

# **KENTUCKY IMMUNIZATION PROGRAM**

# **VACCINES FOR CHILDREN PROGRAM PROVIDER AGREEMENT**

FACILITY INFORMATION	ON					
Facility Name:				VFC Pin#:		
Facility Address:				-1		
City:	County:		State:	Zip:		
Telephone:			Fax:			
Shipping Address (if differ	ent than facilit	y address):				
City:	County:		State:	Zip:		
MEDICAL DIRECTOR C	R EQUIVAL	ENT				
Instructions: The official VFC administer pediatric vaccines u and its VFC providers with the listed here must sign the provid Note: For the purposes of the V recommended product for which	nder state law, we responsible cond ter agreement. TFC program, the	vho will also be ditions outlined e term 'vaccine'	held accountable for complia in the provider enrollment of is defined as any FDA-auth	agreement. The individual horized or licensed, ACIP-		
Last Name, First, MI:	viioii upproces	<del>, , , , , , , , , , , , , , , , , , , </del>	<u></u>	Title:		
Specialty:		License No:	: Medicaid or NPI No:			
Email:			Employer Identification Number:			
VFC VACCINE COORD	NATOR					
Primary Vaccine Coordin	ator Name:					
Telephone:		Email:				
Completed annual training: O Yes O No  Type of tra			ining received:			
Back-Up Vaccine Coordin	nator Name:					
Telephone: Email:						
Completed annual training: O Yes O No  Type of training:			ning received:			

# **PROVIDERS PRACTICING AT THIS FACILITY** (attach additional pages as necessary)

**Instructions:** List below all licensed health care providers (MD, DO, NP, PA, pharmacist) at your facility who have prescribing authority.

Provider Name	Title	License No.	Medicaid or NPI No.	EIN (Optional)

PRO	VIDER AGREEMENT
pract	ceive publicly funded vaccines at no cost, I agree to the titioners, nurses, and others associated with the health office administrator or equivalent:
	I will annually submit a provider profile representing

e following conditions on behalf of myself and all the care facility of which I am the medical director or

ng populations served by my practice/facility. I will submit more frequently if 1) the number of children served changes or 2) the status of the facility 1. changes during the calendar year.

I will screen patients and document eligibility status at each immunization encounter for VFC eligibility (i.e., federal or state vaccine-eligible) and administer VFC-purchased vaccine by such category only to children who are 18 years of age or younger who meet one or more of the following categories:

- A. Federal Vaccine-eligible Children (VFC eligible)
  - 1. Are an American Indian or Alaska Native;
  - 2. Are enrolled in Medicaid;
  - 3. Have no health insurance;
  - 4. Are underinsured: A child who has health insurance, but the coverage does not include vaccines; a child whose insurance covers only selected vaccines (VFC-eligible for non-covered vaccines only). Underinsured children are eligible to receive VFC vaccine only through a Federally Qualified Health Center (FQHC), or Rural Health Clinic (RHC) or under an approved deputization agreement.
- B. State Vaccine-eligible Children

2.

3.

a) In addition, to the extent that my state designates additional categories of children as "state vaccine-eligible," I will screen for such eligibility as listed in the addendum to this agreement and will administer state-funded doses (including 317 funded doses) to such children.

Children aged 0 through 18 years that do not meet one or more of the federal vaccine eligibility categories (VFC-eligible), are <u>not</u> eligible to receive VFC-purchased vaccine.

For the vaccines identified and agreed upon in the provider profile, I will comply with immunization schedules, dosages, and contraindications that are established by the Advisory Committee on Immunization Practices (ACIP) and included in the VFC program unless:

- a) In the provider's medical judgment, and in accordance with accepted medical practice, the provider deems such compliance to be medically inappropriate for the child;
- b) The particular requirements contradict state law, including laws pertaining to religious and other exemptions.
- I will maintain all records related to the VFC program for a minimum of three years, or longer if required by state law, and upon request make these records available for review. VFC records include, 4. but are not limited to, VFC screening and eligibility documentation, billing records, medical records that verify receipt of vaccine, vaccine ordering records, and vaccine purchase and accountability
- I will immunize eligible children with publicly supplied vaccine at no charge to the patient for the 5.
- I will not charge a vaccine administration fee to non-Medicaid federal vaccine eligible children that 6. exceeds the administration fee cap of \$19.93 per vaccine dose. For Medicaid children, I will accept the

