**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Licensed Practical Nurse III.**

**General Duties include**: This position serves under moderate direction of the assigned Registered Nurse of the local health department. Responsibilities for this position include, but are not limited to; Using experienced judgment provide work of moderate difficulty to interview client to address the presenting/initial reason for visiting the health department and subsequent willingness for service(s) offered and indicated. Conduct skilled nursing assessment, as appropriate, of client using Core Clinical Service Guide (CCSG) service guidelines to obtain and document pertinent physical, social, behavioral, environmental and lifestyle factors that influence health. Obtain basic specimens, record results as directed and utilize the Division of Laboratory Services Guidelines for proper laboratory/specimens handling and packaging. Perform preliminary assessment and interpretation of tests to identify health problems. Describe services that are available (or refer) and eligibility criteria as appropriate. Compile and evaluate assessment data and develop a nursing care plan. Incorporate and periodically update client medical record based on follow-up visits and services provided. May supervise LPNI, unlicensed assistive personnel and support staff. Regularly participate in trainings and client education programs by teaching classes on aging, daily living, etc.

**Minimum Education, Training or Experience:** Two (2) years of nursing experience as a licensed practical nurse.

**Special Requirements**: (Age, Licensure, Regulation, Etc.) Must have LPN license in Kentucky or compact state.

**Starting Salary**: $16.08-$19.99/hr negotiable with additional experience. Grade 13

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Licensed Practical Nurse III.**

**Starting Salary**: $16.08-$19.99/hr negotiable with additional experience. Grade 13

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>.  Apply at <https://KOG.CHFS.KY.GOV/HOME> by creating a citizen account and then search LHDCOS (search and apply).  The completed application must be submitted by **(insert date).**  **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.