

## LOCAL HEALTH PERSONNEL JOB DESCRIPTION

<b>CLASS TITLE:</b> Medical Director		
<b>TITLE CODE:</b> 4003	<b>SERIES:</b> Physician/Health Officer	
<b>SELECTION METHOD:</b> 100% qualifying		<b>SALARY: (MIN-MID) \$42.64-\$56.50</b> <b>GRADE: C</b> <b>SPECIAL ENTRANCE RATE:</b> May be adjusted at agency's discretion based upon additional education & experience.
<b>POSITIONS IN THIS CLASS GENERALLY REPORT TO:</b> Policy direction only, incumbent sets virtually all objectives.		
<b>PRIMARY USER AGENCY:</b> LOCAL HEALTH DEPARTMENT		

**CHARACTERISTICS OF THE CLASS:** CHARACTERISTICS OF A CLASS ARE GENERAL STATEMENTS INDICATING THE LEVEL OF RESPONSIBILITY AND DISCRETION OF POSITIONS IN THAT JOB CLASSIFICATION.

Plans, organizes, and directs a comprehensive medical program for a district health department, consistent with the Health Plan approved by the Department for Health Services; to work with medical and allied health professional schools; and to do related work as required.

**MINIMUM REQUIREMENTS:** MINIMUM REQUIREMENTS ARE COMPREHENSIVE STATEMENTS OF THE MINIMUM BACKGROUND AS TO EDUCATION, EXPERIENCE, AND OTHER QUALIFICATIONS WHICH WILL BE REQUIRED IN ALL CASES AS EVIDENCE OF AN APPOINTEE'S ABILITY TO PERFORM THE WORK PROPERLY.

**EDUCATION:** Graduation from an accredited school of medicine and completion of internship in an approved hospital, a Master's degree in public health and two (2) years experience in a professional medical capacity

OR

Graduation from an accredited school of medicine and completion of internship in an approved hospital and four (4) years of experience in a professional medical capacity.

**EXPERIENCE:**

**SUBSTITUTION CLAUSE:** See below

**EDUCATION:** N/A

**EXPERIENCE:** an equivalent combination of training and experience will substitute on a year for year basis.

**SPECIAL REQUIREMENTS:** (AGE, LICENSURE, REGULATION, ETC.) Eligible for licensure to practice medicine in Kentucky and so licensed before permanent appointment.

**POST EMPLOYMENT REQUIREMENTS:** EMPLOYEES IN THIS CLASS WILL BE REQUIRED TO OBTAIN CREDENTIALS OUTLINED BELOW WITHIN A REASONABLE TIME, OR IF EMPLOYEES POSSESS SUCH CREDENTIALS AT THE TIME OF HIRE THEY WILL BE REQUIRED TO MAINTAIN THOSE CREDENTIALS SO LONG AS THEY ARE EMPLOYED IN THIS CAPACITY.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE CLASSIFICATION:** EXAMPLES OF DUTIES OR RESPONSIBILITIES ARE NOT TO BE CONSTRUED AS DESCRIBING WHAT THE DUTIES OR RESPONSIBILITIES OF ANY POSITION SHALL BE AND ARE NOT TO BE CONSTRUED AS LIMITING THE APPOINTING AUTHORITY'S ABILITY TO ADD TO, OR OTHERWISE ALTER THE DUTIES AND RESPONSIBILITIES OF A POSITION.

Directs and coordinates the medical staff of a district health department; Provides medical consultation, serves as clinical director, and medical practitioner in general and specialized medical clinics; Develops and expands medical services to meet health needs; Assists in diagnosing the health needs of the communities as a basis for planning health services; Serves as medical consultant to the county and District Board of Health and Works to inform and develop the support of local medical personnel.

**TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS:** INCUMBENTS IN THIS CLASSIFICATION WILL TYPICALLY PERFORM THEIR PRIMARY JOB DUTIES UNDER THESE CONDITIONS. THESE CONDITIONS MAY CHANGE ON OCCASION IN PERFORMING THE DUTIES OF AN INDIVIDUAL POSITION.

Work typically is spent in a clinic setting.

**ADDITIONAL REQUIREMENTS:**

Applicants and employees in this classification may be required to submit to a drug screening test and background check according to the agency's policies.

**DATE CLASS ESTABLISHED:** 11/08/95

**DATE OF LAST REVISION:** 12/23/08

THE LOCAL HEALTH DEPARTMENTS DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, ANCESTRY OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.