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	reimbursement for immunization administration set by the state Medicaid agency or the contracted Medicaid health plans.
7.	I will not deny administration of a publicly purchased vaccine to an established patient because the child's parent/guardian/individual of record is unable to pay the administration fee.
8.	I will distribute the current Vaccine Information Statement (VIS) each time a vaccine is administered and maintain records in accordance with the National Childhood Vaccine Injury Act (NCVIA), which includes reporting clinically significant adverse events to the Vaccine Adverse Event Reporting System (VAERS).
	Note: Until a COVID-19 Vaccine Information Statement (VIS) becomes available, provide information prior to vaccination as follows: EUA Fact Sheet for Recipients, Emergency Use Instructions (EUI), or BLA package insert, as applicable.  For nirsevimab when not co-administered with other vaccines, report all suspected adverse reactions to MedWatch. Report suspected adverse reactions following co-administration of nirsevimab with any vaccines to the Vaccine Adverse Event Reporting System (VAERS).
	I will comply with the requirements for vaccine management including:
	a) Order vaccine and maintain appropriate vaccine inventories;
	b) Not store vaccine in dormitory-style units at any time;
9.	c) Store vaccine under proper storage conditions at all times. Refrigerator and freezer vaccine storage units and temperature monitoring equipment and practices must meet Kentucky Immunization Program storage and handling recommendations and requirements;
	d) Return all spoiled/expired public vaccines to CDC's centralized vaccine distributor within six months of spoilage/expiration
	I agree to operate within the VFC program in a manner intended to avoid fraud and abuse. Consistent with "fraud" and "abuse" as defined in the Medicaid regulations at 42 CFR § 455.2, and for the purposes of the VFC Program:
10.	<b>Fraud:</b> an intentional deception or misrepresentation made by a person with the knowledge that the deception could result in some unauthorized benefit to himself or some other person. It includes any act that constitutes fraud under applicable federal or state law.
	<b>Abuse:</b> provider practices that are inconsistent with sound fiscal, business, or medical practices and result in an unnecessary cost to the Medicaid program, (and/or including actions that result in an unnecessary cost to the immunization program, a health insurance company, or a patient); or in reimbursement for services that are not medically necessary or that fail to meet professionally recognized standards for health care. It also includes recipient practices that result in unnecessary cost to the Medicaid program.
11.	I will participate in VFC program compliance site visits, including unannounced visits and other educational opportunities associated with VFC program requirements.
12.	For specialty providers (pharmacies, urgent care, or school-located vaccine clinics) I agree to:  a) Vaccinate all "walk-in" VFC-eligible children and  b) Will not refuse to vaccinate VFC-eligible children based on a parent's inability to pay the administration fee.
	Note: "Walk-in" refers to any VFC-eligible child who presents requesting a vaccine, not just established patients. "Walk-in" does not mean that a provider must serve VFC patients without an appointment. If a provider's office policy is for all patients to make an appointment to receive vaccinations, then the policy would apply to VFC patients as well. "Walk-in" may also include VFC-eligible newborn infants at a birthing facility.

