**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for (FT/PT) **Health Environmentalist III.**

**General Duties include**: Performs work of considerable complexity and difficulty in performing a full range of professional environmental health assignments in a full functioning capacity. Considerable independent judgment is used to make decisions. With considerable knowledge and skill, independently conducts technical, professional inspections and investigations relative to complaints or allegations of non-compliance of state and local laws and regulations to ensure compliance; conducts routine or specialized complex technical inspection, which could involve consumer complaints of regulated and non-regulated facilities; Negotiates abatement of non-compliant conditions, issues notices of violation and refers major problems to the appropriate supervisor in the event abatement is not achieved; provides consultation to the public and industry as requested; develops educational and technical seminars to assist operators in obtaining/maintaining required certifications. Incumbent participate heavily in setting work objectives and may serve as working supervisor or team leader.

**Minimum Education, Training or Experience:** Bachelors Degree from a college or university with a minor or twenty-four (24) semester hours in environmental health, biological or physical science or registration as a Kentucky Environmental Specialist/Sanitarian under KRS 223 and three (3) years of experience as a health environmentalist performing inspections.

**Special Requirements:** Must possess and maintain a valid driver’s license.

Note: an individual upon employment must become registered under the provisions of KRS 223 to remain a permanent employee per Administrative Regulations 902KAR 8:080.

**Starting Salary**: $24.18-$30.06/hr negotiable with additional experience. Grade 20

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen’s account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for (FT/PT) **Health Environmentalist III.**

**Starting Salary**: $24.18-$30.06/hr negotiable with additional experience. Grade 20

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>. Apply at <https://KOG.CHFS.KY.GOV/HOME>. Create a citizen’s account and search LHDCOS (search and apply). The completed application must be submitted by **(insert date).** **Transcripts must be provided before the cloe date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.