<p style="text-align:center">LOCAL HEALTH PERSONNEL JOB DESCRIPTION</p>

CLASS TITLE: Public Health Nurse I	

TITLE CODE: 2130	**SERIES:** Nursing

SELECTION METHOD: 100% qualifying	**SALARY: (MIN-MID)) $12.95 - $16.22/HR** **GRADE: 16** **SPECIAL ENTRANCE RATE:** May be adjusted at agency's discretion based upon additional education & experience.

POSITIONS IN THIS CLASS GENERALLY REPORT TO: Nurse Supervisor

PRIMARY USER AGENCY: LOCAL HEALTH DEPARTMENT

CHARACTERISTICS OF THE CLASS: CHARACTERISTICS OF A CLASS ARE GENERAL STATEMENTS INDICATING THE LEVEL OF RESPONSIBILITY AND DISCRETION OF POSITIONS IN THAT JOB CLASSIFICATION.

Provides basic public health nursing services under close supervision, focusing on the prevention of illness, injury or disability, the promotion of health and maintenance of the health of populations. Services are provided to population groups and to individuals an/or families within the population groups in clinic or community settings.

MINIMUM REQUIREMENTS: MINIMUM REQUIREMENTS ARE COMPREHENSIVE STATEMENTS OF THE MINIMUM BACKGROUND AS TO EDUCATION, EXPERIENCE, AND OTHER QUALIFICATIONS WHICH WILL BE REQUIRED IN ALL CASES AS EVIDENCE OF AN APPOINTEE'S ABILITY TO PERFORM THE WORK PROPERLY.

EDUCATION: Bachelor's Degree in Nursing from an accredited college or university.

EXPERIENCE: None

SUBSTITUTION CLAUSE: N/A

EDUCATION: N/A

EXPERIENCE: N/A

SPECIAL REQUIREMENTS: (AGE, LICENSURE, REGULATION, ETC.) Must have RN license in Kentucky or compact state or provisional license in Kentucky, meeting all requirements of KRS 314.041 and approval to practice as a Registered Nurse Applicant (RNA).

POST EMPLOYMENT REQUIREMENTS: EMPLOYEES IN THIS CLASS WILL BE REQUIRED TO OBTAIN CREDENTIALS OUTLINED BELOW WITHIN A REASONABLE TIME, OR IF EMPLOYEES POSSESS SUCH CREDENTIALS AT THE TIME OF HIRE THEY WILL BE REQUIRED TO MAINTAIN THOSE CREDENTIALS SO LONG AS THEY ARE EMPLOYED IN THIS CAPACITY.

Must maintain current RN licensure in Kentucky or compact state. Must complete required annual updates.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE CLASSIFICATION: EXAMPLES OF DUTIES OR RESPONSIBILITIES ARE NOT TO BE CONSTRUED AS DESCRIBING WHAT THE DUTIES OR RESPONSIBILITIES OF ANY POSITION SHALL BE AND ARE NOT TO BE CONSTRUED AS LIMITING THE APPOINTING AUTHORITY'S ABILITY TO ADD TO, OR OTHERWISE ALTER THE DUTIES AND RESPONSIBILITIES OF A POSITION.

Addresses and assists staff in the community assessment and epidemiological investigations of the health status of populations, groups, and individuals through the analysis of data collected from clients, families, medical practitioners, community service agencies, local and national surveys with a focus on the identification of at-risk-populations; participates in health promotion initiatives, strategies and disease prevention for targeted population groups; participates in outbreak investigations and surveillance activities; participates in the development or refinement of health department policies and plans; provides or assists in providing a variety of nursing services to particular at-risk or high-risk populations or populations with limited access to care; participates or conducts health education instruction and/or classes; identifies factors that impact delivery of services; functions with increasing independence and may supervise staff, as assigned.

TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS: INCUMBENTS IN THIS CLASSIFICATION WILL TYPICALLY PERFORM THEIR PRIMARY JOB DUTIES UNDER THESE CONDITIONS. THESE CONDITIONS MAY CHANGE ON OCCASION IN PERFORMING THE DUTIES OF AN INDIVIDUAL POSITION.

Work is spent primarily inside the clinic or community setting.

ADDITIONAL REQUIREMENTS:

May be required to submit to a drug screening test and background check according to the agency's policies.

DATE CLASS ESTABLISHED: 7/1/07	**DATE OF LAST REVISION:** 09/16/08

THE LOCAL HEALTH DEPARTMENTS DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, ANCESTRY OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.