

**LOCAL HEALTH PERSONNEL EMPLOYMENT COUNCIL  
MEETING MINUTES  
November 2, 2011**

**Council Members Present:**

Wes Swarner  
Jennifer Woods  
Roger Smiley  
James Hale

**Others Present:**

Ron Horseman, Local Health Personnel  
Debbie Garrison, Local Health Personnel  
Diane Compton, Local Health Personnel  
Matt Hunt, Barren River District HD, via Barren River connection  
Rebecca Baird, Green River District HD, via Green River connection  
Lisa Paul, Green River District HD, via Green River connection  
Valerie Roby, Green River District HD, via Green River connection  
Laura Hammons, Christian County HD, via Christian County connection  
Edwina Byford, Hopkins County HD, via Hopkins County connection  
Jack Morris, Hopkins County HD, via Hopkins County connection  
Frances Foster, Bullitt County HD, via Bullitt County connection  
Sue Fugate, Clark County HD, via Clark County connection  
Stephanie Hays, Calloway County HD, via Calloway County connection  
Cindy Hamilton, Pike County HD, via Pike County connection  
Elizabeth Smithson, Purchase District, via Purchase District connection  
Sandy Coleman, Breckinridge County HD, via Breckinridge County connection  
Robin Henning, Breckinridge County HD, via Breckinridge County connection  
Thursa Sloan, Floyd County HD, via Johnson County connection  
Russell Briggs, Johnson County HD, via Johnson County connection  
Pam Godby, Lake Cumberland District HD, via Lake Cumberland connection  
Wilma Munsey, Lake Cumberland District HD, via Lake Cumberland connection  
Linda Brock, Lake Cumberland District HD, via Lake Cumberland connection  
Patrick Flanagan, Lincoln Trail District HD, via Lincoln Trail connection  
Miranda Frye, Lincoln Trail District HD, via Lincoln Trail connection  
Stephanie Martin, Laurel County HD, via Laurel County connection  
Mark Hensley, Laurel County HD, via Laurel County connection  
Clay Carroll, Laurel County HD, via Laurel County connection

Wes Swarner, Co-Chairman, called the meeting to order at approximately 1:06 P.M.

**Old Business**

Roger Smiley moved that the minutes of the meeting held on April 20, 2011 be approved as submitted. James Hale seconded the motion and the motion carried.

**Actions on Appeals received from the Administrative Hearing Branch**

**LOCAL HEALTH PERSONNEL EMPLOYMENT COUNCIL**  
**MEETING MINUTES**  
**November 2, 2011**  
**Page Two**

Debbie Garrison, Local Health Personnel presented the following information on current appeals:

**Recommended Orders:**

AHB 11-310

Employee appealed dismissal action taken by the health department based on unfair disciplinary practices. Hearing was held on August 1, 2011 with a post hearing memorandum that was to be filed on or before September 1, 2011. Received a final order affirming the health departments decision to dismiss.

AHB DPH 11-818

Applicant appealed rejection of application at the Health Department. A motion to dismiss telephonic hearing was held on October 6, 2011 at 10:00 a.m. Received Recommended Order affirming LHP rejection of application.

**Scheduled Hearings**

AHB DPH 11-592

Employee appealed dismissal action taken by the Health Department based on a personnel action taken against the employee. Hearing date is scheduled for November 17, 2011 at 9:00 a.m.

AHB DPH 11-829

Employee appealed dismissal action taken by agency based on discrimination of religion, political and age. Hearing date is scheduled for November 17, 2011 at 9:00 a.m.

**Appeals in Process:**

AHB DPH 10-256

Employee appealed dismissal action taken by the Health Department. Original hearing date was scheduled for July 19, 2010. However due to illness in family, a request for Motion to reschedule hearing has been submitted by the employee's attorney. Motion to sustain appeal was submitted on October 14, 2010 by employee's attorney. Received a scheduling order stating that Health Department's Response shall be filed on or before November 25, 2010. No further information at this time.

AHB 11-637 & 810

Employee appealed dismissal from agency based on Discrimination. Hearing was scheduled for September 23, 2010 at 9:30 a.m. with a reschedule date for February 2, 2011. No further information at this time.

# **LOCAL HEALTH PERSONNEL EMPLOYMENT COUNCIL MEETING MINUTES**

**November 2, 2011**

**Page Three**

## **New Business**

### **Updates from Ron Horseman regarding Local Health Personnel**

Ron updated the Council on the classification updates. The IT classification series has been changed and we have added one new IT classification. The lower IT classifications have had some grading changes. The Council has looked at these classifications and approved them and we are currently waiting on the KHDA Workforce Development Group to give us their opinions on these classifications. The Director classification series has been approved the reallocations have been implemented almost 100%. There have been some reclassifications completed and the reclassifications to the higher director series may be processed throughout the year. At this time we have a few classifications that we may review in the future, but there are no further changes currently.

Ron then informed the Council on Local Health Personnel year to date actions that were processed from June 13, 2010 to October 17, 2011. There were 72 Reclassifications, 6 Reclassifications with Probationary Increments, 18 Promotions, 13 Demotions, 15 Dismissals, 25 Layoffs, 44 Retirements, 111 Resignations, 126 Appointments, 4 Reinstatements, 1 Reemployments, 1 Appointment from Provisional, 3 Voluntary Furloughs and 191 Involuntary Furloughs making a total of 630 actions processed. The total applications processed during this time frame were 985. We only provided the Council a copy of these numbers but if anyone in the field would like a copy, just e-mail us and let us know and we will be glad to provide you with a copy.

James ask if the layoffs were due to budget issues and Ron replied that most would be driven by cuts in Federal and State monies as well as lack of Revenue for the agencies. Roger inquired as to if it would be better served to do calendar year or a fiscal year and Ron stated that we could submit this report to the Council quarterly if they would like. Roger stated that he would like it to be either calendar year or fiscal year submitted quarterly to the Council. Wes stated that he thought the first day of the fiscal year submitted to them at every meeting would be informational. Ron stated that the workforce was 3,600 but it has decreased again at this time. James did state that he would like a total workforce number added to this report and Ron stated that we can do that.

Ron also informed the Council of Staff changes at Local Health Personnel. Erin Campbell resigned her position of Administrative Specialist II in September. Due to that, Debbie Garrison and Diane Compton have taken on a lot more. Sandy Whitis who is from another branch is now coming down and working with us four days a week for a half of a day at a time. We ask that you please be patient as Debbie and Diane may take a little longer to get to you on some things due to the increase in work. As well as Erin leaving, I have taken a different position, so that

**LOCAL HEALTH PERSONNEL EMPLOYMENT COUNCIL  
MEETING MINUTES**

**November 2, 2011**

**Page Four**

changes things for them also. I commend both of these ladies for their hard work and I know that things will continue to get done.

Ron then asked if there were any questions from the field. There were none. He then asked if they had any suggestions for items that needed to be discussed in our next meeting. There being none, he turned the meeting back over to Wes Swarner. The next meeting date will be February 15, 2011 at 1:00 p.m.

At 1:20 PM, Wes Swarner made a motion to adjourn and James Hale seconded the motion and the motion carried.