**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for (FT/PT) **Health Environmentalist II.**

**General Duties include**: Under general supervision of professional supervisory personnel, performs work of moderate to complex difficulty in the inspection of facilities, and the investigation and resolution of environmental complaints and nuisances. With considerable ability inspects and provides consultation to establishments or facilities for compliance with state regulations; reviews plans for new construction and modification of regulated facilities to ensure compliance with regulations and makes recommendations for approval or disapproval of plans; Reviews plans for on-site sewage systems for residences, institutions and other construction; responds to complaints regarding pollution, housing, insect or rodent infestation or other health related problems; attempts to solve problems through negotiation; initiates legal action if applicable or necessary; refers to appropriate health department personnel. May serve as resource person to health environmentalist/trainee or support staff. Working ability to identify regulatory infractions and recommend corrective actions.

**Minimum Education, Training or Experience:** Bachelor Degree from a college or university with a minor or twenty-four (24) semester hours in environmental health, biological or physical science or registration as a Kentucky Environmental Specialist/Sanitarian under KRS 223 and one (1) year of experience as a health environmentalist performing inspections.

**Special Requirements:** Must possess and maintain a valid driver’s license.

Note: an individual upon employment must become registered under the provisions of KRS 223 within six (6) months to remain a permanent employee per Administrative Regulations 902KAR 8:080.

**Starting Salary**: $22.81-$28.36/hr negotiable with additional experience. Grade 19

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen’s account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for (FT/PT) **Health Environmentalist II.**

**Starting Salary**: $22.81-$28.36/hr negotiable with additional experience. Grade 19

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>. Apply at <https://KOG.CHFS.KY.GOV/HOME>. Create a citizen’s account and search LHDCOS (search and apply). The completed application must be submitted by **(insert date).** **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.