13.	I agree to replace vaccine purchased with state and federal funds (VFC, 317) that are deemed non-viable due to provider negligence on a <u>dose-for-dose</u> basis.
	For providers with a signed deputization Memorandum of Understanding between a FQHC or RHC and the state/local immunization program to serve underinsured VFC-eligible children, I agree to:  a) Include "underinsured" as a VFC eligibility category during the screening for VFC eligibility at every visit;  b) Vaccinate "walk-in" VFC-eligible, underinsured children; and
14.	Submit required deputization reporting data
	Note: "Walk-in" in this context refers to any underinsured child who presents requesting a vaccine, not just established patients. "Walk-in" does not mean that a provider must serve underinsured patients without an appointment. If a provider's office policy is for all patients to make an appointment to receive vaccinations, then the policy would apply to underinsured patients as well. "Walk-in" may also include VFC-eligible newborn infants at a birthing facility.
15.	I understand that in order to participate in the VFC program I will be required to utilize the Kentucky Immunization Registry (KYIR) for the following:  1. Ordering and appropriately documenting shipments received;  2. Managing and reconciling VFC inventories;  3. Reporting wastage, transfers, and returns;  4. Borrowing and replacement of vaccines; and  5. Documenting vaccine administration per patient.
16.	For providers that serve any non-VFC eligible population according to their provider profile, I agree to purchase and maintain a separate vaccine inventory to vaccinate my non-VFC-eligible population. Non-VFC-eligible populations include:  a) Fully insured children  b) Other underinsured children (served by a provider/facility that is not a FQHC/RHC or a deputized provider)  c) Enrolled in CHIP
17.	I understand this facility, or the Kentucky Immunization Program may terminate this agreement at any time. If I choose to terminate this agreement, I will properly return any unused federal vaccine as directed by the Kentucky Immunization Program.

By signing this form, I certify on behalf of myself and all immunization provid agree to the Vaccines for Children enrollment requirements listed above and each listed provider is individually accountable) for compliance with these re-	understand I am accountable (and
Medical Director or Equivalent Name (print):	
Signature:	Date:

# PROVIDER PROFILE

All healthcare providers participating in the Kentucky Immunization Program (KIP) vaccine programs must complete this form annually or more frequently if the number of children served changes or the status of the facility changes during the calendar year.

Date: Provider PI	N:			
PROVIDER TYPE (select only one provider type				
Please review the provider type definitions to assist with pro	vider type selection.			
O Behavioral Health Clinic O Birthing Hospital or Birthing Center O Community Vaccinator O Correctional Facility O Family Planning Clinic (non-health department) O Federally Qualified Health Center O Hospital O Indian Health Service, Tribal, or Urban Clinic O Juvenile Detention Center O Migrant Health Center O Mobile Provider O Pharmacy O Private Practice (e.g. family practice, pediatric, primary care) O Private Practice (e.g. family practice, pediatric, primary care) as agent for FQHC/RHC - deputized  If applicable, please indicate the specialty of the provider/ □ Family Medicine □ Internal Medicine □ OB/GYN □ Pediatrics □ Preventative Medicine □ Other (specify) □ N/A	O Public Health Clinic (state/local) O Public Health Clinic (state/local) as agent for FQHC/RHC – deputized O Refugee Health Clinic O Residential/Congregate Care Facility O Retail Health Clinic O Rural Health Clinic O School-Based Clinic (permanent clinic location) O STD/HIV Clinic (non-health department) O Student Health Services O Teen Health Center (non-health department) O Urgent/Immediate Care Center O Women, Infants, and Children (WIC) Clinic O Other (specify)  practice (Select all that apply):			
Is this provider site part of a hospital/healthcare system?  O Yes  O No  O N/A or don't know				
Facility Type (select one):  O Private Facility (privately funded entity, non-governmental)  O Public Facility (publicly funded or government entity)  O Combination (funded with public and private funds)				
Is this facility a mobile facility, or does this facility have mobile units?*  O Yes O No *A mobile unit is a dedicated vehicle with a primary purpose of providing medical services (e.g. Immunization services).				

V A	ACCINES OFFERED				
Is t	his provider a specialty provider?*	Plea	se note: the Immunization Program	mus	t review and approve any
	ovider who identifies as a specialty p		9		11
0	Yes				
0	No				
Ŭ					
Va	ccines Offered (Select One):				
	All ACIP Recommended Vaccines for	chil	drop 0 through 18 years of ago		
	Offers Select Vaccines ( <b>This option is</b>			. C.	nacialty Providers by the
	<del>-</del>	OIII	y available for facilities designated a	15 <u>5</u> ]	<u>sectally 1 loviders</u> by the
ш	munization Program).				
* A	Consiste Descridents defined as a res		ou that only course (1) a defined a cour	ماندا	and a the constitution and sight-
	Specialty Provider is defined as a pro				1 1 1
	g. OB/GYN; STD clinic, family planni				
	Local health departments and pediat				_
	authority to designate VFC provider		1 7 1		<u>C</u>
cer	tain enrolled providers such as pharr	naci	es and community vaccinators may o	ffer	a limited selection of vaccines.
Se	lect Vaccines Offered by Specialt	y Pı	rovider:		
0	COVID-19	0	Influenza	0	Pneumococcal Polysaccharide
0	DTaP	0	Meningococcal ACWY	0	Polio
0	Hepatitis A	0	Meningococcal B	0	Rotavirus
0	Hepatitis B	0	MMR	0	Td/Tdap
0	HIB	0	Nirsevimab	0	Varicella
0	HPV	0	Pneumococcal Conjugate	0	Other, specify
			· -		

