



Helpful Resources

The following information provides additional resources on parents' rights within the early intervention system:

- Kentucky Administrative Regulation
 - Title 902, Chapter 30
- Kentucky Revised Statutes
 - Chapter 200, Sections 650-676
 - Chapter 013B
- Individuals with Disabilities Education Act (IDEA), Part C
- Code of Federal Regulations
 - Title 34, Part 99
 - Title 34, Part 300
 - Title 34, Part 303

All regulations can be found on the KEIS website.



<https://www.chfs.ky.gov/agencies/dph/dmch/ecdb/Pages/keis.aspx>

For more information, contact:

Cabinet for Health and Family Services
Department for Public Health
KEIS Program

275 E. Main St., HS2-EE
Frankfort, KY 40621
(502) 564-3756 or
(877) 417-8377

Cabinet for Health and Family Services
<https://chfs.ky.gov>

An Equal Opportunity Employer M/F/D

The cost of printing was paid from state funds through the Department for Public Health and KEIS, pursuant to KRS 57.375.



Family Rights



Kentucky Public Health

Prevent. Promote. Protect.

KEIS needs your permission before:

- Taking any action regarding your child
- Releasing personally identifiable information to other interested or involved parties.
- Obtaining information from another party.

If you and the early intervention team do not agree on plans or services, you can contact your:

- Service Coordinator
- District Point of Entry Manager
- Parent Consultant

Parent Consultant

A Parent Consultant is available to help parents with their questions about KEIS.

Please call (877) 417-8377 to reach the parent consultant.

What is KEIS?

The Kentucky Early Intervention System, or KEIS, is a statewide program that provides coordinated services to parents of infants and toddlers aged birth to three years old who need early intervention. The Individuals with Disabilities Education Act (IDEA) is a federal law KEIS follows that provides certain rights to parents of very young children with significant developmental delays.

The IDEA law requires that all eligible children receive early intervention services regardless of race, culture, religion, geographical location, disability, or ability to pay. Certain KEIS services are provided at no cost to families. These services include:

- Service coordination
- Screening
- Evaluation and assessment
- Individual Family Service Plan (IFSP) development
- Implementation of Parents' Rights

Parents are active participants in the early intervention process. Parents' responsibilities include:

- Participating fully in the IFSP process by sharing knowledge and observations of their child and daily routines with service providers.
- Developing a joint plan and practicing strategies during each early intervention session.
- Informing the service coordinator of issues or changes that may affect their child's services.
- Being on time for scheduled appointments and notifying their service provider in a timely manner if there is a need to reschedule the appointment.

Parents have the right to:

- An evaluation/assessment and determination of eligibility (if the child is eligible, that includes developing an IFSP within 45 days of referral to KEIS.)
- Receive information presented and written in a language or other way of communication familiar to them.
- Receive written notice five working days before a change is proposed (or refused) in the identification, evaluation, or provision of early intervention services to their child and family.
- Receive notice and provide written consent before conducting the initial screening, evaluation, assessment, or beginning early intervention services. (Consent is voluntary and may be revoked at any time.)
- Receive notice and provide written consent before billing early intervention services to public or private health insurance.
- Have early intervention services for their child and family are provided in natural settings where same-age peers with no disabilities are typically found.
- Accept or decline any early intervention services without jeopardizing other services.
- Be invited to and participate in all IFSP meetings.
- Have personally identifiable information kept confidential.
- Review early intervention records.
- Request corrections to early intervention records.
- File a complaint if they believe a violation of IDEA has occurred.
- Request mediation to resolve disputes relating to the identification or evaluation of their child or the provision of early intervention services to their child and family.
- Request a Due Process Hearing to resolve individual child complaints regarding the identification, evaluation, or provision of services.
- Invite a family member, friend, or advocate to all meetings with KEIS.

These rights apply to all parents as defined by IDEA. Parents include natural parents, adoptive parents, foster parents, guardians, individuals acting in the place of a natural or adoptive parent (such as a grandparent, step-parent, etc.), and individuals assigned as educational surrogate parents by KEIS.

The KEIS Family Rights Handbook contains more information on parents' rights, including how to file a complaint, request mediation, and request a due process hearing. Parents are provided a copy of this handbook at intake and may request their Service Coordinator provide an additional copy at any time.

