LOCAL HEALTH PERSONNEL JOB DESCRIPTION

CLASS TITLE: MNT Nutritionist III

TITLE CODE: 2513  SERIES: Nutrition

SELECTION METHOD: 100% qualifying  SALARY: (MIN-MID) $16.89-$21.42
GRADE: 20  SPECIAL ENTRANCE RATE: May be adjusted at agency’s
discretion based upon additional education & experience.

POSITIONS IN THIS CLASS GENERALLY REPORT TO: Nutrition Services Supervisor or Director of Nutrition Services

PRIMARY USER AGENCY: LOCAL HEALTH DEPARTMENT

CHARACTERISTICS OF THE CLASS: CHARACTERISTICS OF A CLASS ARE GENERAL STATEMENTS INDICATING
THE LEVEL OF RESPONSIBILITY AND DISCRETION OF POSITIONS IN THAT JOB CLASSIFICATION.

Under limited supervision performs work of moderate to complex nutrition case management of medically high risk individuals
including physician prescribed dietary and nutrition regimens and intensive counseling (Medical Nutrition Therapy/MNT).

MINIMUM REQUIREMENTS: MINIMUM REQUIREMENTS ARE COMPREHENSIVE STATEMENTS OF THE MINIMUM BACKGROUND AS TO
EDUCATION, EXPERIENCE, AND OTHER QUALIFICATIONS WHICH WILL BE REQUIRED IN ALL CASES AS EVIDENCE OF AN APPOINTEE'S
ABILITY TO PERFORM THE WORK PROPERLY.

EDUCATION: See Special Requirements

EXPERIENCE: Three (3) years of experience as a Licensed Dietitian/Certified Nutritionist or three (3) years providing Medical
Nutrition Therapy and successful demonstration of the competencies for the MNT Nutritionist II. Must have completed trainings as

SUBSTITUTION CLAUSE:

EDUCATION:

EXPERIENCE: Master’s degree in human nutrition, dietetics, food and nutrition, community nutrition, food systems management
or related area (e.g. Human and Environmental Sciences, Home Economics/Home Economics Education) may be substituted for one
(1) year experience.

SPECIAL REQUIREMENTS: (AGE, LICENSURE, REGULATION, ETC.) Must be a Licensed Dietitian (LD) by the Kentucky
State Board of Licensure and Certification as provided in KRS 310.021 or be certified as a Certified Nutritionist (CN) by the
Kentucky State Board of Licensure and Certification as provided in KRS 310.031.

POST EMPLOYMENT REQUIREMENTS: EMPLOYEES IN THIS CLASS WILL BE REQUIRED TO OBTAIN CREDENTIALS OUTLINED
BELOW WITHIN A REASONABLE TIME, OR IF EMPLOYEES POSSESS SUCH CREDENTIALS AT THE TIME OF HIRE THEY WILL BE REQUIRED TO
MAINTAIN THOSE CREDENTIALS SO LONG AS THEY ARE EMPLOYED IN THIS CAPACITY. Must maintain current licensure and
certification. Must complete required annual updates.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE CLASSIFICATION: EXAMPLES OF DUTIES OR RESPONSIBILITIES ARE NOT TO BE
CONSTRUED AS DESCRIBING WHAT THE DUTIES OR RESPONSIBILITIES OF ANY POSITION SHALL BE AND ARE NOT TO BE CONSTRUED AS
LIMITING THE APPOINTING AUTHORITY’S ABILITY TO ADD TO, OR OTHERWISE ALTER THE DUTIES AND RESPONSIBILITIES OF A POSITION.

Proficient in assessment and/or MNT nutrition status of individuals and develops basic and/or MNT nutrition plan appropriate for each
client or client group according to programmatic criteria. Interprets current research regarding basic nutrition and MNT and provides
technical assistance and consultation for other health care professionals. Other responsibilities may include assessing community
nutrition needs; developing and implementing community events and programs; collaborating with state and community agencies;
planning and delivering in-service training and education for public health personnel. Maintains quality of services in accordance
with agency policies and as outlined in the WIC & Nutrition Manual and Administrative Reference (AR). Obtains National Provider
Identification (NPI) number for reimbursement for MNT services. May function autonomously with supervisor available. May serve
as a working supervisor or lead person for nutritionist or support staff. Coordinates basic and MNT nutrition and mentoring activities
with other staff. Makes recommendation for policy changes.

TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS: INCUMBENTS IN THIS CLASSIFICATION WILL TYPICALLY
PERFORM THEIR PRIMARY JOB DUTIES UNDER THESE CONDITIONS. THESE CONDITIONS MAY CHANGE ON OCCASION IN PERFORMING THE
DUTIES OF AN INDIVIDUAL POSITION.

Work typically is spent inside the clinic or community setting.

ADDITIONAL REQUIREMENTS:

Applicants and employees in this classification may be required to submit to a drug screening test and background check according to
the agency’s policies.

DATE CLASS ESTABLISHED: 07/01/07  DATE OF LAST REVISION: 05/05/15

THE LOCAL HEALTH DEPARTMENTS DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE,
DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, ANCESTRY OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE
PROVIDED UPON REQUEST.