# FIRST STEPS
### KENTUCKY'S EARLY INTERVENTION SYSTEM

# 2019 Payment Cycle Schedule

| January 2019 | February 2019 | March 2019 | April 2019 |
|---|---|---|---|
| 12/15/18 - 01/04/19 | 01/19/19 - 02/01/19 | 02/16/19 - 03/01/19 | 03/30/19 - 04/12/19 |
| 01/05/19 - 01/18/19 | 02/02/19 - 02/15/19 | 03/02/19 - 03/15/19 | 04/13/18 - 04/26/19 |
| | | 03/16/19 - 03/29/19 | |

| May 2019 | June 2019 | July 2019 | August 2019 |
|---|---|---|---|
| 04/27/19 - 5/10/19 | 05/25/19 - 06/07/19 | 06/22/19 - 07/05/19 | 07/20/19 - 08/02/19 |
| 05/11/19 - 05/24/19 | 06/08/19 - 06/21/19 | 07/06/19 - 07/19/19 | 08/03/19 - 08/16/19 |
| | | | 08/17/19 - 08/30/19 |

| September 2019 | October 2019 | November 201 | December 2019 |
|---|---|---|---|
| 08/31/19 - 09/13/19 | 09/28/19 - 10/11/19 | 10/26/19 - 11/08/19 | 11/23/19 - 12/06/19 |
| 09/14/19 - 09/27/19 | 10/12/19 - 10/25/19 | 11/09/18 - 11/22/19 | 12/07/19 - 12/20/19 |
| | | | 12/21/19 - 01/03/20 |

## Please allow up to 10 days after payment cycle has ended to receive payment.

**NOTE:**
- In order to accurately reconcile your payment, be sure to run an Agency Invoice Report in TOTS no later than the Monday after each pay cycle period.
- Payment includes service approved for payment between the dates listed for the cycle.
- Processing dates may change due to unforeseen circumstances **without notice**.
- **Delays in the receipt of payment is possible if federal or state holidays fall during the pay cycle.**
- SLA staff are not present to process claims and EOB's on state holidays or official closures.
  (See below)

**2019 State Holidays**
**Tuesday, January 1, 2019 - New Year's Day**
**Monday, January 21, 2019 - Martin Luther King, Jr.'s Birthday**
**One-half day, Friday, April 19, 2019 - Good Friday**
**Monday, May 27, 2019- Memorial Day**
**Thursday, July 4, 2019 - Independence Day**
**Monday, September 2, 2019 - Labor Day**
**Monday, November 11, 2019 - Veterans Day**
**Thursday & Friday, November 28 - 29, 2019 - Thanksgiving**
**Tuesday & Wednesday, December 24 - 25, 2019- Christmas**
**Monday & Tuesday, December 31, 2019 & January 1, 2020 - New Year's**