**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Public Health Nurse IV – Home Health.**

**General Duties include**: This position serves under limited direction of the Nurse Supervisor. Responsibilities for this position include, but are not limited to: May provide intermittent skilled nursing services, as ordered by the physician. Provides direct client care with an increased level of independence; provides increasing leadership and supervision; participates in utilization review for quality of services and participates in audits of client records; may serve as a preceptor for PHN I-HH and PHN II-HH nurses; may serve as a working supervisor of other PHN-HH nurses and HH aides; makes schedules and day-to-day HH nurse and HH aide assignments, as needed and assigned by supervisor or other designated authority; collects, summarizes and interprets information relevant to an issue; uses identified trends and assists in modifying delivery of client care.

**Minimum Education, Training or Experience:** See special requirements. Three (3) years of Registered Nurse (RN) experience of which two (2) years has been in home health.

**Substitution for Education, Training or Experience**: BSN or Masters Degree in Nursing, Nursing Administration, Nursing Education or Public Health may substitute for the one (1) year experience. However, must have one (1) year of Home Health Experience.

**Special Requirements**: (Age, Licensure, Regulation, Etc.) Must have RN license in Kentucky or compact state.

**Starting Salary**: $25.63-$31.86/hr negotiable with additional experience. Grade 21

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Public Health Nurse IV– Home Health.**

**Starting Salary**: $25.63-$31.86/hr negotiable with additional experience. Grade 21

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>.  Apply at <https://KOG.CHFS.KY.GOV/HOME> by creating a citizen account and then search LHDCOS (search and apply).  The completed application must be submitted by **(insert date).**  **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.