DELIVERY HOURS							
Please list hours of operation for delivery of vaccine shipments.  Note: Time blocks must be a minimum of 4 continuous hour segments. (ex. 8:00 am to 12:00 pm; 1:00 pm to 5:00 pm, etc.)							
	OPEN	CLOSE	Office closed for other reasons (lunch, trainings, etc.)				
MONDAY							
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY	NO DELIVERIES	NO DELIVERIES					

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Provider Population based on patients seen during the previous 12 months. Report the number of children who received vaccinations at your facility, by age group. Only count a child once based on the status at the last immunization visit, regardless of the number of visits made. The following table documents how many children received VFC vaccine, by category, and how many received non-VFC vaccine.

VEC Vancing Eligibility Catagogies	# of children	who received V	FC vaccine by A	ge Category	
VFC Vaccine Eligibility Categories	<1 Year	1-6 Years	7-18 Years	Total	
Enrolled in Medicaid					
No Health Insurance					
American Indian/Alaska Native					
Underinsured in FQHC/RHC or deputized facility <sup>1</sup>					
<sup>1</sup> Only complete if you are an FQHC/RHC or deputized health department					
Total VFC					
New VEC Version File in the Coloradian	# of children who received non-VFC vaccine by Age Category				
Non-VFC Vaccine Eligibility Categories	<1 Year	1-6 Years	7-18 Years	Total	
Insured (private pay/health insurance covers vaccines)					
TOTAL PATIENTS (MUST EQUAL SUM OF TOTAL VFC + TOTAL NON-VFC)					
<sup>1</sup> Underinsured includes children with health insurance t	that does not inc	lude vaccines or	only covers spec	ific vaccine	

<sup>1</sup>Underinsured includes children with health insurance that does not include vaccines or only covers specific vaccine types. Children are only eligible for vaccines that are not covered by insurance.

In addition, to receive VFC vaccine, underinsured children must be vaccinated through a Federally Qualified Health Center (FQHC) or Rural Health Clinic (RHC), or under an approved deputized provider. The deputized provider must have a written agreement with an FQHC/RHC and the Kentucky Immunization program in order to vaccinate these underinsured children.

# TYPE OF DATA USED TO DETERMINE PROVIDER POPULATION (choose all that apply)

0	Benchmarking	0	Provider Encounter Data
0	Medicaid Claims Data	0	Billing System
0	Kentucky Immunization Registry (KYIR)	0	Other (must describe):
0	Doses Administered		

Signature of person completing the Provider Population numbers: $\_$	
Date:	

# **Provider Type Definitions**

## **Behavioral Health Clinic**

Locations that provide counseling, behavioral therapy, medication, case management, and other types of services to persons with behavioral health disorders. This provider type is used for behavioral health treatment centers where onsite vaccination services are provided.

## **Birthing Hospital or Birthing Center**

Birthing centers or birthing hospitals where on-site vaccination services are provided.

### **Community Vaccinator**

Community-wide vaccinators that are external to public or private conventional healthcare providers, offer vaccination services only, and conduct vaccination clinics in mobile, temporary, or offsite locations exclusively (e.g., non-permanent school-located vaccination clinics).

## **Correctional Facility**

Juvenile correctional facilities as well as adult correctional facilities where juveniles are confined, and on-site vaccination services are provided. Unlike juvenile detention centers, confinement in correctional facilities is generally long-term in nature; youths are confined in secure correctional facilities for periods generally ranging from a few months to years.

