



KEIS First Friday Focus – June 2024

A place to get quick updates spotlighting what’s happening in the Kentucky Early Intervention System (KEIS). The newsletter is sent on the first Friday of every month and is hosted on [Service Provider Information](#).

Provider Renewal

KEIS contract renewal occurs every two years. **Current contracts expire on June 30, 2024.** The new KEIS contract period runs from July 1, 2024, through June 30, 2026.

Thank you for completing the enrollment process timely to ensure that early intervention services aren’t disrupted for the children and families you serve.

Billing Reminders

Certain core KEIS services are provided at no cost to families. These include screening, service coordination, evaluation and assessment, IFSP development, and procedural safeguards implementation.

Per statute, IFSP meetings and assessments cannot be billed through private insurance. Please ensure that KEIS is listed as Payor 1 for these services. KEIS funds cover these services since they are free to families.

Achieving IFSP Outcomes through Strong Partnerships

Families often have several goals for their child when developing IFSPs and then participating in ongoing EI visits. Coaching creates opportunities to support families to identify and address functional goals in their everyday routines. We invite caregivers to share, respect families’ choices, and follow their lead. These respectful interactions are the core of the strong, collaborative, trusting partnerships we develop with families as the foundation for achieving positive outcomes.

Click [here](#) to view an example of a KEIS provider respectfully interacting to partner with a caregiver and building on the family’s expertise and previous early intervention visits in the natural environment.

Part C Parent Comment

“We have been so grateful for the help that we have received through First Steps, especially our OT and our Service Coordinator. They have been with us every step of the way, giving practical advice and letting us know about all the resources available. As a military family who didn’t know anyone here, this was an invaluable resource. We have been working to build our local support network. We had an excellent experience with KEIS and would recommend early intervention to anyone who might need it!”

Provider Matrix Updates

Providers or agency administrators must review and update their Provider Matrix profile at least once every 90 days. The new KEIS contract period is an excellent opportunity to review the information in your profile page for accuracy. To complete the update, you must enter a date in #20, “Last Review Date,” and save the page. Please review the **Quick Reference Guide (QRG)- Provider Matrix** document for additional guidance on information that can be updated in the Provider Matrix in TOTS. The “QRG Provider Matrix” can be found on the “Doc/Form” page in TOTS under your home page’s “Management Tool” section.

Contacting the KEIS State Office

The KEIS State Office is available for guidance and support. If you have any questions, please contact the following email accounts for assistance:

General assistance: chfs.firststeps@ky.gov

Billing questions: chfsfirststepsbilling@ky.gov

Provider information changes and enrollment:
fsproviderenrollment@ky.gov

