



A place to get quick updates spotlighting what's happening in the Kentucky Early Intervention System (KEIS). The newsletter is sent on the first Friday of every month and is hosted on [Service Provider Information](#).

New KEIS Staff

KEIS is excited to introduce two new members to the billing team. Please join us in welcoming back Julie Sandifer and our newest member of the KEIS billing team, Caitlin Tschanz.

Billing Update

KEIS has heard your concerns regarding private insurance information being entered into TOTS for families who have declined the use of private insurance. During the November POE Manager's Meeting, the State Lead Agency instructed Service Coordinators to refrain from entering a family's private insurance details unless the family has given consent for insurance billing. This new policy aims to eliminate any confusion regarding billing private insurance. If you have any billing questions, contact DPHKEISBilling@ky.gov

Contacting KEIS

General Assistance:

DPHKEIS@ky.gov

Billing: DPHKEISBilling@ky.gov

Provider Enrollment:

KEISProviderEnrollment@ky.gov



Starting the Year with Gratitude: A Parent Perspective

"My son was in the program because of a speech delay, but after a year, he left the program because he was meeting all his milestones. We are very appreciative of KEIS and the resources they provided us. I contacted KEIS when my son was showing signs of a speech delay. We were able to work with a speech therapist virtually. She was great! Our therapist taught me different ways to encourage speech development, and my son was able to catch up. We are no longer in the program, but my son is reaching all his milestones on time."

Assistive Technology Guidance

Assistive technology (AT) is a specifically designed item that addresses a specific IFSP outcome and is necessary to increase, maintain or improve a child's functional capabilities. Materials brought into early intervention sessions by providers must qualify as AT and be usable by the child and caregiver individually to meet developmentally appropriate outcomes. KEIS has a variety of AT items available to support families. Procedures related to AT are outlined in the [AT Field Guide](#).

Setting Enhancements on TOTS

Due to changes in insurance billing, there are now two options for the setting when entering a service log for a virtual session: Tele-Intervention Home and Tele-Intervention Community. Tele-intervention indicates the method and home/community indicates where the child is located. If the child is located in the family home during a virtual session, please use Tele-Intervention Home as the setting. If the child is located anywhere else that is a natural environment, please use Tele-Intervention Community. If the child is not in a natural environment, the setting for a non-natural environment (such as Other) should be used, and the fact that the service was done through tele-intervention can be included in the service note. If you have any questions, please contact DPHKEIS@ky.gov.