**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Nutritionist III.**

**General Duties include**: This position serves under the limited direction of the Nutrition Services Supervisor or Director of Nutrition Services. Responsibilities for this position include, but are not limited to; Perform work of moderate difficulty under limited supervision as a nutrition professional in the implementation of basic nutrition services provided to clients in public health nutrition programs, such as preconception health, prenatal, wellness, WIC (Women, Infant and Children), etc. Extensive knowledge of nutritional assessments and practices. Provide proficient nutrition assessment, education and counseling to clients and/or groups of clients concerning nutrition requirements for normal development through stages of the life cycle. Develop a proficient nutrition plan appropriate for each client or client group according to programmatic criteria. Interpret current research regarding basic nutrition through stages of the life cycle and provides extensive technical assistance and consultation for other health care professional. Monitor nutrition programs to ensure compliance with federal and state standards and regulations. Mentor nutrition paraprofessional for the WIC program. May provide functional supervision and direction of Nutritionist I and Nutritionist II staff and/or paraprofessional staff. Participate in Quality Assurance and Improvement and training for program compliance. May provide a leadership role in development of Quality Assurance and Improvement Plan. Conduct community nutrition assessment to design appropriate community programs. Plan and conduct educational trainings. Maintains quality of services in accordance with agency policies and as outlined in the WIC & Nutrition Manual and Administrative Reference (AR).

**Minimum Education, Training or Experience:** Bachelor Degree with a major in community nutrition, public health nutrition, foods and nutrition or dietetics

Three (3) years of experience as a Nutritionist or three (3) years providing nutrition and health-related counseling and

**Substitution for Education, Training or Experience:** Masters Degree in community nutrition, public health nutrition, foods and nutrition or dietetics will substitute for one (1) year of experience.

**Starting Salary**: $21.52-26.75 hr negotiable with additional experience. Grade 18

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen’s account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Nutritionist III.**

**Starting Salary**: $21.52-26.75/hr negotiable with additional experience. Grade 18

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>. Apply at <https://KOG.CHFS.KY.GOV/HOME>. Create a citizen’s account and search LHDCOS (search and apply). The completed application must be submitted by **(insert date).** **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.