#### Family Planning Clinic (non-health department)

Clinic that provides contraceptive services for clients who want to prevent pregnancy and/or space births, pregnancy testing and counseling, assistance to achieve pregnancy, basic infertility services, STD services (including HIV/AIDS), and other preconception health services (e.g., screening for obesity, smoking, and/or mental health). This provider type is used for family planning clinics where vaccination services are provided. NOTE: Non-health department clinics that offer only STD/HIV screening and treatment services should be categorized as "STD/HIV Clinic (non-health department)."

### Federally Qualified Health Center

Community-based health care providers that offer primary care services in underserved areas and meet the criteria for "Federally Qualified Health Center (FQHC)" certification as set by the Centers for Medicare and Medicaid Services (CMS) (Section 1861(aa)(4)(B) and section 1905(l)(2)(B) of the Social Security Act). FQHCs include HRSA Health Center Program award recipients and HRSA Health Center Program look-alikes, which are health centers that meet Health Center Program requirements but do not receive federal award funding. NOTE: Certain tribal organizations are also FQHCs. However, for tribal or urban Indian health clinics enrolled as FQHCs, use the "Indian Health Service, Tribal, or Urban Clinic" designation. The FQHC provider type includes any satellite, temporary, or offsite locations where the provider of record (i.e., FQHC personnel) is administering vaccine.

#### Hospital

All hospitals, including medical school or university-affiliated hospitals but excluding birthing hospitals, where on-site vaccination services are provided. NOTE: For birthing hospitals, use the "Birthing Hospital or Birthing Center" designation. The Hospital provider type includes any temporary, mobile, off-site, or satellite locations where the provider of record (i.e., hospital or hospital-contracted personnel) is administering vaccine.

## Indian Health Service, Tribal, or Urban Clinic

Indian Health Service (IHS), Tribal, or Urban Indian Health Program facilities that provide vaccination services. Urban Indian Health Centers are also designated Federally Qualified Health Centers and provide comprehensive primary care and related services to American Indians and Alaska Natives. Alaska Village Clinics should be included in this provider type.

### **Juvenile Detention Center**

Juvenile detention centers where on-site vaccination services are provided. Juvenile detention is defined as the temporary and safe custody of juveniles who are accused of conduct subject to the jurisdiction of the court who require a short-term restricted environment for their own or the community's protection while pending legal action or dispositional placement in a correctional facility.

## **Migrant Health Center**

Centers that provide health services, including on-site vaccination services, to migratory and seasonal agricultural workers and their families.

#### Mobile Provider

Providers who offer vaccination as well as other healthcare services exclusively out of a mobile facility. This designation should NOT be used for providers who have a mobile unit associated with their facility, but the unit is not the primary location for vaccine storage and administration.

#### Pharmacy

Stand-alone retail pharmacy (e.g., CVS, Duane Reade, Walgreens, independently owned pharmacies, etc.) or retail pharmacy within a hospital or health system where on-site vaccination services are provided. This category also includes retail pharmacies that conduct community vaccination clinics at offsite or mobile locations. NOTE: This provider type does not include retail health clinics (e.g., Minute Clinic) or centralized pharmacies within a hospital or healthcare facility that dispense vaccines to be administered by facility staff. In those cases, the provider type is determined by who administers the vaccine. The Pharmacy provider type includes any temporary, mobile, off-site, or satellite locations where the provider of record (i.e., pharmacy personnel) is administering vaccine.

#### Private Practice (e.g., family practice, pediatric, primary care)

Private practice locations, including solo, group, or HMO practitioners, where vaccination services are provided. NOTE: Includes any temporary, mobile, off-site, or satellite locations where the provider of record (i.e., provider location personnel) is administering vaccine.

### Private Practice (e.g., family practice, pediatric, primary care) as agent for FQHC/RHC- deputized

A deputized provider has been delegated by a Federally Qualified Health Center (FQHC) or a Rural Health Clinic (RHC) as an agent to vaccinate underinsured children. This provider type is used for deputized private practices, including solo, group, or HMO practitioners, that provide vaccination services. NOTE: Includes any temporary, mobile, off-site, or satellite locations where the provider of record (i.e., deputized private practice personnel) is administering vaccine.

