



A place to get quick updates spotlighting what's happening in the Kentucky Early Intervention System (KEIS). The newsletter is sent on the first Friday of every month and is hosted on [Service Provider Information](#).

Annual Family Survey

To collect more responses on Federal Indicator 4 (Family Outcomes) for OSEP, the family survey has been reduced from over 40 questions to 16. Surveys will no longer be mailed or emailed to families. Service Coordinators will explain the importance of the family's feedback on the early intervention services they received and offer the survey before the annual IFSP meeting.

Ensuring Confidentiality

Everyone working in KEIS must maintain the confidentiality of the children and families participating in services. Please exercise caution in all correspondence (text, email, phone, etc.) to ensure that personally identifiable information is not disclosed. For guidance, please refer to the mandatory KEIS Record Keeping and Confidentiality training.

Billing Reminders

The KEIS State Office always recommends that providers secure prior authorization after being assigned to a child's caseload and before services begin. Steps for obtaining pre-authorization are outlined in the [Doing Business with KEIS manual](#). In some cases, you may be able to obtain a backdated authorization, but be aware that most insurance companies will only go back 14 days. KEIS requires one attempt to obtain pre-authorization, which must be documented on TOTS.

KEIS Meets Requirements!

Once again, KEIS was determined to "Meet Requirements" by the Office of Special Education Programs (OSEP) for the Federal Fiscal Year 2023. This is the highest level of determination and reflects the various stakeholders' hard work. Thank you for everything you do to provide quality early intervention services to children and families across the state.

Caregiver Coaching Supports IDEA

Caregiver coaching supports IDEA Part C and the Mission and Key Principles of EI by structuring visits around caregiver priorities and integrating learning into daily experiences. It offers caregivers support in their natural environments, enhancing children's development while respecting family lifestyles, beliefs, and preferences. The coaching model aligns with best practices, employing evidence-based strategies to assist caregivers in their day-to-day routines.

- **Caregiver-Driven Priorities:** By focusing on visits centered around caregiver priorities, the coaching model respects and acknowledges the importance of what caregivers deem essential for their children's development. This approach ensures that the coaching is relevant and meaningful to the caregivers' specific needs and goals.
- **Integration into Everyday Experiences:** Embedding coaching into everyday experiences allows caregivers to apply what they learn in real-life situations, enhancing their ability to consistently support their children's development more frequently throughout their week.
- **Respect for Lifestyles, Belief Systems, and Family Preferences:** The coaching model fosters a supportive environment where caregivers feel valued and understood as providers acknowledge and respect family lifestyles, belief systems and preferences forming the building blocks for building trust and ensuring the coaching is culturally competent and relevant.
- **Utilization of Evidence-Based Practices:** The coaching model is grounded in research with proven strategies that ensure caregivers receive effective guidance for supporting their children's learning and development.

Contacting the KEIS State Office

KEIS State Office is available for guidance and support. If you have any questions, please contact the following email accounts for assistance:

General assistance: chfs.firststeps@ky.gov

Billing questions: chfsfirststepsbilling@ky.gov

Provider information changes/enrollment: fsproviderenrollment@ky.gov

