

The North Central District Health Department is accepting applications for a full-time **Community Health Specialist**.

General Duties include: This position serves under the limited direction of the Health Education Director. Responsibilities for this position include, but are not limited to;

- Participate in community coalitions and other community groups planning goals and activities to address health priorities of a community.
- Work with others to facilitate completion of planned activities.
- Prepare and distribute press releases and conduct interviews with the media.
- Make presentations to groups on topics related to community health projects.
- Research for existing statistics on health indicators and participates in data collection when statistics are not available.
- Review publications and other appropriate materials and sources for further opportunities.
- Assist with completing applications for grants and other funding.
- Prepare or help review drafts of needed materials, contacts and build relationships with organizations, agencies, individuals and others in the community in order to form partnerships to address health priorities.

Minimum Education, Training or Experience: High School Diploma or GED and three (3) years of experience in public health or health related occupation where the skills, knowledge and other abilities can be demonstrated.

Substitution for Education, Training or Experience: Experience in public health or health related field will substitute for education on a year for year basis. Education may substitute for experience on a year for year basis.

Starting Salary: \$10.62 - \$13.13/hr. negotiable with additional experience. Grade 12

Applications may be obtained at: the
North Central District Health Department
1020 Henry Clay Street
Shelbyville, KY 40065
or <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/vacancies.aspx> or www.ncdhd.com

Completed application and transcript must be returned by 4:30PM Wednesday, September 16, 2020.

You may deliver in person, fax or email to:

North Central District Health Department
1020 Henry Clay St.
Shelbyville, KY 40065
Fax: 502-633-7658 Attention Lisa or
Email to: lisaj.thornsberry@ky.gov

Resume will not substitute for completed application.

Equal Opportunity Employer.

Applicants and employees in this classification may be required to submit to a drug screening test and background check.
