**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Health Educator III.**

**General Duties include**: This position serves under limited direction of the Health Education Director or Health Education Coordinator. Responsibilities for this position include, but are not limited to: Provide services with a high level of awareness according to the guidelines set by the Core Clinical Service Guide (CCSG) /Administrative Reference (AR). Compile and participate in analysis of statistical information for health program needs. Select, develop, evaluate and utilize health information for the public relative to the specialized program and distribute health education materials. Establish working relations with the community and school systems to organize, teach and facilitate present appropriate aspects of health education under limited supervision. Utilize appropriate educational methods and materials, determine contracts with and write public service announcement for newspaper, TV and radio. Develop and facilitate that educational information and materials are up to date. Demonstrate an understanding of cultural competency. Participate as a team member and refer to supervisor as needed.

**Minimum Education, Training or Experience:** Bachelor Degree and three (3) years of health related or education experience.

**Substitution for Education, Training or Experience**: Master’s degree or bachelor’s degree in health or human services fields will substitute for experience required (2 years for Master’s & 1 year for Bachelor’s). A professional license in the health or human services fields will substitute for an additional year of experience.

**Starting Salary**: $22.81-$28.36/hr negotiable with additional experience. Grade 19

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen’s account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Health Educator III.**

**Starting Salary**: $22.81-$28.36/hr negotiable with additional experience. Grade 19

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>. Apply at <https://KOG.CHFS.KY.GOV/HOME>. Create a citizen’s account and search LHDCOS (search and apply). The completed application must be submitted by **(insert date).** **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.