between 2008-2010 there was a large decline.

Krista gave details about the recent trainings conducted by LHP. The trainings were held in Laurel County, Floyd County, Lincoln Trail, Christian County and Harrison County. The subjects covered were salary adjustments, recruitment and discipline. A question was asked if there would be any additional trainings held in Frankfort and there will not be.

Krista explained that these trainings were shorter than previous ones which were heavy on regulations.

The possibility of doing a webcast version of the training for those who were unable to attend was discussed. Rosie thought this was a good idea that should be pursued.

A new directors training will be held on December 13th and 14th and will be for all new directors that have started since May.

Ron then opened the floor for open discussion.

Becki Casey asked about records retention and what could be kept electronically instead. Krista said she could send out the records retention schedule.

Marci Hodge requested to have the LHD numbers repeated.

Randy Gooch suggested the LHD numbers be sent out on a regular basis as it was helpful information.

Jim Osborne then moved for the council to go into closed session to discuss appeal HSAHB DPH 17-0351. Dr. Ellis seconded the motion and it was approved. The council went into closed session at approximately 1:30 pm.

The council returned from closed session at 1:47 pm.

Dr. Ellis made a motion to approve the appeal of the employee. Garland VanZant seconded the motion and it was approved. The appeal of the employee was upheld, overturning the final recommended order.

Dates for the next two meetings were discussed and December 13th and March 14th, both at 1:00 pm, were agreed upon.

Ron asked for input from the council members on matters impacting personnel issues in the LHDs and Rosie appreciated being asked for that.

At approximately 1:55, Jim motioned to adjourn the meeting. The motion was approved.