#### Public Health Clinic (state/local)

State or local public health clinics that provide vaccination services. This category includes public health-run STD/HIV clinics, family planning clinics, and teen health centers. NOTE: Includes any temporary, mobile, off-site, or satellite locations where the provider of record (i.e., public health clinic personnel) is administering vaccine.

### Public Health Clinic (state/local) as agent for FQHC/RHC- deputized

A deputized provider has been delegated by a Federally Qualified Health Center (FQHC) or a Rural Health Clinic (RHC) as an agent to vaccinate underinsured children. This provider type is used for deputized state or local public health clinics that provide vaccination services. NOTE: Includes any temporary, mobile, off-site, or satellite locations where the provider of record (i.e., deputized public health clinic personnel) is administering vaccine.

### Refugee Health Clinic

Clinics that are designated to improve health care and monitor the medical conditions of refugees who have relocated to the United States. This provider type is used for refugee health clinics that provide vaccination services. NOTE: If vaccination services are provided in a location that is co-located in a physical facility with a refugee health clinic but are not administered by refugee health staff, select the category of the provider with oversight of vaccination services.

# Residential/Congregate Care Facility

Out-of-home settings, including group homes, childcare institutions, congregate foster care facilities, where onsite vaccination services are provided. NOTE: If children in these settings receive vaccinations from a mobile provider or community vaccinator, then that provider type should be used.

#### **Retail Health Clinic**

Health clinics located within grocery, drug, or retail stores that provide onsite vaccination services. Retail health clinics generally provide a focused range of protocol-driven healthcare services, such as the treatment of minor illnesses or injuries and vaccination services (e.g., Minute Clinic, Take Care Clinic).

### **Rural Health Clinic**

Clinics located in a non-urbanized Health Professional Shortage Area, Medically Underserved Area, or governor-designated and secretary-certified shortage area. This provider type is used for rural health clinics that provide vaccination services.

### School-Based Clinic (permanent clinic location)

Permanent school-based clinics that provide vaccination services through 12th grade. NOTE: For non-permanent school-based clinics, use the "Community Vaccinator" designation. The School-Based Clinic (permanent clinic location) provider type includes any temporary, mobile, off-site, or satellite locations where the provider of record (i.e., school-based clinic personnel) is administering vaccine.

#### STD/HIV Clinic (non-health department)

Clinics that provide timely STD/HIV diagnosis, testing with on-site treatment, and partner services. This provider type is used for STD/HIV clinics NOT located within a health department where on-site vaccination services are provided. NOTE: This category should be used by non-HD clinics that exclusively offer STD/HIV screening and treatment services.

#### **Student Health Services**

Permanent school-based clinics that provide vaccination services for college/university students (e.g., Job Corps).

#### Teen Health Center (non-health department)

Teen health centers that are NOT public health department-sponsored and provide on-site vaccination services.

#### **Urgent/Immediate Care Center**

Locations that provide immediate medical outpatient care for the treatment of acute and chronic illness and injury. This provider type should be used for urgent care centers or walk-in clinics where on-site vaccination services are provided.

#### Women, Infants, and Children (WIC) Clinic

Locations that serve low-income pregnant, postpartum, and breastfeeding women, infants, and children up to age 5 years who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating including breastfeeding promotion and support, and referrals to health care. This provider type is used for WIC clinics that also provide vaccination services. NOTE: If vaccination services are provided in a location that is co-located in a physical facility with a WIC clinic but are not administered by WIC staff, select the category of the provider with oversight of vaccination services.

#### Other

Any provider type not captured in one of the other provider type options

## Provider Specialties Definitions

### **Family Medicine**

Manages common illnesses and conditions for people of all ages, focusing on overall health and well-being throughout the lifespan.

#### **Internal Medicine**

Deals with the prevention, diagnosis, and nonsurgical treatment of diseases and disorders of the internal organs/structures in adults.

#### OB/GYN

Obstetrician-gynecologist. Provides specialized services in women's health.

#### Pediatrics

Involves disease/disorder prevention, diagnosis, and treatment associated with the physical and developmental health of children from birth to young adulthood.

#### **Preventive Medicine**

Focuses on the health of individuals and communities with the goal of promoting health and well-being and preventing disease, disability, and death.