



2018 Payment Cycle Schedule

January 2018	February 2018	March 2018	April 2018
12/23/17 - 01/05/18	01/20/18 - 02/02/18	02/17/18 - 03/02/18	03/31/18 - 04/13/18
01/06/18 - 01/19/18	02/03/18 - 02/16/18	03/03/18 - 03/16/18	04/14/18 - 04/27/18
		03/17/18 - 03/30/18	
May 2018	June 2018	July 2018	August 2018
04/28/18 - 5/11/18	05/26/18 - 06/08/18	06/23/18 - 07/06/18	07/21/18 - 08/03/18
05/12/18 - 05/25/18	06/09/18 - 06/22/18	07/07/18 - 07/20/18	08/04/18 - 08/17/18
**September 2018	October 2018	November 2018	**December 2018
08/18/18 - 09/07/18	09/22/18 - 10/05/18	10/20/18 - 11/02/18	12/01/18 - 12/14/18
09/08/18 - 09/21/18	10/06/18 - 10/19/18	11/03/18 - 11/16/18	12/15/18 - 01/04/19
		11/17/18 - 11/30/18	

NOTE:

- ** Please note that in order to prevent major delays over the December holidays, the SLA adjusted the pay cycle to encompass 3 weeks on the following dates: 08/18/18 – 09/07/18 and 12/15/18 - 01/04/19. This will prevent delayed payments in December due to State Holidays and Office Closings.**
- In order to accurately reconcile your payment, be sure to run an Agency Invoice Report in TOTS no later than the Monday after each pay cycle period.
 - Payment includes service approved for payment between the dates listed for the cycle.
 - Please allow up to 10 days after payment cycle has ended to receive payment.
 - Processing dates may change due to unforeseen circumstances **without notice**.
 - **Delays in the receipt of payment is possible if federal or state holidays fall during the pay cycle. Please note that Thanksgiving week is a payment processing week, payments may be delayed.**
 - SLA staff are not present to process claims and EOB's on state holidays or official closures.

2018 State Holidays

- Monday, January 1, 2018 - New Year's Day
- Monday, January 15, 2018 - Martin Luther King, Jr.'s Birthday
- One-half day, Friday, March 30, 2018 - Good Friday
- Monday, May 28, 2018- Memorial Day
- Wednesday, July 4, 2018 - Independence Day
- Monday, September 3, 2018 - Labor Day
- Monday, November 12, 2018 - Veterans Day
- Thursday & Friday, November 22 - 23, 2018 - Thanksgiving
- Monday & Tuesday, December 24 - 25, 2018- Christmas
- Monday & Tuesday, December 31, 2018 & January 1, 2019 - New Year's